

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF MARCH 23, 2017
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 23rd day of March, 2017 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Jim Simpson	Alvin Community College
Karen Edwards	Alvin Community College
John Bethscheider	Alvin Community College
John Matula	Alvin Community College
Linda Austin	Alvin Community College
Nadia Nazarenko	Alvin Community College

Alexander Sanchez
Amanda Smithson
Ashley Villanueva
Bianca Lopez
Brielle Laird
Christine Burton
Clarissa Gonzalez
Cory Lopez
Daniel Combs
Dave Hartsook
Debbie Kraft
Gabriel Gutierrez
George Tacquard
Ike Hamrick

Jackson Millil
Jeanine Wilburn
Jeannette Stuksa
John Tompkins
Joshua Harris
Keith Vyvial
Kelly Klimpt
Ken Bartholomeu
Kyle Marasckin
Laurel Joseph
Lisa Butler
Matt Hendrix
Patrick Sanger
Randi Faust

Regan Metoyer
Rhonda Hull
Sara Melenric
Sarah Langlois
Shayna Williams
Stacy Ebert
Stephanie Havemann
Stephanie Wishan
Sterling Hall
Tammie Laird
Tammy Giffrow
Terry Sawma
Victor Kalsey

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:04 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

The Executive Session ended at 7:00 p.m.

3. **Call to Order**

The meeting was called to order by Chair Pyburn at 7:09 p.m.

- **Pledge**
- **Invocation**
Invocation by Chairman Pyburn.

Board Regents Comments/Chairman Report

Chair Pyburn asked the Regents for any comments.

Secretary Droege thanked Mr. John Matula and Dr. Terry Sawma for representing ACC at the Men Who Cook event and thanked Dr. Albrecht for being invited to the Literacy luncheon in Pearland. Mrs. Sanchez sent her regrets for having to miss the spring play on campus and commented on what a great theatre department ACC has, thanked the college for working with the community and area schools, and lastly, she thanked Dora Sims, Financial Aid Director and Melissa Ramirez, Career Services for their help in hiring an ACC Work Study student for the Alvin Family Community Center. Mr. Stuksa talked about the Brazoria County Days activities in Austin.

Recognitions included:

- Vic Kalsey, Process Technology Department Chair – The Process Technology program received an endorsement from the North American Process Technology Alliance
- Keith Vyvial, English Instructor – Coordinated the Across the Curriculum conference which provided a forum to discuss methods to improve classroom instruction
- Sofia Aguilar, student - named National Hispanic Scholar and received a \$20,000 scholarship

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Board Workshop of February 13, 2018 and the Regular Board meeting of February 23, 2017, he would entertain a motion to approve. A motion to approve the minutes was made by Mrs. Knape. Seconded by Mr. Tacquard. Motion passed unanimously.

Student Report

Gabe Gutierrez, SGA President gave the following report:

Next Friday will wrap up our Books for Sambour Drive. During the month of March we have been collecting children's books for the Sambour School in Cambodia. I'm very pleased to announce that we have collected 539 so far.

Again this year, the ACC Student Government Association will honor a member of the faculty with the 5th Annual Excellence in Teaching Award. ACC students will have the chance to nominate an ACC instructor

who has made a difference in their education. Once selected by the student body, the Excellence in Teaching Award will be presented at the annual Award's Day event.

April is sexual assault awareness month. One in four college-aged women and one in 16 men will be the victims of completed or attempted sexual assault. In addition, 32% of college students report being the victims of dating violence. Women ages 16 to 24 experience the highest per capita rates of intimate violence, which is almost triple the national average. To bring attention to the national problem, we will be participating in the Red Flag Campaign during the month of April. The Red Flag Campaign was created by college students and personnel in Virginia and has been adopted by colleges and universities across the country. We will have special events, learning opportunities and student outreach programs throughout the month for our students.

To leave on a lighter note, we have two fun, end of the semester events planned for April. Blue's Annual Birthday Party will be held on Thursday, April 20. We will have cupcakes, games and a cook-out to celebrate our favorite birthday boy! And, we will get students ready for finals on Tuesday, April 25 with a free pre-finals brunch in the Learning Commons between the library and learning lab.

Also noted, this was Gabe's last meeting and he graciously thanked everyone for the opportunity to present the monthly report and how it has helped him grow and improve in his public speaking, for everything that ACC has given him and how he wants to go forward from here and be a good representative on ACC's behalf.

President's Report

Dr. Albrecht shared the following comments:

Registration for the third spring mini semester is now open and will close on May 3. The three week semester starts on May 15. Registration for the summer semesters will begin on April 3. Classes will start June 5.

There are several fine art events coming up in the next month. The ACC Spring Band Concert will be on April 6 at 7:30 p.m. in the Theatre. The Spring Jazz concert will follow on April 24. The Spring Student Art show will open up on April 10 at the Fine Arts Gallery and will feature student works in several mediums.

The Alvin Museum recently launched a new program that features audio commentary for its many exhibits. The voice of that commentary is our very own Communications Department Chair Bill Lewis. His voice was used to describe 26 separate exhibits with the Alvin Museum.

Twenty Seven ACC students in the TDCJ program received their Associate Degrees during a Commencement Ceremony on March 4 at the Stringfellow Unit. ACC was the first institution of higher education in Texas to offer college programs with TDCJ. Studies have shown that the rate of recidivism, or chance of return to prison, greatly declines as an offender's educational level increases.

Our Culinary Arts department received yet another honor. Program chair Leslie Bartosh was awarded the Silver Star of Excellence during an awards dinner for the Southwest Chapter of Chaine des Rotisseurs on March 4. The Southwest region is made up of twenty chapters in six states and is one of nine such regions in the entire country. Only nine Silver Star awards are issued a year.

Staff members recently attended the LEAP Conference to learn more about the essentials of building a strong undergraduate education for students. LEAP is a collaborative of many universities and community colleges in the state that focuses on providing Texas students with consistent, high quality education based on outcomes-based general education, authentic assessments, and high-impact educational practices.

Attending the conference were Biology Chair Dwight Rhodes, Psychology instructor Traci Elliott, Math instructor Dr. James Boler, English instructor Haley Collins, Dean of Academic Programs Dr. Nadia Nazarenko, interim Dean of Arts and Sciences John Matula and Vice President of Instruction Dr. Cindy Griffith.

At Tuesday's Alvin ISD board meeting, trustees voted to name some of its new and existing district facilities.

A new elementary school will be named for our regent 'Bel Sanchez. Mrs. Sanchez worked as an educator with the district for 30 years. She was the first Alvin ISD bilingual director and was Teacher of the Year in 1987. She was named Alvin's Citizen of the year in 2013. She was a pivotal force in the creation of the Alvin Family Community Center and serves on the boards of the YMCA, Red Cross and United Way.

For nearly 30 years, KACC 89.7 FM has aired the football games on air for Alvin and Manvel High School. Our Communications chair Bill Lewis has called the play-by-play for these games. Alvin ISD trustees voted to name the media room at the Memorial Stadium in his honor.

Presentation on Shadow Creek High School

After touring Shadow Creek High School in February 2017, Mrs. Knape recommended that representatives from Alvin Independent School District provide an overview for the Board of Regents who were unable to attend the tour. Mrs. Lisa Butler and Mr. Daniel Combs were invited from AISD and they gave a presentation of the Shadow Creek High School facilities, talked about the technology and different learning environments of the campus and how that is preparing students to assimilate into the workplaces of today. This was for information only.

Personnel Action: Neurodiagnostic (NDT) Instructor / Program Director

The motion was made by Mrs. Knape to approve Kelly Truitt as the Neurodiagnostic (NDT) Instructor/Program Director. Seconded by Mrs. Sanchez. Motion passed unanimously.

Insurance Renewal

Mr. Andy Tacquard made the motion to approve the renewal of the Insurance Proposal with Gallagher Victory Insurance Agency and include the Cyber Liability insurance at the \$3,000,000 level of coverage. Seconded by Dr. Hertenberger. Motion passed unanimously.

Data Report – Unduplicated Enrollment Detail

Mr. Pat Sanger presented the Unduplicated Enrollment report that compared the enrollment detail of Fall 2016 to the prior entire year. Also included in this report was the response to the Regent's question from the February 2017 meeting regarding the numbers of students enrolled in online classes. This was for information only.

Human Resources Report

Mrs. Karen Edwards reported on the standardizing of hiring procedures, implementing of the New Hire Orientation, number of hires over the past year, benefits update, combining of Career Services and Human Resources and its benefits, the I- 9 compliance for 2017 and various Human Resources activities. This presentation was for information only.

Consideration of Child Development Program Degrees and Awards

Ms. Jeanine Wilburn, Early Child Care Department Chair, explained the need for the change in the curriculum and answered questions regarding the program. The motion to approve the curricular changes in the Child Development program was made by Mr. Tacquard. Seconded by Mrs. Knape. Motion passed unanimously.

Mid Year Budget Amendment 16-17

The motion was made by Mrs. Sanchez to approve the first budget amendment of fiscal year 2016-17. Seconded by Dr. Hertenberger. Motion passed unanimously. Mr. Stager explained the amendment was needed mostly for the purchase of the new chiller that was approved at the February 2017 Board of Regents meeting.

Financial Report Ending February 2017

The motion was made by Mrs. Sanchez to approve the financial report ending February 2017 and the audited financial statements. Seconded by Mrs. Knape. Motion passed unanimously. Other discussion included the timing of long term investments with current interest rates increasing and the account in which the Cafeteria and Bookstore funds are posted.

Executive Session

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

The Executive Session ended at 9:24 p.m.

Adjournment

There being no further business before the Board, the meeting was adjourned at 9:25 p.m.

Jody Droege, Secretary

Mike Pyburn, Chair