



Welcome to Blackboard@ Alvin Community College

Getting Started with MyBlackboard

Every MyBlackboard course is unique. For example, some instructors use MyBlackboard to supplement a course taught in a regular classroom environment and may only add a couple of key tools to MyBlackboard. Alternatively, a course may be taught entirely online using a multitude of tools and content may be added to your MyBlackboard course. The choice is yours as to how extensively you utilize the system.

Logging into MyBlackboard

1. First, go to the Alvin College Homepage at <http://bb.alvincollege.edu>.
2. Enter your username and password. Your user name AND password are both the same as your Web Access username. There is a link on the log in page to search for this information if you do not know it.

We recommend that you change your password periodically to ensure security. To do this, after you log in:

1. Click the My Places link at the top right of the page. (It looks like a silhouette of a head in black.)
2. Click Personal Information. You can also access Personal Information on the Tools panel.
3. On the Personal Information page, select Change Password.
4. On the Change Password. page, type a new Password. for the account. The password. must be at least one character and contain no spaces.
5. Type the password. again to ensure accuracy.
6. Click Submit.

Getting Your Computer Ready

One of the easiest ways to make sure that your computer is configured to work with MyBlackboard is to use the Check Browser button located at the bottom of the Log in screen. It will run a check on your computer system and let you know if there are any conflicts.

Who to Contact for Help

Questions about:	Contact
Course info Syllabus Content Grades	Your instructor instructor email=first initial last name@alvincollege.edu
Registering for Classes Prerequisites Availability of courses	Admissions Office 281-756-3531 or admissions@alvincollege.edu WebACCess online (see link on Alvin homepage)
Log in problems Forgotten passwords Using MyBlackboard Missing a Course	IT helpdesk 281-756-3544
Distance Education Issues of Inquiries	Dena Coots 281-756-3728 or de@alvincollege.edu Office A-176 Hours Monday-Friday 7:30-5:00

Computer Problems

If you experience problems with your home computer, ACC has labs with late and weekend hours available for students

Location

Building A, 1st floor, Room A-173

Hours

Monday & Tuesday 8:00 AM to 7:00 PM

Wednesday, Thursday & Friday 8:00 AM to 5:00 PM