PAYMENT IN FULL  
(CREDIT CARD OR DEBIT CARD W/LOGO)

1) GO TO COLLEGE WEBSITE: www.alvincollege.edu  
2) SELECT MAKE A PAYMENT  
3) LOGIN: STUDENT ID # (FOUND ON YOUR FEE STATEMENT OR ID CARD) AND  
   PIN # (YOUR SIX DIGIT BIRTHDATE – EX. ENTER MAY 15, 2009 AS 051509)  
4) SELECT MAKE A PAYMENT (ON THE BOTTOM RIGHT OF SCREEN)  
5) SELECT PAY – UNDER ACTION  
6) SELECT PAYMENT METHOD – CREDIT CARD  
7) ENTER CREDIT CARD INFORMATION AS REQUESTED  
8) CONFIRMATION PAGE AT END WILL CONFIRM PAYMENT HAS BEEN RECEIVED  
9) SELECT MY PROFILES (AT TOP OF SCREEN) AND ENTER CURRENT EMAIL  
   ADDRESS ***THIS WILL BE THE ONLY METHOD OF CONTACT WE USE***

PAYMENT IN FULL  
(CHECK OR SAVINGS ACCOUNT)  
YOU MUST HAVE YOUR ROUTING # AND ACCOUNT #

1) GO TO COLLEGE WEBSITE: www.alvincollege.edu  
2) SELECT MAKE A PAYMENT  
3) ENTER YOUR STUDENT ID # AND PIN # (YOUR SIX DIGIT BIRTHDATE) TO LOGIN  
4) LOGIN: STUDENT ID # (FOUND ON YOUR FEE STATEMENT OR ID CARD) AND  
   PIN # (YOUR SIX DIGIT BIRTHDATE – EX. ENTER MAY 15, 2009 AS 051509)  
5) SELECT MAKE A PAYMENT (ON THE BOTTOM RIGHT OF SCREEN)  
6) SELECT PAY – UNDER ACTION  
7) SELECT PAYMENT METHOD – ELECTRONIC CHECK  
8) ENTER BANK ACCOUNT INFORMATION AS REQUESTED  
9) CONFIRMATION PAGE AT END WILL CONFIRM PAYMENT HAS BEEN RECEIVED  
10) SELECT MY PROFILES (AT TOP OF SCREEN) AND ENTER CURRENT EMAIL  
    ADDRESS ***THIS WILL BE THE ONLY METHOD OF CONTACT WE USE***
PAYMENT PLAN

CREDIT CARD, DEBIT CARD, CHECKING OR SAVINGS.
AUTOMATIC DEBIT OF MONTHLY PAYMENTS IS REQUIRED
YOU WILL BE REQUIRED TO PAY 50% OF TUITION PLUS
A $30 NON REFUNDABLE FEE AT TIME OF SIGN UP

1) GO TO COLLEGE WEBSITE: WWW.DALVINCOLLEGE.EDU
2) SELECT MAKE A PAYMENT
3) LOGIN: STUDENT ID # (FOUND ON YOUR FEE STATEMENT OR ID CARD) AND
   PIN # (YOUR SIX DIGIT BIRTHDATE – EX. ENTER MAY 15, 2009 AS 051509)
4) SELECT MY PROFILES (AT TOP OF SCREEN) AND ENTER CURRENT EMAIL
   ADDRESS
   ***THIS WILL BE THE ONLY METHOD OF CONTACT WE USE***
5) SELECT PAYMENT PLANS (AT TOP OF SCREEN) AND CLICK ON ‘SIGN UP FOR
   NEW PLAN’
6) SELECT CONTINUE AT THE PAYMENT PLAN SCREEN
7) SELECT DISPLAY PAYMENT SCHEDULE
8) REVIEW PAYMENT PLAN AMOUNTS AND SELECT CONTINUE.
9) SELECT PAYMENT METHOD – ELECTRONIC CHECK OR CREDIT CARD
10) ENTER BANK ACCOUNT INFORMATION AS REQUESTED
11) READ ALL INFORMATION GIVEN AND ENTER REQUESTED INFORMATION
12) AFTER READING THE PAYMENT AGREEMENT, YOU MUST ENTER THE LAST 4
    DIGITS OF YOUR STUDENT ID. THIS ALLOWS US TO AUTOMATICALLY DEBIT
    YOUR BANK OR CREDIT CARD ACCOUNT FOR PAYMENTS
13) A CONFIRMATION PAGE WILL BE GIVEN WITH YOUR DOWN PAYMENT AMOUNT
    REMEMBER: YOUR PAYMENTS WILL AUTOMATICALLY BE DEDUCTED ON THE
    DUE DATES POSTED IN THE SCHEDULE