

CHAPTER _____ Rate of Eligibility _____

Alvin Community College Veteran's Certification Request Form

(Must be completed each semester)

Name _____ Social Security # _____ VA File # _____

Address _____ City _____ State _____ Zip Code _____

Phone # _____ Cell # _____ Email Address (REQUIRED) _____

*Please list all prior colleges: (Initial certification only or if you have been to another college since your last certification.) Official transcripts are required.

*Semester/ Term _____ Year _____

Course Name Ex: Math 1314 Credits: 3 Term: SpM1

*Only courses under your current degree plan can be certified. If you have taken the course and received a grade of "D" or better the course cannot be certified again. If a course is taken twice with a grade of "F" or "R" it cannot be certified on the third attempt.

SATISFACTORY PROGRESS: Students receiving DVA educational benefits must maintain a cumulative grade point average (CGPA) of 2.0 to be considered making satisfactory progress.

Associate and Certificate Students:

Probation: Failure to maintain a Cumulative Grade Point Average (CGPA) of 2.0 results in being placed on "first Probation" the next semester. First Probation students who achieve a 2.0 GPA for their first semester on probation but do not raise their CGPA to 2.0 are placed on "second probation" for the

following semester. Students will remain on "second Probation" for the following semesters as long as the semester GPA remains above a 2.0 and the student does not receive punitive grades (F), or until the CGPA is raised to a 2.0 or higher.

UNSATISFACTORY PROGRESS: If a student currently on "second probation" has a semester GPA that falls below 2.0, or if they receive a punitive grade, their VA benefits will be suspended. Students that are on VA suspension are not certified for VA benefits.

Reinstatement of Benefits: Students under VA suspension may choose to continue taking courses without being certified for VA benefits, Students that successfully complete a semester enrolled in at least ½ time status and obtain a 2.0 or higher GPA, with no punitive grade may have their VA benefits reinstated.

TRANSFER STUDENTS: A transfer student who is admitted to Alvin Community College and who was under academic probation or suspension at the last school attended will be considered to fall under the terms of probation listed above. Returning or Transfer students may seek written approval for the Dean of Students Services to exclude credits taken prior to military service from being considered in the CGPA requirement for satisfactory progress for VA purposes only. These students are required to meet the Satisfactory Progress guidelines as explained above starting the first semester they enroll in ACC after completing their required military service.

INFORMATION RELEASE: I give permission to release information including attendance, grades, and classroom issues in order to determine academic progress and eligibility for continued benefits.

Attention Post 911 Veterans (Chapter 33): Please read and Initial each item below.

_____ You are responsible for any tuition or fees not covered by the VA. If you currently have an unresolved overpayment issue with the VA they will not pay your tuition, fees or monthly stipend.

_____ Failure to notify the VA Certifying Official of any changes in your course load may result in a substantial overpayment from the VA. You are responsible to repay the VA for any overpayments of you tuition, fees, and living stipends. ACC will not refund your tuition and fees unless you follow the refund procedures & deadlines outlined in the schedule.

_____ To receive the living stipend you must be enrolled in more than half time status and taking at least one course in a classroom environment.

_____ You must submit a VA "Certification of Eligibility" letter prior to being certified for benefits.

_____ You must verify your class enrollment with the VA Certifying Official after the first day of class and before the census date each semester or you will be dropped from your classes.

_____ Failure to attend classes will result in failing grades and will be reported to the VA. You are responsible for repayment of tuition, fees and benefits if you fail to attend class.

_____ Dropping classes will result in an overpayment issue with the VA. You are responsible for repaying the VA the funds owed prior to being certified for benefits the next semester.

Students Legal Signature

Date