

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF OCTOBER 19, 2017
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 19th day of October, 2017 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Jim Simpson	Alvin Community College
John Bethscheider	Alvin Community College
Jerry Fliger	Alvin Community College
Linda Austin	Alvin Community College
Nadia Nazarenko	Alvin Community College

Adeline Terry	Johanna McWilliams	Purelily Ekpu
Amanda Smithson	John Tompkins	Purnell Breaux
Brittany Cephus	Karen Salgado	Randi Faust
Carolyn McCollum	Kelly Klimpt	Sammi Sanders
Debbie Kraft	Kelly Truitt	Sarah Langlois
Debra Fontenot	Kristina Vinson	Scott Bolton
Denise Aviles	Kyle Marasckin	Sydney Flowers
George Tacquard	Laurel Joseph	Tammy Giffrow
Ike Hamrick	Micki Kincaide	Terry Sawma
Jeannette Stuksa	Patrick Sanger	Tevin Brown
Jessica Murphy	Pete Nash	Tori Bitner

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:06 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session:

- *Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's contract, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 6:55 p.m.

3. Call to Order

The meeting was called to order by Chair Pyburn at 7:06 p.m.

- **Pledge**
- **Invocation**

Invocation by Regent Sanchez.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Ms. Johanna McWilliams, President of Alvin Manvel Chamber of Commerce – Ms. McWilliams spoke about how the Alvin Manvel Chamber of Commerce appreciated the partnership with ACC, how ACC continues to do a great job of educating students to meet the need of local industry and that ACC makes a positive impact on our community. She also stated that the Chamber signed a resolution to support the ACC bond election.

Board Regents Comments/Chairman Report

Chair Pyburn recognized the following: Carolyn McCollum, Executive Administrative Assistant, for her assistance to students and staff affected by Hurricane Harvey in ensuring they received the toiletries and food needed. Denise Aviles, student assistant, was recognized for assisting Mrs. McCollum in boxing food, toiletry items and distributing them on campus. Students, Tevin Brown and Tori Bitner and Student Activities staff, Amanda Smithson and Christina Vinson were recognized for coordinating and hosting the Student Leadership Conference.

Regent comments included: Mrs. Sanchez said that she enjoyed the latest theatre production and commended the students and Dr. Burton. She also said how proud she was of the Lab School, where her grandson attends. Mrs. Droege thanked the group for setting up the Skype for her to be in attendance for the Board meeting and also thanked the Regents for attending the recent Alvin Manvel Chamber of Commerce luncheon.

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of September 28, 2017 and the Board Workshop of October 3, 2017, he would entertain a motion to approve. A motion to approve the minutes was made by Dr. Hertenberger. Seconded by Mr. Swindell. Motion passed unanimously.

Student Report

Victoria (Tori) Bitner, SGA president and Karen Salgado, SGA Vice President reported the following activities: ACC Student Government Association conducted a poll to gauge ACC student opinion of the upcoming bond election. The poll revealed that 95% of the 154 students polled said they supported the upcoming bond. During the annual voter registration drive, twenty-two students registered including the Dolphin athletes. The Dolphin Wing Fling will feature safe drinking behaviors and other ways students can live a healthy and productive life. Students will have the opportunity to experience a drunk driving simulator and learn from community partners including the Bay Area Council on Drugs and Alcohol, the Stephen F. Austin Community Clinic, the Texas Alcoholic Beverage Commission and more. The ACC Fall Festival on October 28 will feature a costume contest, food, games, inflatables and the Fitness Center will be transformed into a laser tag arena. Student organizations participate to help fund their programs and activities for the year.

President's Report

Dr. Albrecht shared the following comments:

The ACC Foundation will hosts its 18th Annual Gala on November 17 at the Hilton Garden Inn in Pearland. Seats go fast so get your tickets early. Proceeds go to student scholarships.

The 42nd Annual Fall Festival will be October 28 on the campus grounds from 5 p.m. to 9 p.m. There will be food, games and a costume contest.

We're halfway through the Fall semester but registration for the Spring semester will begin on November 15.

Early voting for the November election will begin on Monday! Nolan Ryan Center is an early voting site. Election Day is Tuesday, November 7.

As I have been out in the community over the last several weeks providing factual information about the College and the upcoming bond election called by our board, I have been asked many interesting questions and have heard many interesting statements claimed as facts, but that are actually not facts at all. For instance, one 'fact' involved the proposed Technical Building.

Just to clear things up, a new Technical Building has been part of our Facilities Master Plan and was one of the top projects selected by the previous Long Range Facilities Planning Committee as well as the F.A.C.T. team for inclusion in the bond. Last bond election, many in the community, including some guests sitting here tonight, publically stated that they supported building a Technical Building and improvements to the ACC campus.

Another 'fact' was that ACC declined to partner with Alvin ISD to offer technical dual credit courses and declined an offer to provide ACC classes in the evenings at Alvin ISD locations. The real fact is that ACC has begun offering free technical dual credit courses during the day as well as courses for the community in the evenings at Shadow Creek High School in August this year. We did this at the same time we were developing a partnership University of Houston Clear Lake - Pearland for daytime and evening offerings at the Pearland location which also started in August this year.

Other false information I have heard is that ACC enrollment is dropping. In fact, ACC's enrollment has increased by 36 percent over the past 10 years. Not only that, but enrollment has diversified to include

the new sites being served such as Shadow Creek High School and University of Houston Clear Lake - Pearland, and the vocational offerings to Alvin Independent School District students. We will also expand offerings to the new Manvel Career and Technical Education Center in January.

Other comments revolved around the \$5,000,000 increase in the ACC budget. The budget has, in fact, increased by approximately \$5.2 million dollars in the last few years. This represents a 16% increase in the budget during the time that the enrollment increased 14%. Of that \$5.2 million, approximately \$2 million was spent on the M&O budget for maintenance (excluding salary and benefits of the employees). Approximately \$1.7 million was spent on maintenance from the General Services Fee budget. Approximately \$1.4 million dollars was placed into the institutional reserve account (excluding the funds from the sale of Pearland). Even with the money spent on maintenance and repairs, the campus continues to experience equipment failures.

Comments about how costly tuition is are also untrue. ACC's in-district tuition is the second lowest of the nine Gulf Coast colleges at \$65/Semester Credit Hour (SCH), with only College of the Mainland being lower at \$62/SCH. The state average is \$86/SCH. Wharton Jr. College has the highest tuition in the gulf coast with \$93/SCH and Blinn charges \$101/SCH.

And finally, ACC was named one of the top 150 Colleges in the United States by the Aspen Institution last week and we are eligible to compete for the 2019 prize. This is the fourth time we have been on the list. I am happy that we are back on the list but we do not use the Aspen list as a measure of our success. Colleges get on the list, colleges fall off the list. This year, 53% of the colleges on the list are new colleges, meaning 53% of colleges previously on the list fell off. Colleges that were on the top 10 list last round, failed to make even the top 150. So we are happy to be included on the list, but we know that such distinctions may be transient.

Just a few minutes ago you heard Tori report that of the students participating in the straw poll, 95% of them said they would support the upcoming bond election. Most of these students will not benefit from the improvements made to the campus because by the time the improvements are made, these students will have moved on to jobs or to their transfer university. The students understand the changes will impact those that come after them.

Voters will be asked to make the same choice at the polls in the upcoming election; to support it or to vote against it. Obviously as the president of the college I cannot tell voters to cast their ballot for or against the bond, but I can encourage everyone learn the real facts about the bond, to turn out to the polls, and let their voices be heard.

Foundation Report

Mr. Jim Crumm, outgoing president of the ACC Foundation, gave the annual report for 2016-17. He reported that through the various fundraisers, including the annual Gala, Alvin Live Concert series and employee payroll deductions, the Foundation presented several scholarships to students and departments, sponsored faculty and staff awards, assisted in children's theater, provided solar lights for the jogging trail and snow day for the Lab school, just to name a few of the projects they supported. The Foundation also donated and matched money for the Hurricane Harvey Relief fund. He thanked the Foundation Board members and staff for their dedication and hard work. Scott Bolton, RBC Advisor, presented an overview of the Foundation investments. This report was for information only.

Personnel Action: Associate Degree Nursing Instructor

Mrs. Sanchez made the motion to approve Courtney Wolfe as an Associate Degree Nursing Instructor. Seconded by Mr. Tacquard. Motion passed unanimously.

Personnel Action: Associate Degree Nursing Instructor

Mr. Tacquard made the motion to approve Elizabeth Saucedo as an Associate Degree Nursing Instructor. Seconded by Mr. Swindell. Motion passed unanimously.

Personnel Action: Digital Marketing Specialist, Marketing and Communication

Mrs. Sanchez made the motion to approve Sammi Sanders as the Digital Marketing Specialist, Marketing and Communication. Seconded by Mrs. Droege. Motion passed unanimously.

Data Report – Affordability and Access Report

Mr. Pat Sanger presented the annual update of the Affordability and Access report which included the average amount of tuition and fees paid, the median family income of Brazoria and surrounding counties and by ethnicity, criteria for admission at ACC, criteria for financial aid and finally, the comparison of ACC with peer institutions. ACC has the second lowest In-District cost per SCH and the fourth lowest Out-of-District cost of the Gulf Coast Community Colleges. This report was for information only.

Approval of President's Goals for 2017-2018

The motion to approve the goals established for the President for the 2017-18 year was made by Mrs. Sanchez. Seconded by Mrs. Droege. Motion passed unanimously. The ten goals were discussed in a Board of Regents workshop and were established to tie directly to the strategic plan with measurable outcomes.

Consider Proposed Board CEO Annual Cycle

The motion to approve an annual cycle that aligns the Board of Regents and CEO's activities within the fiscal year was made by Dr. Hertenberger. Seconded by Mrs. Droege. Motion passed unanimously.

SACSCOC Update

Dr. Cindy Griffith, Vice President of Instruction, presented an update on ACC's response for additional information requested by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) regarding the September 2016 submission of the Fifth-Year report. This report was for information only.

Grant Update

Mr. Gayland Capps presented the bi-annual grants update on current discretionary competitive grants, future discretionary competitive grants and formula or non-competitive grants. This report was for information only.

Hurricane Harvey Relief Efforts Grant

Motion was made by Mr. Tacquard to approve the submission for the Texas Workforce Commission Hurricane Harvey Relief Efforts grant. Seconded by Mr. Stuksa. Motion passed unanimously.

Revised Board Meeting Schedule

Motion was made by Mr. Swindell to approve the revised Board Meeting Schedule for the academic year 2017-18. Seconded by Dr. Hertenberger. Motion passed unanimously.

Deactivation of Intraoperative Neurophysiologic Monitoring Program

Dr. Albrecht gave a summary of the details regarding the Intraoperative Neurophysiologic Monitoring program including that the department had requested the deactivation of the program, low enrollment in program, there is a lack of qualified faculty to teach the courses, difficulty in finding clinical sites and that there had only been one graduate thus far. The motion was made to approve that the college cease enrolling new students in Intraoperative Neurophysiologic Monitoring Advanced Technical Certificate beginning with the Spring 2018 semester, and to delegate authority to Dr. Albrecht to complete the deactivation and closure process, including the development of a teach-out plan and any required submittals to and/or approvals by the Texas Higher Education Coordinating Board and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) by Dr. Hertenberger. Seconded by Mr. Stuksa. Motion passed unanimously.

Resale of Trust Property

The motion was made by Mr. Taquard to accept the offers on the following properties:

- Account # 0011-0007-000, Brazoria County suit # 92T5294 and;
- Account # 0486-0004-000, Brazoria County suit # 56086

Seconded by Mr. Stuksa. Motion passed unanimously.

Financial Report Ending September 2017

Motion was made by Mr. Swindell to approve the financial report for September 2017. Seconded by Mrs. Droege. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:14 p.m.

Jody Droege, Secretary

Mike Pyburn, Chair