

## Court Reporting Scopist Certificate

281-756-3757

(CIP 22.0303)

**Purpose:** The Court Reporting Scopist Certificate prepares the student for full-time employment immediately in a specialized business occupation. This course provides a job outlet for those students who desire to work in the court reporting field, but do not desire to become a court reporter, or who find they must secure employment within a shorter time.

**Program Requirements:** Students entering this program must be high school graduates or possess a GED equivalency certificate. Each student is urged to consult with the Counseling Center and the Court Reporting Department Chairperson in planning his/her program. The Court Reporting Scopist Certificate will be awarded upon satisfactory completion of the three-semester program.

<i>Course Number</i>	<i>Course Title</i>	<i>Credits</i>
<b>FIRST YEAR</b>		
First Semester		
CRTR 1202	Law and Legal Terminology	2
CRTR 1214	Court Reporting Technology I	2
CRTR 1304	Machine Shorthand I - Theory	3
CRTR 1312	Court Reporting Communications I	3
<b>Second Semester</b>		
CRTR 2206	Medical Court Reporting	2
CRTR 2311	Court Reporting Communications II	3
CRTR 2313 <b>or</b>	Court Reporting Technology II (Scopist) <b>or</b>	2
CRTR 1208	Realtime Court Reporting I	
<b>Third Semester</b>		
* CRTR 2380 <b>or</b>	Cooperative Education-Court Reporting/Court Reporter (Scopist) <b>or</b>	3
* CRTR 2301	Intermediate Machine Shorthand (120-140)	
Total Credits Required for Court Reporting Scopist Certificate .....		20

\*Capstone Course