

Regular Meeting
Thursday, March 27, 2025 6:00 PM

ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, TX 77511

Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**
3. **Board Recognitions**
4. **Executive Session**
5. **Call to Order**
6. **Pledge**
7. **Invocation**
8. **Citizen Inquiries**
9. **Board Chairman Report/Comments**
10. **Committee Reports**
 - 10.A. Facilities
 - 10.B. Budget and Finance
11. **Information Items**
 - 11.A. Personnel Action (Replacement): Enrollment Specialist
 - 11.B. Personnel Action (Replacement): Director, Upward Bound
 - 11.C. Personnel Action (New): Custodian
 - 11.D. Personnel Action (Replacement): Assistant Controller
 - 11.E. Employee Count
 - 11.F. Resignation/Retirement Report
12. **Consent Agenda**
 - 12.A. Approval of Minutes for the February 20, 2025 Regular Board Meeting
 - 12.B. Grants
 - 12.C. Consider Approval of the Annual Racial Profiling Report
13. **President's Report**
14. **Student Report**
15. **Strategic Plan Report - Goal 3**
16. **Program Evaluation Report**
17. **Consider Approval of Online Tutoring Services**
18. **Consider Approval of Upgrade Security Cameras**
19. Consider Approval of Rescheduling the April Board Workshop from April 14, 2025 to April 7, 2025
20. **Consider Approval of Agreement for Natural Gas Contract**
21. **Consider Approval of Property and Casualty Insurance Proposed Bid and Renewal**
22. **Audited Fund Balance Available to Transfer to the Capital/Institutional Reserve**
23. **Financial Report**
24. **Adjournment**



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 041-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: March 6, 2025
SUBJECT: Personnel Action – Replacement, Enrollment Specialist

The individual listed below has been recommended to fill the full-time Enrollment Specialist position replacing Cynthia Tellez.

Funding Source: 11-6-15080-61305

Candidate

Recommended: Priscilla Talavera

Education: Alvin Community College
Associate of Science, Health Science

Experience: TIRR Memorial Herman
Patient Care Tech September 2022 – January 2023
Laurel Court Skilled Nursing Facility
Certified Nursing Assistant April 2021 – May 2022
Alvin Community College
Part-Time Health Screener September 2020 – May 2021
Student Worker January 2020 – August 2020

Salary: \$32,815.65
Grade 109, 2024 - 2025 Staff Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Enrollment Specialist (PID 694)		
Department:	Recruitment and Enrollment	FLSA Status:	Non-Exempt
Reports to:	Lead Admissions Counselor	Job Category:	TSCM
Grade Level:	109		
HR approved:	Jessica Eddy	Date:	1/6/2025
Last updated by:	Dir, Recruitment & Enrollment/AS	Date:	1/6/2025

SUMMARY

The Enrollment Specialist provides services for enrollment, registration, and general student services for prospective and current credit students.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Provides general information about college services and activities.
- Serves as the primary contact for all incoming calls to the ACC Welcome Center and Recruitment and Admissions live chat.
- Releases departmental holds.
- Triage students' needs and makes referrals for admissions, academic advising, career and personal counseling.
- Guides and directs students regarding course registration, when necessary, one-one instruction is offered.
- Guides and directs students on the use of the Apply Texas application.
- Determines and processes district residency classifications.
- Provides students information about new programs and assists them with the online request to change program(s).
- Accepts documentation and forms needed for admission and registration.
- Answers general information inquiries directed to the main extension.
- Determines specific needs of the caller and makes referrals as necessary.
- Must maintain knowledge of state regulations regarding residency, tuition exemptions and waivers, THECB policies that affect students, federal privacy laws.
- Maintains inventory of office supplies and prepares list of needed items each semester
- Other duties as assigned by the Director of Recruitment and Enrollment.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- High school diploma or equivalent
- One (1) year of experience in higher education
- Bi-lingual English/Spanish

PREFERRED QUALIFICATIONS

- One (1) year of experience in higher education, preferably in Student Services
- Associate degree or higher

KNOWLEDGE, SKILLS, AND ABILITIES

- Requires demonstrated customer service skills
- Requires accuracy and attention to detail
- Requires stamina during peak periods
- Must be able to problem solve and think creatively
- Knowledge of Microsoft Office applications required
- Typing, filing and general office skills are required
- Must have excellent interpersonal and communication skills
- Ability to follow general procedures, yet make decisions on an individual basis
- Must have the dexterity required to operate keyboard-based equipment such as computers
- Ability to work extended office hours during peak period of registration
- Must be able to work pre-selected late shifts throughout the semester.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 040-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: March 6, 2025

SUBJECT: Personnel Action – Replacement, Director, Upward Bound

The individual listed below has been recommended to fill the full-time Director, Upward Bound position replacing Robert Sanchez.

Funding Source: 36-5-53420-61105

Candidate

Recommended: Cherilyn Brooks

Education: Centenary College
MA, School Counseling
BA, Psychology/History

Experience: Alvin Community College
Coordinator, Career Services September 2023 - Present

Brazoria County Head Start Early Learning
Director of Family Engagement July 2014 – September 2023

Shekinah Radiance Academy
School Counselor/CTE Teacher/CTE Coordinator August 2012 – July 2014

Jefferson Township Board of Education
School Counselor August 2008 – June 2010

Centenary College
Community Service Director November 2004 – August 2008

Salary: \$68,002.66
Grade 206, 2024 - 2025 Staff Salary Schedule

JOB DESCRIPTION

Job Title:	Director, Upward Bound (PID: 196)		
Department:	Upward Bound	FLSA Status:	Exempt
Reports To:	Vice President, Student Services	Grade Level:	206
ORP Eligible:	Yes	Job Category:	Professional
Contractual Position	No		
HR approved:	Jessica Eddy – No Changes	Date:	11/06/2024
Last updated by:	VP, Student Services/JM	Date:	11/06/2024

SUMMARY

The Project Director (100%, 12 months) is responsible for project implementation, daily operations, planning, administration, and staff supervision. As chief liaison to other college departments and the community, he/she reports to the Vice President of Student Services, provides direct services to students, visits the target school, community organizations, businesses, and universities. The Director monitors final participant selection, supervises project service delivery, coordinates evaluations, and prepares progress reports

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Develops agenda; schedule and chair weekly staff meetings; schedule and facilitate supervisory visits to the target school.
- Makes periodic visits to the feeder schools, community organizations, businesses, and universities to assure wide dissemination of information and promote support for the project.
- Leads project evaluation and develop project reports as outlined in the grant proposal and as required by Department of Education and ACC's Financial/Accounting Department.
- Assists in hiring staff with appropriate qualifications and assure that employment process addresses non-discrimination policies and the project's emphasis on employing individuals who have overcome barriers similar to those encountered by the Upward Bound (UB) participants.
- Organizes and coordinates staff development activities.
- Actively monitors final decisions regarding UB participant selection and assure that the requisite number and percentages of participants are enrolled and that they are qualified to participate in UB.
- Supervises all public relations and informational efforts of the project.
- Supervises, monitors, and evaluates UB Academic Year program and Summer Component, including all activities outlined in the project proposal.
- Supervises development of Saturday Academies and field trips.
- Coordinates and integrates project activities with other programs for disadvantaged youth whenever possible.
- Supervises and coordinates electronic assessment and student tracking systems relevant to the UB project
- Other related duties as assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Master's degree required in Education, Counseling, Social Work, Higher Education Administration or related field
- Three (3) years related experience in the areas of supervision; budget management; program development and evaluation; and reporting and compliance with federal regulations
- Two (2) years of experience with federal TRIO programs, academic support programs, or similar programs for disadvantaged students
- Professional or personal experience in overcoming barriers similar to those facing Project Participants

PREFERRED QUALIFICATIONS

- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrated proficiency in written and spoken English
- Ability to communicate effectively with people from diverse backgrounds
- Demonstrated sensitivity to the needs of economically and educationally diverse populations
- Ability to effectively use computer technologies for the purposes of student assessment and tracking
- Experience and knowledge of career planning and Financial Aid
- Ability to travel when needed

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

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This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE


Sign and return to HR for placement into employee personnel file.



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 042-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: March 6, 2025
SUBJECT: Personnel Action – New Position, Custodian

The individual listed below has been recommended to fill the new full-time Custodian position that will be primarily assigned to ACC West Campus.

Funding Source: 11-8-16080-61305

Candidate

Recommended: Maria Ezquivel

Education: Emiliano Zapata High School
Diploma

Experience: Alvin Community College
Part-Time Custodian December 2024 - Present

Self-Employed
Independent Housekeeper May 2008 – Present

Salary: \$26,835.75
Grade 102, 2024 - 2025 Staff Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Custodian (PID: 261)		
Department:	Physical Plant	FLSA Status:	Non-Exempt
Reports To:	Supervisor, Custodial	Job Category:	TSCM
Grade Level:	102		
HR approved:	Jessica Eddy	Date:	11/28/2023
Last updated by:	Supervisor, Custodial/DG	Date:	11/28/2023

SUMMARY

Performs duties related to the cleanliness and orderly condition of all College facilities. All other duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Properly cleans and maintains all institutional facilities including offices, classrooms, restrooms, janitorial and storage rooms, floors, walls, furniture, and so forth.
- Sweeps, mops, scrubs and vacuums all hallways, floors, and stairs; cleans dirt and other debris from stairs, sidewalks, and walkways.
- Cleans and polishes light fixtures, marble, restroom fixtures, and other furnishings requiring attention.
- Empties institutional trash and garbage containers.
- Moves and rearranges furniture and equipment, and transports supplies and products as required by the physical plant.
- Cleans, waxes, and polishes floors by hand or machine; removes dirt and blemishes from floor with various cleaning solvents and compounds according to the composition of flooring; and applies paste or liquid wax to floor with rags or machines. Polishes floor with electric polishing machine.
- Some outside work is required in the completion of duties; i.e., sweeping walkways, cleaning of handrails, washing of windows and emptying/cleaning of outside trash receptacles.
- Performs setup and take down duties for all special events.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Some experience or in-service training courses in institutional housekeeping and related subjects.

PREFERRED QUALIFICATIONS

- High school education or equivalent

KNOWLEDGE, SKILLS, AND ABILITIES

- Must be able to effectively communicate with their supervisor, students, staff, and faculty.
- Must be able to work un-supervised.

- The Custodian must be able to analyze situations and perform routine cleaning of each building between class and lab use.
- Must be able to work flexible schedules which not only will be covered by weekly internal use of buildings, but weekend use by external organizations.
- It is the responsibility of the incumbent to exercise innovative ideas such as time and laborsaving techniques.

WORK ENVIRONMENT

This position generally works in pleasant indoor surroundings with some outside work required. The incumbent will be exposed to other environments such as noise, heat, dust, dirt, grease, cold, dampness, cleaning agents, and chemicals that might be hazardous in nature.

PHYSICAL DEMANDS

Must be capable of moderate to heavy lifting of fifty (50) pounds or more, along with an extreme amount of walking, bending, pushing, pulling, standing, stooping, and reaching. Expected to operate mechanical buffing equipment, carpet cleaning and extracting machines, and hardwood floor polishing equipment as a routine part of the job.

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This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 048-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: March 11, 2025
SUBJECT: Personnel Action – Replacement, Assistant Controller

The individual listed below has been recommended to fill the full-time Assistant Controller position replacing Laurel Joseph. This position was previously named Assistant Director, Fiscal Affairs.

Funding Source: 11-7-10210-61105

Candidate Recommended: Genesis Barrios

Education: University of Houston Clear Lake
Bachelor of Science, Healthcare Administration

Alvin Community College
Associate of Science, Business Administration

Experience: Alvin Community College
Part-Time Grant Accountant June 2018 - Present
Part-Time Cashier September 2012 – June 2018
Student Worker – Business Office September 2009 – October 2012

Salary: \$75,000.00
Grade 209, 2024 - 2025 Staff Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Assistant Controller (PID 915)		
Department:	Fiscal Affairs	FLSA Status:	Exempt
Reports To:	Controller	Grade Level:	209
ORP Eligible:	No	Job Category:	Professional
Contractual Position	No		
HR approved:	Jessica Eddy	Date:	01/16/2025
Last updated by:	VP/CFO - BN	Date:	01/16/2025

SUMMARY

Performs accounting work which involves the application of accounting principles and practices in the maintenance of a set of accounts. This includes the responsibility for certifying the correctness of, and authorizing detailed entries for, transactions in compliance with well-defined and established accounting principles and governmental regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Maintains integrity and reconciliations of financial system with sub ledgers of all other modules integrated with the financial system in coordination with the Controller and Accountant.
- Attends training and then implements new and/or revised reporting requirements.
- Reconciles all general ledger reports, including balance sheet, accounts receivable/payable and fixed assets sub ledgers, revenue and expenditure accounts for all college funds.
- Assists as needed with local, state, and federal audits.
- Prepares detail, summary and analytical schedules.
- Provides comparative schedules with documentation for variances as requested.
- Reviews audit report exhibits, schedules and notes to general ledger.
- Verifies compliance with General Accepted Standards Board and other reporting requirements.
- Serves as contact person for bank personnel with inquiries concerning deposits, checks, and other banking transactions.
- Reviews all reports from the accounting system to ensure proper reconciliation between receipts, expenditures, balance sheet adjustments and journal entries with bank statements.
- Assures that proper accounting procedures are followed and all entries to the system comply with accepted accounting principles.
- Supervises all accounting functions, e.g., posting of receipts and weekly voucher processing. Direction is given to maintain target dates for voucher disbursements.
- Supervises cashier and accounts receivable to maintain proper management of cash received and disbursed.
- Supervises processing of student refunds and collection of other student financial obligations.
- Works closely with Director, Financial Aid to ensure compliance with federal guidelines, special requirements and reconciliation of financial records with student records for all financial aid awards, grants and scholarships.
- Supervises archiving of records to be maintained by the Business Office and disposal of records within accepted guidelines for both general ledger and payroll records.
- Approves purchase orders and travel vouchers in the absence of the Controller.

- Reviews and recommends for adoption, new integrated software systems and modifies accounting systems in use to improve operating efficiency.
- Reviews and implements software modifications to the general ledger, purchasing, accounts receivable/payable, cash receipts and fixed assets modules.
- Assists with the supervision and training of Business Office staff when needed to implement new financial systems or modifications to current systems.
- Serves as contact person for the Information Technology department regarding the financial system module and other modules that impact the financial system.
- Maintains the accuracy of tuition and fee billing tables within the system, ensuring alignment with institutional policies and regulatory requirements.
- Maintains the accuracy of the budget within the system, ensuring any discrepancies or budget overages are addressed.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Bachelor's degree with a major in accounting or related field.
- At least five (5) years of experience in a similar or related position

PREFERRED QUALIFICATIONS

- CPA Certification
- Bilingual English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- College level instruction in the use of the personal computer, spreadsheets, and word processing.
- Position requires strong analytical ability, creative thinking, and good judgment.
- Requires the following skills and abilities: analyzing accounting and reporting situations; preparing solutions to problems; and improving timeliness, accuracy, internal controls, and reporting.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

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any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

	Budgeted 2024-25	MAR 2025	HR Vacancies
Administrative	15	15	0
*Professional	88	83	4
Faculty	130	127	5
**Technical Support, Clerical & Maintenance (TSCM)	125	118	5
Total Full-Time (FT) Employees	358	343	14

*Count includes 2 grant funded *professional* employee; Currently 2 vacancies

**Count includes 1 grant funded *TSCM* employee

Resignation/Termination Report

	Name	Position / Department	Last Day Worked	Reason
1	Nancy Fitzgerald	Instructor, Biology	5/14/2025	Retirement
2	Charlene Weaver	CE Admission/Registration Specialist	3/6/2025	Resigned

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF FEBRUARY 20, 2025
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 20th day of February at 6:00 p.m., with the following members, administrative personnel, and guests present:

Regents Present

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Michael Hoover	Regent
Breah Knape	Regent
Mike Pyburn	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent

ACC Administration Present

Robert Exley	President, Alvin Community College
Stacy Ebert	Alvin Community College
Beth Nelson	Alvin Community College
Crystal Lee	Alvin Community College
John Matula	Alvin Community College
Wendy Del Bello	Alvin Community College
Kelly Klimpt	Alvin Community College
Kelley Peatross	Alvin Community College

ACC Employees & Guests Present

Felicia Jimenez	Laurel Joseph	Lorin Evans
Kyle Marasckin	Anita Exley	Jennifer Harris
John Tompkins	Kyle Stone	Darrell Taylor
LaVonna Miller	Crystal Robinson	Martha Houle
Scott Turnbough	Teri Rios	Michael Smith
Linnet George	Julie Hernandez	James Longley
Harold Griffin	Josiah Glass	Kevin Schreiber
Estevan Vasquez	Ben Cohen	George Tacquard
Leigh Ann Moore	Raqyda Felton	Chase Tillman
Patrick Sanger	Ralph Evans	Lauren James
Chief Ronnie Phillips	Gavin Shook	Madison Sanchez
Bryan Hinshaw	Elmi Perez	Yazlin Robles
Lilly Garcia	Tea Sosa	Ayden Mayes
Patty Sanchez	Trevian Davis	
John Murray, Jr.	Emly Evans	
Lindsey Hindman	Callie Mayes	

Call to Order

Chair Sanchez called the meeting to order at 6:03 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Board Recognitions

Every year, ACC Music students audition for the Texas Music Educators All-State Band and All-State Choir. This year, ten Choir students and five band students received the distinction for their performances. The students just returned this week from the Texas Music Educators Association annual clinic and convention in San Antonio to perform.

Please help me recognize the All-State Choir members: Skylare Ayala, Carissa Campos, Brooklyn Chlamon, Lillian Cocek, Jareth Doerr, Nia Jones, Silas Kent, Christiaan Kunneke, and Imani Mueti.

Now please recognize the All-State Band members: Erika Bourg, Vincent Adessa, and Joseph Myers.

This past month Brazoria County Sheriff's Deputy Jesus Jesse Vargas lost his life in the line of duty. Two of our officers braved the inclement weather and volunteered to direct traffic for the funeral procession. Officer Chase Dillman stayed on campus in order to allow the others to participate in the funeral services.

Please help me recognize Sgt. Jessica Alvarado, Officer Jesus Loera, and Officer Chase Dillman.

Also assisting in the funeral directing traffic were the director of our Law Enforcement program and 12 of our cadets. Bear in mind the cold weather they worked through, and the cadets were only one week into the academy. Please recognize the Academy director Crystal Robinson and cadets Lauren James, Trevian Davis, Tea Sosa, Yazlin Robles, Josiah Glass, Julie Hernandez, Emily Evans, Madison Sandoz, Elmi Benitez-Perez, Chanse Tillman, Nicole Felton, and Ayden Mays.

Executive Session

For the purpose of a private consultation with its attorney when seeking the advice of its attorney, in accordance with Tex. Gov't Code Section 551.071; Deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, in accordance with Tex. Gov't Code Section 551.072.

The meeting was called back into session by Chair Sanchez at 7:01 p.m.

- **Pledge**
- **Invocation**
Invocation by Regent Darren Shelton

Citizen Inquiries

There were no citizen inquiries.

Board Comments

Chair Bel Sanchez recognized the final payment for the 2005 bond for the Health Building.

Secretary Patty Hertenberger mentioned the success of the Culinary Arts secondary 12 students to the U.S Open.

Regent Michael Hoover highlighted his trip to Washington DC with John Tompkins and Dr. Exley.

Regent Yvette Reyes-Hall congratulated the Culinary Arts Chef Laura Trigo for doing a fantastic job. She also mentioned that tomorrow the Alvin Lions Club was holding their Vegas Night at the ACC gym.

Vice Chair Jody Droege thanked the College for attending Community College Day.

Regent Jim Crumm was excited to attend the Turtle Race – ACC mascot Blue won one of the races, Community College Day, Pearland Chamber of Commerce Gala, and Northern Brazoria County Chamber of Commerce Gala.

Committee Reports

The committees met on February 17th. Regent Crumm provided the facilities report, which included updates on the various campus projects, including FY2025 Capital Projects.

Regent Shelton presented the budget and finance report. The committee discussed the reserves policy, tax maintenance note options, and budgeting priorities following up on conversation during the Board Retreat.

Approval of the Consent Agenda

Chair Sanchez said that she would entertain a motion to approve the Consent Agenda that included the approval of the Minutes of the Regular Meeting of January 9, 2025, and Minutes of the Board Retreat of January 18, 2025, and the approval of the Grants report.

A move to approve the Consent Agenda was made by Regent Crumm. Seconded by Regent Pyburn. Motion passed unanimously.

President's Report

Dr. Exley gave a summary that included the following:

ACC students, staff, and regents met with lawmakers during Community College Day at the Capitol on February 3rd. The event is held every legislative session in Austin to give students an opportunity to discuss issues facing community colleges. We had three students in Austin for the event who did an excellent job speaking to our legislators and representing ACC.

ACC alumnus Randy Weber was recently named a national Outstanding Alumni by the American Association of Community Colleges. The Award Honors community college graduates who have made outstanding contributions in their chosen field at the national or international level. He will be recognized at the AACC National Convention in April.

Speaking of Congress, Regent Hoover, John Tompkins, and myself attended the American Association of Community College Legislative Summit in Washington, DC this past week. We had an opportunity to speak with Congressman Weber and his staff and also heard from Senator John Cornyn. We also took advantage of an impromptu meeting with our Congressman Troy Nehls.

The College will host the 9th annual Across the Curriculum Virtual Conference on February 28. The theme this year is Back to Basics: Empowering Educators to Navigate and Embrace Change. Presenters will discuss their best practices for innovative classrooms, instructional technology, augmented reality, podcasting, and much more.

The Black History Month juried art show is now on display and will close out with a reception and a chance to meet the artists on February 27 in the Art Gallery.

The Baseball and Softball teams have kicked off their spring seasons. The softball team so far is 7-11 and has not yet started conference play. The baseball squad is currently 9-3 and are in the midst of a nine-game winning streak.

The college recently created a new partnership with the Dale Carnegie Training of Austin, Houston, and San Antonio to provide corporate workforce training and professional development opportunities. The partnership will provide grant funding opportunities through the Texas Workforce Commission (TWC). The collaboration aims to empower Texas employers to upskill and reskill their workforce, addressing current and future business needs.

The ACC Mu Upsilon chapter of Phi Theta Kappa was recently named the national organization's REACH Rewards Program due to its excellence in membership development. The purpose of the program is to drive up membership in the honors society, leading to greater opportunities for scholarships and higher completion rates on campus.

The Higher Education Coordinating Board released a statement with revisions to the supplemental appropriations for the 2025 fiscal year. Under the recommendations, the college will receive an additional \$756,395. The recommendation must be approved by the legislature, which is currently in session.

This report was for information only.

Enrollment Report

Patrick Sanger presented the enrollment report. This report was for information only.

Strategic Plan Report – Goal 2

Dr. Kelley Peatross and Mr. Kelly Klimpt presented the Strategic Plan Goal 2 Report. Goal 2 is to cultivate a culture of inclusion, flexibility, innovation, and resiliency. This report was for information only.

Annual Audit Results Report

Ben Cohen with Crowe LLP stated that ACC was given an unmodified opinion, which is representative of the highest rating possible. This report was for information only.

Consider Approval of Revising Policy FFDA (LOCAL)

Regent Shelton moved to adopt the revisions for policy FFDA (Local). Seconded by Regent Pyburn. Motion passed unanimously.

Consider Approval of AI-Enhanced Smart Speaker

Secretary Hertenberger moved to authorize the President to delegate the issuance of a Purchase Order for seven (7) SimVox AI speakers from Team PCS, NA. LLC in the amount of \$99,716.75. Seconded by Regent Reyes-Hall. Motion passed unanimously.

Consider Approval of Resolution of Support for Continued Investment in the Dynamic Community College Funding Model

Vice Chair Droege moved to adopt the Resolution of Support for Continued Investment in Dynamic Community College Funding Model. Seconded by Regent Crumm. Motion passed unanimously.

Consider Approval of Electronic Textbook Provider

Regent Shelton moved to authorize the President to enter into a contract with Redshelf. Seconded by Regent Hertenberger. Motion passed unanimously.

Consider Approval of 38 Hour per Week Employees Converting to 40 Hours per Week.

Regent Pyburn moved to approve the 38 Hour per Week Employees Converting to 40 Hours per Week. Seconded by Regent Crumm. Motion passed unanimously. An amendment was entered to render the date effective March 1, 2025, by Regent Crumm. Regent Reyes-Hall moved to approve the amended motion. Seconded by Regent Hoover. The amended motion passes unanimously.

Consider Approval of Resilient Infrastructure Implementation

Regent Shelton moved to authorize the President to enter into contracts with Calian Corporation for infrastructure and firewalls and Fibertown Data Centers for hosting the internet services. Seconded by Regent Pyburn. Motion passed unanimously.

Consider Approval of Offering an Associate of Applied Science in Integrated Technologies

Regent Hertenberger moved to approve to offer an AAS in Integrated Technologies at Alvin Community College. Seconded by Regent Reyes-Hall. Motion passed unanimously.

Consider Approval of Offering an Associate of Applied Science in Marketing, Advertising, and Sales

Regent Knape moved to approve to offer an AAS in Marketing, Advertising, and Sales at Alvin Community College. Seconded by Regent Crumm. Motion passed unanimously.

Consider Approval of Offering Advanced Technical Certificates

Regent Reyes-Hall moved to offer Advanced Technical Certificates in Pipe Systems Design, Civil/Structural Design, and Mechanical Design at Alvin Community College. Seconded by Regent Hoover. Motion passed unanimously.

Consider Approval of Purchasing a Virtual Reality Law Enforcement Training System from V-Armed, Inc.

Regent Knape moved to approve the purchase of V-Armed Virtual Reality Law Enforcement Training System for the Law Enforcement Academy in the amount of \$250,000. Seconded by Regent Pyburn. Votes in favor were cast by Regents Droege, Sanchez, Hoover, Reyes-Hall, Crumm, Pyburn, Knape, and Hertenberger. Votes not in favor were cast by Regent Shelton. Motion passed 8-1.

Consider Approval of Revised Policy DEC (LOCAL)

Regent Hertenberger moved to adopt the revisions for policy DEC (Local). Seconded by Regent Droege. Motion passed unanimously.

Consider Approval of Adopting a Local Policy Regarding “Institutional Reserves” and “Capital Reserves”

Regent Shelton moved to adopt policy CAK (Local). Seconded by Regent Pyburn. Motion passed unanimously.

Financial Report Ending January 31, 2025

Regent Hertenberger moved to approve the Financial Report for January 31, 2025. Seconded by Regent Droege. Motion passed unanimously.

Adjournment

There being no further business before the Board, Chair Sanchez adjourned the meeting at 8:50 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 046-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: March 10, 2025
SUBJECT: Federal, State, and Private Grants Report

Attached is the ACC Grant Status Report as of March 3, 2025. The first page is a summary of ACC's grant activity. Following is a detailed list of current grants, grants in the approval process, and grants in the development process. The final page lists grants that ACC has either applied for and has been declined funding or grants ACC considered but decided not to proceed to application submission. Pages two through four provide details on the grants and/or applications in each of the three categories.

The College presently has \$4,989,231.40 in active funded grants. There is an additional \$1,889,568.00 in grant applications currently in the funder review process. Also, grant applications in the development process total \$2,000.00.

RJE:fmj

Alvin Community College Grants

March 3, 2025

ACC has the following in grant activity:

\$4,989,231.40	Active Funded Grants
\$1,889,568.00	Grant Applications in the Funder Review Process
\$ 2,000.00	Grant Applications in the Development Process

Details on individual grants are attached. The last page lists grants that were reviewed and departments determined not to pursue, or ACC was not selected as a recipient.

Alvin Community College Grant Status Report as of March 1, 2025

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
U.S. Department of Education - Upward Bound #P047A220229	9/1/2022	8/31/2027	Robert Sanchez	Upward Bound	Materials, Staffing, Travel, Courses for College Exposure & Preparation	\$ 1,562,400.00	Primary	Alvin ISD	Implement a federally funded college preparatory program for low-income and potential first generation college going participants to increase post-secondary enrollment and graduation (5 years, \$312,480 per year)	Federal Discretionary Competitive
THECB Nursing Shortage Reduction Program #28849	3/6/2023	8/31/2027	Elizabeth Saucedo	Nursing	Professional Development, Equipment, Supplies	\$ 196,673.26	Primary	N/A	Provide support to retention and completion rates of Nursing students.	State Formula Non-Competitive
THECB Nursing Innovation Grant Program #29898	8/17/2023	7/31/2025	Elizabeth Saucedo	ADN Program	Faculty Training, Part-time Personnel, Program Development	\$ 196,266.00	Primary	N/A	Provides for faculty conferences, development of an additional transition to RN program, and student support.	State Discretionary Competitive
Texas Workforce Commission Skills Development Funds #2824SDF004	5/22/2024	8/31/2025	Sara Bouse	CEWD	Instruction and Training	\$ 270,351.43	Primary	TJL Industries	Skills training for employees of TJL in Process Technology. Added KWIK Equipment Sales and Dover.	State Discretionary Competitive
Texas Workforce Commission/Houston-Galveston Area Council High Demand Jobs Training Grant	8/26/2024	8/31/2025	Brittany Bewick	CEWD Biotechnology Program	Equipment, Supplies	\$ 75,000.00	Sub-recipient	Pearland Economic Development Corporation	Provides Supplies, Equipment and Student Assistance.	State Discretionary Non-Competitive
THECB Perkins Basic Grant Contract Award #254205	9/1/2024	8/31/2025	Dr. Debra Fontenot	Technical Programs	Technical Supplies, Support, Equipment	\$ 167,770.00	Primary	N/A	Provide supplies and equipment required for technical program instruction	State Formula Non-Competitive
TWC JET Grant (Jobs and Education for Texans) 2024 #2824JET003	8/31/2024	8/31/2025	Don Parus	Process Technology	Equipment	\$ 349,980.00	Primary	N/A	Funds to provide for the purchase of a new distillation unit. 5%-10% institutional match required.	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program #5000501	10/1/2024	9/30/2025	Chief Ronny Phillips	ACC PD	Bulletproof Vests for ACC Police Department	\$ 38,048.00	Primary	N/A	Funds provide for purchasing 16 vests.	State Discretionary Competitive
THECB Texas Reskilling and Upskilling for Education (TRUE) Grant #01476	12/2/2024	12/2/2025	Brian Ayres	CEWD EMT Program	Instruction, Equipment, Supplies	\$ 280,000.00	Primary	N/A	Provide for expanding CEWD EMT program by adding EMT Advanced.	State Discretionary Competitive
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects #5062001	11/1/2024	10/31/2025	Billy Allen	Institutional Cybersecurity	Equipment, Software, Contract Services	\$ 292,512.71	Primary	N/A	Funds provide for upgrading institutional cybersecurity. 10% institutional match required.	State Discretionary Competitive
U.S. Department of Labor Strengthening Community Colleges 5 #25A60CC000038	2/1/2025	1/31/2029	TBD	CEWD CNC Machining	Equipment, Personnel, Curriculum Development	\$ 1,514,520.00	Primary	N/A	Funds provide for creating a sector-based strategy to align CNC Machining training to employer needs in the region and increase the number of women in the program.	Federal Discretionary Competitive
STATE/FEDERAL GRANTS SUBTOTAL						\$ 4,943,521.40				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Charles Kilgore	Math	Instruction	\$ 1,250.00		N/A	Increasing student engagement and retention with NearPod software	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Robert Sanchez	Upward Bound	Instruction	\$ 1,600.00		N/A	Host a Love Languages workshop to help equip participants with the self-awareness, communication skills, and emotional intelligence necessary for academic success.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Danielle Kemendo	Diagnostic Cardiovascular Sonography	Equipment & Supplies	\$ 1,500.00		N/A	Purchase two tablets that will help students engage with volunteers and improve access and effectiveness in the sonography labs.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	John Mohr	Geology	Equipment & Supplies	\$ 1,900.00		N/A	Purchase of a drone to enhance student learning experiences through the recording and displaying of virtual field trips.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Amanda Smithson John Matula	Student Services	Equipment & Supplies	\$ 3,000.00		N/A	To begin an Emergency Go Bag Program by providing toiletries, non-perishable food, \$20 gift card and a bag that can be filled with clothes for students who need emergency assistance.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Thirty Lacy	Nursing	Professional Development	\$ 2,000.00		N/A	Professional development opportunities for Vocational Nursing and Registered Nursing adjuncts to learn creative teaching strategies. Registration costs only.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Maria Ruiz	LVN	Supplies	\$ 2,000.00		N/A	To host a health fair that will promote health programs while providing a service to the community through interactive activities and spark interest in prospective students.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Justin Morgan	Interdisciplinary	Instruction	\$ 2,500.00		N/A	Consumables & Actors for the annual interdisciplinary simulation event held on campus called Disaster Day.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Amanda Smithson	Student Services	Instruction	\$ 1,950.00		N/A	To provide student scholarships for the TSI Test Prep class and TSI Test voucher.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Lilly Guu Jesse Guevara	Student Services	Emergency Assistance	\$ 2,000.00		N/A	To start a Transit to Success program that will provide a bicycle with a helmet or a Lyft voucher to students without reliable transportation.	Private / Foundation

2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Laura Trigo	Culinary	Equipment & Supplies	\$ 3,000.00		N/A	Purchase a BBQ pit to incorporate BBQ skills and training to the curriculum. This will allow students to learn additional skills in the program and provide hands on training for another avenue in culinary.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Dr. Jessica Ranero-Ramirez	Dual Enrollment	Supplies	\$ 2,500.00	Primary	N/A	Provides funds for hosting a Career Expo.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Chris Tennison	Drama	Supplies	\$ 500.00	Primary	N/A	Provides support for Summer Children's Theater.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Karen Tofte	Child Development Lab School	Curriculum	\$ 2,010.00	Primary	N/A	Provides for a new Toddler's Curriculum	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Robert Sanchez	Upward Bound	Enrichment	\$ 5,000.00	Primary	N/A	Provides funds for students to participate in a Disney Leadership Class	Private / Foundation
Soroptimist International of Alvin	7/2/2024	7/1/2025	Robert Sanchez	Upward Bound	Student Scholarships	\$ 1,000.00	Primary	N/A	Provides funds for student scholarships	Private / Foundation
Soroptimist International of Alvin	7/2/2024	7/1/2025	Wendy Del Bello	ACC Foundation	Student Support	\$ 2,000.00	Primary	N/A	Provides support for the Emergency Fund.	Private / Foundation
National Board for Respiratory Care	3/25/2024	3/24/2025	Marby McKinney	ACC Foundation	Student Support	\$ 10,000.00	Primary	N/A	Provides funds for student scholarships	Private / Foundation
ACC FOUNDATION GRANTS SUBTOTAL						\$ 45,710.00				
TOTAL, ALL ACTIVE GRANTS						\$ 4,989,231.40				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
National Science Foundation - Accelerated Technological Education (NSF-ATE)	2/1/2025	1/31/2028	Brittani Bewick	CEWD BioTechnology	Equipment, Supplies	\$125,000	Sub-recipient	San Jacinto College	ACC was invited to participate in San Jacinto College's "Advanced Cell Therapy - Industry-Based Vocational Education" (ACTIVE) proposal. Funds provide equipment and supplies for the BioTechnology Program. <i>Application submitted October 3, 2024.</i>	Federal Discretionary Competitive
National Science Foundation - Accelerated Technological Education (NSF-ATE)	2/1/2025	1/31/2026	Brittani Bewick	CEWD BioTechnology	Supplies	\$ 7,000.00	Sub-recipient	Texas A&M University	ACC was invited to participate in Texas A&M University's "Harmonizing Biomanufacturing Technician Training: the Texas Regional Industrial Biomanufacturing Education Certification (TRIBEC) Program" proposal. Funds provide supplies for the BioTechnology Program. <i>Application submitted October 3, 2024.</i>	Federal Discretionary Competitive
National Science Foundation Louis Stokes Alliances for Minority Participation Program	2/1/2025	1/31/2029	Dr. Stacy Ebert Dr. Harold Griffin	STEM Majors	Transfer Preparation, Student Support	\$ 30,000.00	Sub-recipient	San Jacinto College	Funds will provide support for STEM majors via workshops on persistence, transfer preparation, and student stipends. <i>Application submitted November 15, 2024.</i>	Federal Discretionary Competitive
U.S. Department of State Increase and Diversify Education Abroad for U.S. Students (IDEAS)	9/1/2025	2/28/2027	Charley Bevil	Study Abroad	Program Development	\$ 35,000.00	Primary	N/A	Funds will provide for four faculty to travel abroad to establish academic, industry, and cultural partnerships for future student study abroad trips. <i>Phase 1 application submitted December 12, 2024.</i>	Federal Discretionary Competitive
THECB Nursing Innovation Grant - Rider 64	2/1/2025	1/31/2027	Elizabeth Saucedo Justin Morgan	Nursing Pathway	Personnel, Curriculum, Tuition Assistance, Supplies	\$ 999,500.00	Primary	N/A	Funds will provide for developing a program to increase preceptors and clinical sites for students in Certified Nursing Assistant, Clinical Medical Assistant, Patient Care Technician, Licensed Vocational Nursing, Associate Degree Nursing, and Bachelors of Science in Nursing programs. <i>Application submitted December 16, 2024.</i>	State Discretionary Competitive
Texas Higher Education Coordinating Board Nursing Shortage Reduction Program	3/1/2025	2/28/2027	Elizabeth Saucedo	ADN Program	Professional Development, Equipment, Supplies	TBD	Primary	N/A	Provide support to retention and completion rates of Nursing students. <i>Application submitted January 10, 2025.</i>	State Formula Non-Competitive
TWC JET Grant (Jobs and Education for Texans) 2025	9/1/2025	8/31/2026	James Langley	Drafting and Design Engineering Technology	Equipment	\$ 105,845.00	Primary	N/A	Funds provide for the purchase of a new equipment for Drafting and Design Engineering Technology Program. 5%-10% institutional match required. <i>Application submitted January 30, 2025.</i>	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program	10/1/2025	9/30/2026	Chief Ronny Phillips	ACC PD	Equipment - Radios	\$ 143,833.00	Primary	N/A	Funds provide for 18 personal radios for ACC PD officers and 4 mobile unit radios for vehicles and base station. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program	10/1/2025	9/30/2026	Chief Ronny Phillips	ACC PD	Equipment - Vehicle	\$ 82,700.00	Primary	N/A	Funds provide for one Chevrolet Silverado 1500 Truck with law enforcement light package. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects 2	10/1/2025	9/30/2026	Billy Allen	Institutional Cybersecurity	Personnel, Software, Contract Services	\$ 210,690.00	Primary	N/A	Funds provide for upgrading institutional cybersecurity, including a FT IT Security Analyst position. 20% institutional match required. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Texas Higher Education Coordinating Board Nursing, Allied Health and Other Health-Related Education Grant Program (formerly NIGP)	5/1/2025	12/31/2027	Ashley White Justin Morgan	ADN Program	Personnel, Equipment, Supplies	\$ 150,000.00	Primary	N/A	Funds provide for equipment and supplies for the ADN program. <i>Application submitted 2/28/2025.</i>	State Discretionary Competitive
Total, Grants in Funder Review						\$1,889,568.00				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
Humanities Texas Mini-Grants	TBD	TBD	Dr. Christopher Chance Dr. Alexander Marriot	History Program	Travel	\$ 2,000.00	Primary	TBD	Create a <i>Texas Study Abroad</i> program for students to visit key prehistoric and historic sites as part of the Honors-level History of Texas Course.	
Total, Grants in Application Development						\$ 2,000.00				

Grants Reviewed by ACC but Not Pursued or Not Selected for Funding

Grant Name/Fund Source	Application Due Date	Application Submitted	Department	Amount	ACC Role	Partner	Purpose	Grant Type	Reason Declined / Not Funded
Lowes Foundation Gable Grant	3/31/2024	N	Welding	\$100,000-\$1,000,000	Primary	N/A	Support skilled trades workforce development initiatives.	Private / Foundation	ACC does not have a program supported by this grant (appliance repair, carpentry, electrical, HVAC, plumbing)
TCEQ THIVE Grant	3/31/2024	N	CDL	TBD	Primary	N/A	Support the adoption of hydrogen vehicles	State Discretionary Competitive	Grant only funded the difference between the cost of a diesel truck and a hydrogen-powered truck.
U.S. Department of Education GEAR UP	5/7/2024	N	College Preparation	up to \$5,000,000	Primary	ISD & Community Partners	Materials, Staffing, Courses for College Exposure & Preparation	Federal Discretionary Competitive	ACC determined the timing was not appropriate to pursue this grant. We will research this grant for a potential application next year.
U.S. Department of Justice and Department of Labor Partners for Reentry Opportunities in Workforce Development (PROWD)	8/1/2024	Y	Instruction/ Employment Counseling	\$ 412,000.00	Sub-recipient	Houston-Galveston Area Council	Provides reentry services for individuals formerly in the federal prison system. Services include instructional cost assistance, workforce readiness training, and job placement assistance.	Federal Discretionary Competitive	Original budget was to be \$1,160,000 over the life of the grant ; funder revised the budget to \$412,000 over the life of the grant. This would only allow for 1.5 FTEs, so ACC declined.
Office of the Governor, Texas Talent Connection Wagner-Peyser 7(b) Grant	4/30/2024	N	TBD	\$ 350,000.00	Primary	N/A	Provides funds that support innovation in workforce development and support workforce training projects that lead to job placement.	State Discretionary Competitive	ACC determined that there was not sufficient time to build a successful application.
U.S. Department of Energy Industrial Assessment Centers Expansion	5/16/2024	N	TBD	\$ 800,000.00	Sub-recipient	University of Texas - El Paso	Provides curriculum and training in green energy principles for manufacturing programs	Federal Discretionary Competitive	Primary applicant, UTEP, chose not to move forward with an applicaton.
Greater Texas Foundation Emergency Aid Grant	5/23/2024	N	Student Services	\$ 150,000.00	Primary	N/A	Provides direct emergency aid for students and technical assistance for ACC staff administering the program.	Private / Foundation	ACC determined the implementation time commitment would not be commensurate with the award.
Blue Cross Blue Shield of Texas Healthy Campus Grant	9/1/2024	N	Fitness Court	\$ 50,000.00	Primary	N/A	Provide funds toward the cost of constructing a fitness court.	Private / Foundation	The remaining cost of building the court is not currently a budget priority.
DeWalt Grow the Trades Foundation	6/30/2024	N	CTE/CEWD	\$ 100,000.00	Primary	N/A	Provides funds to assist students pursuing skillsin the trades.	Private / Foundation	Time insufficient to submit an application
Metallica Scholars Initiative, Cohort 6	6/6/2024	Y	CEWD Patient Care Tech, CNC Machining	\$ 75,000.00	Primary	N/A	Provides scholarships and support for students in Career and Technical Education programs.	Private / Foundation	ACC was not selected.
U.S. Department of Justice Office of Community Oriented Policing Services Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law Enforcement	7/30/2024	N	Law Enforcement Academy	up to \$500,000	Primary	TBD	Provides funding to law enforcement training academies to promote safe outcomes during police encounters with persons in crisis through the integration of de-escalation and crisis response training into their curricula	Federal Discretionary Competitive	Time insufficient to submit an application
ECMC Foundation	TBD	Y	Student Services	\$ 167,727.00	Primary	N/A	Funds to create a Student Resource Center to address students' basic needs.	Private / Foundation	Letter of Interest was submitted. ACC was not selected to proceed to the application phase.
National Science Foundation Improving Undergraduate STEM Education (IUSE) Hispanic Serving Institutions	9/11/2024	N	Geology	TBD	Primary	Wharton County Junior College	Funds provide for student travel for geological research experiences.	Federal Discretionary Competitive	Insufficient resources to submit an application at this time.



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 050-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: March 11, 2025
SUBJECT: Annual Racial Profiling Data Report

Under Senate Bill 1074 Section 1, Chapter 2 and the Code of Criminal Procedure, Articles 2.131 through 2.138, ACC Police Chief Ronny Phillips is required to submit a report on racial profiling to the Texas Commission of Law Enforcement and the Alvin Community College Board of Regents. This report covers the period from January 1, 2024, through December 31, 2024. I have included this item on the Consent Agenda and Chief Phillips will be in attendance. As always with the consent agenda, any member of the board may ask for this item to be moved to the regular agenda if he/she desires.

RJE:fmj

Racial Profiling Report | Full

Agency Name: ALVIN COMMUNITY COLLEGE POLICE DEPT.

Reporting Date: 02/03/2025

TCOLE Agency Number: 039005

Chief Administrator: GEORGE R. PHILLIPS

Agency Contact Information:

Phone: (281) 756-3700

Email: rphillips@alvincollege.edu

Mailing Address:

CAMPUS POLICE

3110 MUSTANG RD

ALVIN, TX 77511-4807

This Agency filed a full report

ALVIN COMMUNITY COLLEGE POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the ALVIN COMMUNITY COLLEGE POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the ALVIN COMMUNITY COLLEGE POLICE DEPT. if the individual believes that a peace officer employed by the ALVIN COMMUNITY COLLEGE POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the ALVIN COMMUNITY COLLEGE POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the ALVIN COMMUNITY COLLEGE POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The ALVIN COMMUNITY COLLEGE POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: JESSICA ALVARADO
Administrative Sergeant

Date: 02/03/2025

Total stops: 101

Street address or approximate location of the stop

City street	101
US highway	0
County road	0
State highway	0
Private property or other	0

Was race or ethnicity known prior to stop?

Yes	0
No	101

Race / Ethnicity

Alaska Native / American Indian	0
Asian / Pacific Islander	6
Black	21
White	29
Hispanic / Latino	45

Gender

Female	53
Alaska Native / American Indian	0
Asian / Pacific Islander	4
Black	13
White	12
Hispanic / Latino	24
Male	48
Alaska Native / American Indian	0
Asian / Pacific Islander	2
Black	8
White	17
Hispanic / Latino	21

Reason for stop?

Violation of law	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0
Preexisting knowledge	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Moving traffic violation	90
Alaska Native / American Indian	0
Asian / Pacific Islander	6
Black	18
White	25
Hispanic / Latino	41
Vehicle traffic violation	11
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	4
Hispanic / Latino	4
Was a search conducted?	
Yes	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
No	100
Alaska Native / American Indian	0
Asian / Pacific Islander	6
Black	20
White	29
Hispanic / Latino	45
Reason for Search?	
Consent	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0		
Contraband	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Probable	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Inventory	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Incident to arrest	1		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	1		
White	0		
Hispanic / Latino	0		
Was Contraband discovered?			
Yes	0	Did the finding result in arrest?	
		(total should equal previous column)	
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	0	Yes 0	No 0
Black	0	Yes 0	No 0
White	0	Yes 0	No 0
Hispanic / Latino	0	Yes 0	No 0
No	1		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	1		
White	0		
Hispanic / Latino	0		

Description of contraband	
Drugs	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Weapons	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Stolen property	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Result of the stop	
Verbal warning	0

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Written warning	84
Alaska Native / American Indian	0
Asian / Pacific Islander	6
Black	19
White	25
Hispanic / Latino	34
Citation	16
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	4
Hispanic / Latino	11
Written warning and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Citation and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Arrest based on	
Violation of Penal Code	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	0
White	0
Hispanic / Latino	0
Violation of Traffic Law	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Violation of City Ordinance	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Outstanding Warrant	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0

Was physical force resulting in bodily injury used during stop?

Yes	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	0
No	101
Alaska Native / American Indian	0
Asian / Pacific Islander	6
Black	21
White	29
Hispanic / Latino	45

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	<input checked="" type="checkbox"/>
Use Department's submitted analysis	<input type="checkbox"/>

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 044-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: March 6, 2025
SUBJECT: Online Tutoring Service

A necessary service our College provides for our students is an online tutoring service. Over the last several years this service has been provided by Pear Deck Tutor (formerly TutorMe). Pear Deck Tutor has notified the College's Vice President of Instruction of their intent to cease services in December 2025.

Dr. Eliseo Herrera, Academic Support Center Coordinator was charged with addressing this issue and realizing a solution. Dr. Herrera and the Learning Lab staff began researching and recommending a new service. Brainfuse, Tutor.com, and Upswing are used by other regional community colleges (Wharton Co. Junior College; College of the Mainland and Houston Community College), Dr. Herrera spoke with learning center coordinators at those community colleges to get their feedback about the online tutoring service they use. The team also met with these vendors on the list for demos and created this comparison list:

	Brainfuse	Tutor.com	Upswing	Pear Deck Tutor
ACC Students				
Writing Lab with Asynchronous Tutoring	X	X	X	
Whiteboard with Snapshot Upload	X	X	X	
Able to schedule with ACC Tutors	X		X	
Select Online Tutor Language	X	X		
College Course Practice Modules with Examples, Videos, & Quizzes	X	Link to Khan Academy		
Ready-Made Flashcards	X			
Individual Nursing Courses	X	X	X	
Faculty Dashboard to Schedule Early Alert Tutoring	X			
SSS Skill Modules	X	X		
ESL Practice	X	X	X	
Learn a Foreign Language	X			
HESI Practice Tests	X	X		
NCLEX Practice Tests	X	X		
Career Resources	X			
Smart Device App	X	X		
Prospective Students				
Accuplacer Resources	X	X		
College Readiness Modules	X			

College Readiness Diagnostic	X			
GED Modules	X	X		
GED Diagnostic	X			
Cost Per Hour	\$24	\$28	\$24	\$27.56

Staff recommends that the Board of Regents authorize the President to negotiate and enter into a contract with Brianfuse for a period not to exceed two (2) years (January 1, 2026 through December 31, 2027) at a rate of \$24.00 per hour. College staff anticipate usage of 1,400 hours per year at \$33,600.00 per year.

RJE:fmj



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 043-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: March 6, 2025
SUBJECT: Upgrade Security Cameras

Over the last year or so our campus Police have been advised that the cameras currently being utilized in the S-Building are a foreign unit that is not an acceptable technology and must be replaced. With that information, a team was formed to evaluate security cameras across the campus. That team determined that the College might consider a 3-4-year plan to upgrade all the cameras in campus buildings. The current in-house security technology is based on Meraki cameras. Meraki has upgraded its cameras and their technology to be in compliance with Federal requirements.

College staff reached out to DataVox to assist with this project. DataVox is the regional provider for Meraki systems and the upgrades are available on two distinct DIR Contracts (DIR-CPO-5347 and DIR-CPO-4766). All State of Texas and Alvin Community College Purchasing requirements are met by utilizing DataVox for this project.

The year-one goal will be to upgrade the unacceptable cameras in the S-Building and cameras in the T-Building for a total not to exceed \$130,000.00. Over the next year, the College will continue to work with DataVox and budget for other campus buildings. It should be noted that some of the buildings do not have the wiring technology required to maintain or utilize any security camera system. This issue will also be addressed by campus leadership and resolutions will be provided to the Board.

Staff suggests that the Board of Regents authorize the President to enter into a contract for security camera upgrades in the S and T Buildings to be complete by August 31, 2025, at a cost of not to exceed \$130,000.00.

Funding for this year will be provided as:

M&O – Physical Plant	11-8-16000-71210	\$50,000.00
M&O – Institutional Security	11-7-10400-71100	\$19,000.00
Parking	21-2-31002-71100	\$11,000.00
Fund 61	61-8-03503-71100	\$50,000.00
	Total Spend	\$130,000.00

RJE:fmj



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 045-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: March 7, 2025

SUBJECT: Rescheduling the April 2025 Board Workshop

The current April 14th, 2025 Board Workshop coincides with the AACCC Annual Conference in Nashville, Tennessee. To ensure that I and Chair Sanchez attend this conference, the Board Workshop will be rescheduled to April 7th, 2025.


RJE:fmj



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 049-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: March 11, 2025
SUBJECT: Agreement for Natural Gas Contract

The College contracted Tradition Energy to serve as our energy purchasing consultant. Tradition Energy assisted the College in analyzing and securing bids that are compliant with State procurement law.

The attached "Supplier Fixed Price Comparison" shows the current purchase of natural gas for an institutional buyer like the College (Mar 11, 2025). Rates at the time of this Comparison were \$4.87/Dth for one-year, \$4.56/Dth for two-year, \$4.38/Dth for three-year, \$4.27/Dth for four-year, and \$4.65/Dth for five-year terms. All associated costs for natural gas (including transportation and fuel costs) are bundled into the aforementioned rates.

It is recommended that the Board of Regents approve the selection of the most favorable supplier (to be determined during April 2025, for execution before May 1, 2025) for a 24-month (2-year) term at a rate not to exceed \$5.00 Dth and authorize the President to execute a contract to begin June 1, 2025. The 24-month term not only provides the best overall rate but also provides budget certainty for a longer period of time to protect from rising costs in the future.

Note: (Dth-Dekatherm - a unit of energy that is equal to one million British thermal units or ten therms)

RJE:fmj

Customer Information

Customer Name: Alvin Community College **Phone:** 281-756-3614
Contact: Beth Nelson **Email:** bnelson@alvincollege.edu
Address: 3110 Mustang Rd
 Alvin, TX 77511-4898



Energy Advisor: Bob Wooten

Account Information

Utility: Centerpoint **Estimated Volume:** 15,025
State: TX **Current Rate (CR):** 3.3700
Acct #'s/ESI#'s 3
Pricing Type: Indicative Refresh
Current Provider: ProEnergy **Est. Annual Cost:** \$50,634

Direct Line: 713-609-9929

Email: bob.wooten@traditionenergy.com

Creation Date: March 11, 2025

Supplier Fixed Price Comparison / Savings and Budget Analysis *

Terms	12 Months	24 Months	36 Months	48 Months	60 Months
Start Date	Jun-25	Jun-25	Jun-25	Jun-25	Jun-25
End Date	Jun-26	Jun-27	Jun-28	Jun-29	Jun-30
DTH Usage	15,025	30,050	45,075	60,100	75125

Mansfield	5.13700	4.83600	4.67300		
Savings over CR	(\$26,549)	(\$44,053)	(\$58,733)		
Savings %	-52.4%	-43.5%	-38.7%		
Proj. Energy Budget	\$77,183	\$145,322	\$210,635		
CREDIT: Pending		SWING %: 100%		PAY TERM: 20	

Luminant	4.87000	4.56000	4.38000	4.27	
Savings over CR	(\$22,538)	(\$35,760)	(\$45,526)	(\$54,090)	
Savings %	-44.5%	-35.3%	-30.0%	-26.7%	
Proj. Energy Budget	\$73,172	\$137,028	\$197,429	\$256,627	
CREDIT: Approved		SWING %: 0%		PAY TERM: 10	

Gas South	5.29500	4.98000	4.80000	4.7	4.65
Savings over CR	(\$28,923)	(\$48,381)	(\$64,457)	(\$79,933)	(\$96,160)
Savings %	-57.1%	-47.8%	-42.4%	-39.5%	-38.0%
Proj. Energy Budget	\$79,557	\$149,649	\$216,360	\$282,470	\$349,331
CREDIT: Pending		SWING %: 100%		PAY TERM: 20	

ProEnergy	4.90000	4.59000	4.40000		
Savings over CR	(\$22,988)	(\$36,661)	(\$46,427)		
Savings %	-45.4%	-36.2%	-30.6%		
Proj. Energy Budget	\$73,623	\$137,930	\$198,330		
CREDIT: Approved		SWING %: 0%		PAY TERM: 15	

Cokinis	5.08000	4.79000	4.57000		
Savings over CR	(\$25,693)	(\$42,671)	(\$54,090)		
Savings %	-50.7%	-42.1%	-35.6%		
Proj. Energy Budget	\$76,327	\$143,940	\$205,993		
CREDIT: Approved		SWING %: 100%		PAY TERM: 15	

Symmetry Energy	4.90000	4.62000	4.45000		
Savings over CR	(\$22,988)	(\$37,563)	(\$48,681)		
Savings %	-45.4%	-37.1%	-32.0%		
Proj. Energy Budget	\$73,623	\$138,831	\$200,584		
CREDIT: Pending		SWING %: 0%		PAY TERM: 10	

***Does Not Include taxes**

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Account Information

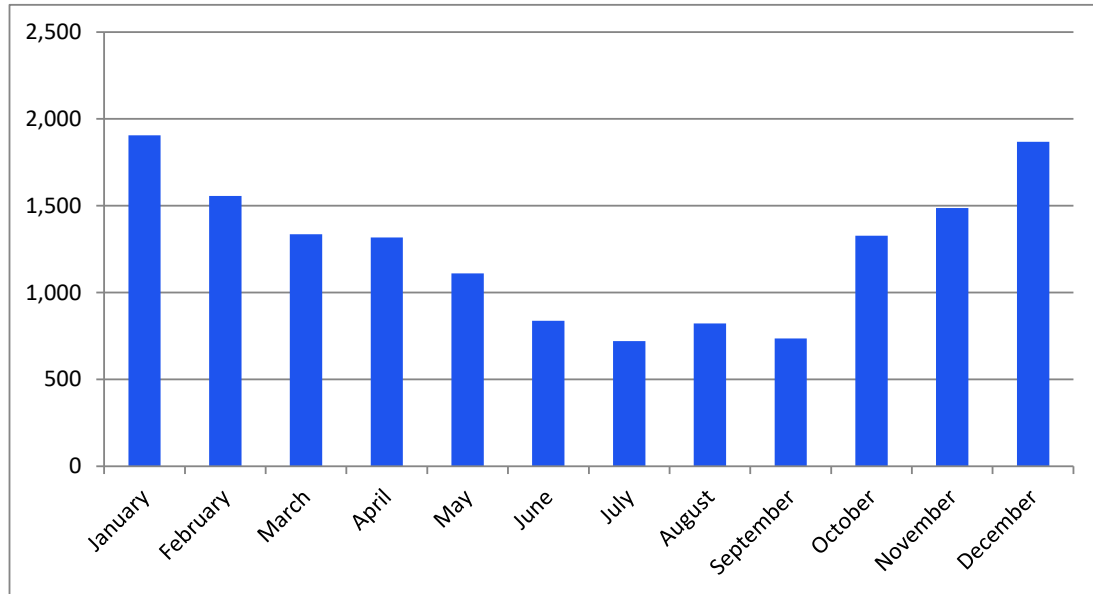
Customer Name Alvin Community College



Annual DTH 15,025

No. of Accounts 3

MONTH	TOTAL (DTH)
January	1,906
February	1,557
March	1,336
April	1,317
May	1,110
June	838
July	721
August	822
September	736
October	1,327
November	1,487
December	1,868
Total	15,025



Account Number	Service Address	City	State	Zip	Utility / TDSP	Annual DTH
5004071783	3380 Mustang Rd	Alvin	TX	77511	Centerpoint	3,645
5002801722	3110 Mustang Road	Alvin	TX	77511	Centerpoint	11,069
5002801719	3110 Mustang Road	Alvin	TX	77511	Centerpoint	311


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Robert J. Exley, PhD
President

Your College  Right Now

MEMORANDUM NO: 053-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: March 14, 2025
SUBJECT: Insurance Recommendation from Insurance Bid Process

Alvin Community College contracted with Mr. Bob Reim, Insurance and Risk Management Consultant, to conduct the bid process for insurance in 2023 with the ability to renew insurance on a yearly basis for 2024, 2025, 2026 and 2027. Arthur J. Gallagher Insurance was selected during that bid process as the insurance company with the best value for the College.

Our representatives (Jason Paysse and Todd Anderson) with Arthur J. Gallagher Insurance have been working on insurance rates for the new insurance year beginning 4/1/2025 and have provided the attached summary information.

It is recommended that the Board consider the \$100M Loss Limit with a 5% named storm deductible and an All Other Wind Hail deductible of \$100K.

This option would allow the College to increase the Total Insurable Value (TIV) by 5%, as well as lowering the risk of coverage in the event of a storm by increasing the loss limit from \$30M to \$100M, all while incurring a small increase in the premium from the previous year.

Thank you for your guidance and direction.

RJE:fmj




Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 047-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: March 10, 2025

SUBJECT: Consider Approval of Audited Unrestricted Fund Balance Available to be Transferred to the Institutional Reserve for Fiscal Year Ending 8/31/2024

Each fiscal year the College works to build its reserves. It is very important that we remain good stewards of public resources and as such contingency planning remains essential. The goal is to have approximately five (5) months of operating funds or 42% of the annual budget in its institutional reserve fund. In addition, the College decided to allocate funds into a Capital Reserve fund beginning with fiscal year ending 08/31/2024.

To this end, the College has \$3,630,977.24 available to transfer from the Unrestricted Fund Balance to the Capital Reserve fund. In addition, there is \$429,266.16 in interest earned on the institutional reserve balance that is automatically transferred to the Institutional Reserve fund. This will result in 45.7% of the FY 25 annual budget being set aside in the Institutional Reserve fund, in addition to the \$3,630,977.24 to be set aside in the Capital Reserve fund.

It is recommended that the Board authorize the College to make the transfer of the Unrestricted Fund Balance of \$3,630,977.24 for the fiscal year ending August 31, 2024, to the Capital Reserve as well as the transfer of interest of \$429,266.16 to the Institutional Reserve.

RJE:fmj

**Alvin Community College
Capital Reserve**

Balance as of 08/31/23	\$ -
<hr/>	
Interest Earned on Capital Reserve for FY23-24	-
<hr/>	
Proposed Transfer 3/27/25 BOR Meeting	(3,630,977.24)
<hr/>	
Balance as of 08/31/24	\$ (3,630,977.24)
<hr/>	

**Alvin Community College
Institutional Reserve**

Balance as of 08/31/23 **\$ 22,757,958.38**

Interest Earned on Institutional Reserve for FY23-24 **429,266.16**

Balance as of 08/31/24 **\$ 23,187,224.54**

FY 24-25 Annual Budget **\$ 50,722,499.00**

Institutional Reserve as a Percentage of Budget **45.71%**



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 051-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: March 12, 2025
SUBJECT: Financial Report - Year-to-Date Ending February 28, 2025

Ms. Elizabeth Nelson will provide the monthly financial report for the board.

The monthly report will provide an update of our revenues and expenses year-to-date compared to our budget projections for the 2024-2025 fiscal year. Table 1 provides an overview.

Table 1.

<i>Revenues</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Revenues</i>	7,283,058	6,545,326	89.87%	(737,732)
<i>Total Non-Operating Revenues</i>	43,439,441	37,884,587	87.21%	(5,554,854)
<i>Total Revenues</i>	50,722,499	44,429,913	87.59%	(6,292,586)

<i>Expenses</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Expenses</i>	50,722,499	21,386,263	42.16%	29,336,236

This represents six months (or 50%) of the fiscal year, with operating revenues on track and expenses consistent with projections.

RJE:fmj

Alvin Community College
Consolidated Statements of Net Assets

	February 28, 2025	February 29, 2024	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	21,407,130	10,600,682	10,806,448	
Short-term investments	28,407,438	32,331,806	(3,924,368)	
Accounts receivable, net	1,536,639	1,142,534	394,105	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	30,050	512,520	(482,470)	Travel advances and prepaid expenses
Inventories	332,478	151,150	181,328	
Total Current Assets	<u>51,713,735</u>	<u>44,738,692</u>	<u>6,975,043</u>	
Noncurrent assets				
Long-term investments	2,000,000	2,000,000	-	
Capital assets, net	45,843,870	47,029,435	(1,185,565)	
Total Assets	<u>99,557,605</u>	<u>93,768,127</u>	<u>5,789,478</u>	
Deferred Outflows of Resources				
Deferred outflows - pensions	4,464,295	3,175,990	1,288,305	TRS pension
Deferred outflows - OPEB	7,091,967	7,089,514	2,453	OPEB
Total Deferred Outflows of Resources	<u>11,556,262</u>	<u>10,265,504</u>	<u>1,290,758</u>	
Liabilities				
Accounts payable & accrued liabilities	298,296	142,707	155,589	
Net pension liability	12,102,291	10,460,057	1,642,234	
Net OPEB liability	21,631,335	22,655,135	(1,023,800)	
Funds held for others	58,288	51,045	7,243	Agency funds - groups, clubs, etc on campus
Deferred revenues	-	-	-	Grants paid in advance and fall registrations
Compensated absences	536,436	536,436	-	
Bonds payable, net of premiums	-	1,565,000	(1,565,000)	Annual payment
Tax note payable, net of premiums	17,050,000	17,955,000	(905,000)	Annual payment
Total Liabilities	<u>51,676,646</u>	<u>53,365,380</u>	<u>(1,688,734)</u>	
Deferred Inflows of Resources				
Deferred inflows - pensions	673,010	1,773,321	(1,100,311)	TRS pension
Deferred inflow - OPEB	7,552,205	5,969,497	1,582,708	OPEB
Deferred inflow - premium on tax note	1,962,634	2,147,673	(185,039)	
Total Deferred Inflows of Resources	<u>10,187,849</u>	<u>9,890,491</u>	<u>297,358</u>	
Net Assets				
Fund Balance - Equity	<u>49,249,372</u>	<u>40,777,760</u>	<u>8,471,612</u>	
Total Net Assets	<u><u>49,249,372</u></u>	<u><u>40,777,760</u></u>	<u><u>8,471,612</u></u>	

Alvin Community College
Consolidated Statements of Revenue and Expense
February 28, 2025 and February 29, 2024

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	2,029,275	6,515,296	7,213,058	(697,762)	90.33%	1,622,150	5,958,528	6,986,349	(1,027,821)	85.29%
Federal grants and contracts	6,863,165	-	-	-	0.00%	5,078,718	-	-	-	0.00%
State grants	1,087,111	-	-	-	0.00%	625,493	-	-	-	0.00%
Local grants (TPEG)	217,332	-	-	-	0.00%	291,643	-	-	-	0.00%
Auxiliary enterprises	1,578,887	-	-	-	0.00%	1,370,358	-	-	-	0.00%
Other operating revenues	82,583	30,030	70,000	(39,970)	42.90%	116,312	41,745	70,000	(28,255)	59.64%
Total operating revenues	11,858,353	6,545,326	7,283,058	(737,732)	89.87%	9,104,674	6,000,273	7,056,349	(1,056,076)	85.03%
Expenses										
Operating expenses										
Administrative	-	5,578,839	11,949,948	6,371,109	46.69%	-	4,656,698	10,571,449	5,914,751	44.05%
Institutional	-	3,562,582	10,965,056	7,402,474	32.49%	-	2,893,239	9,791,197	6,897,958	29.55%
Technical Instruction	-	3,395,195	7,577,766	4,182,571	44.80%	-	3,105,182	7,017,593	3,912,411	44.25%
Academic Instruction	-	4,388,721	9,925,917	5,537,196	44.21%	-	4,119,324	8,990,048	4,870,724	45.82%
Student Services	-	2,338,580	5,335,706	2,997,126	43.83%	-	2,094,173	4,885,081	2,790,908	42.87%
Physical Plant	-	2,122,346	4,968,106	2,845,760	42.72%	-	1,536,166	4,716,787	3,180,621	32.57%
Unbudgeted Unrestricted (Fund 12)	867,094	-	-	-	0.00%	1,659,107	-	-	-	0.00%
Continuing Education	540,570	-	-	-	0.00%	333,956	-	-	-	0.00%
Auxiliary Enterprises	1,760,539	-	-	-	0.00%	1,561,160	-	-	-	0.00%
Local Grants	-	-	-	-	0.00%	3,859	-	-	-	0.00%
TPEG	183,517	-	-	-	0.00%	164,522	-	-	-	0.00%
Institutional Scholarships	147,443	-	-	-	0.00%	151,977	-	-	-	0.00%
State Grants (Fund 34)	1,098,223	-	-	-	0.00%	653,780	-	-	-	0.00%
Federal Grants	6,918,288	-	-	-	0.00%	5,595,450	-	-	-	0.00%
Donor Scholarships (Fund 30)	232,718	-	-	-	0.00%	228,648	-	-	-	0.00%
Unexpended Plant Fund	40,865	-	-	-	0.00%	263,927	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	6,338	-	-	-	0.00%	1,705	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	448,875	-	-	-	0.00%	1,060,302	-	-	-	0.00%
Total operating expenses	12,244,470	21,386,263	50,722,499	29,336,236	42.16%	11,678,392	18,404,783	45,972,155	27,567,372	40.03%
Operating Gain/(Loss)	(386,116)	(14,840,937)	(43,439,441)	(30,073,968)		(2,573,718)	(12,404,510)	(38,915,806)	(28,623,448)	
Nonoperating revenues										
State appropriations*	-	8,237,285	10,684,942	(2,447,657)	77.09%	-	7,144,541	9,526,054	(2,381,513)	75.00%
Property tax revenue - Current	1,426,632	29,104,840	32,254,499	(3,149,659)	90.23%	1,397,322	25,871,373	28,889,752	(3,018,379)	89.55%
Property tax revenue - Delinquent	1,569	16,619	-	16,619	0.00%	25,928	60,049	-	60,049	0.00%
Property tax revenue - Interest & Penalties	3,950	57,808	-	57,808	0.00%	3,436	49,170	-	49,170	0.00%
Investment income	5,062	462,154	500,000	(37,846)	92.43%	27,453	481,064	500,000	(18,936)	96.21%
Other non-operating revenues	109,276	5,881	-	5,881	0.00%	91,461	9,919	-	9,919	0.00%
Total nonoperating revenues	1,546,489	37,884,587	43,439,441	(5,554,854)	87.21%	1,545,600	33,616,116	38,915,806	(5,299,690)	86.38%
Provided by the State										
Revenue for Insurance and Retirement	-	1,249,839	-	1,249,839	0.00%	-	1,048,184	-	1,048,184	0.00%
State Insurance Match	-	(498,756)	-	(498,756)	0.00%	-	(396,857)	-	(396,857)	0.00%
State Retirement Match	-	(467,504)	-	(467,504)	0.00%	-	(422,316)	-	(422,316)	0.00%
State Retiree Insurance	-	(283,579)	-	(283,579)	0.00%	-	(229,011)	-	(229,011)	0.00%
Increase/(decrease) in net assets	1,160,373	23,043,650	-	(35,628,822)		(1,028,118)	21,211,606	-	(33,923,138)	
* State Approp portion generated by CE =	212,522					184,329				
* Institutional Reserve	22,757,958					22,757,958				

Alvin Community College
Consolidated Statements of Revenue and Expense
February 28, 2025 and February 29, 2024

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	11,858,353	6,545,326	7,283,058	(737,732)	89.87%	9,104,674	6,000,273	7,056,349	(1,056,076)	85.03%
Nonoperating revenues										
Total nonoperating revenues	1,546,489	37,884,587	43,439,441	(5,554,854)	87.21%	1,545,600	33,616,116	38,915,806	(5,299,690)	86.38%
Less Expenses										
Operating expenses										
Total operating expenses	(12,244,470)	(21,386,263)	(50,722,499)	(29,336,236)	42.16%	(11,678,392)	(18,404,783)	(45,972,155)	(27,567,372)	40.03%
Increase/(decrease) in net assets	1,160,373	23,043,650	-	(35,628,822)		(1,028,118)	21,211,606	-	(33,923,138)	

* State Approp portion generated by CE = 212,522 184,329

* Institutional Reserve 22,757,958 22,757,958

Alvin Community College
Continuing Education Statement of Revenue and Expense
February 28, 2025

	Year-To-Date					Net Margin
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	
Administration	212,522	763	(12,723)	200,562	211,583	(11,021)
Dental Assistant	29,464	(1,768)		27,696	6,791	20,905
Emergency Medical Tech	42,705	(2,442)		40,263	3,180	37,083
Phlebotomy	33,574	(1,959)		31,615	3,604	28,011
CPR	2,500	-		2,500		2,500
Medication Aide	43,502	(2,610)		40,892	10,417	30,475
Patient Care	1,864	(112)		1,752	858	894
Certified Nursing Assistant	8,930	(536)		8,394	15,144	(6,750)
Biotech	38,428	(2,306)		36,122	18,246	17,876
Medical Office Billing		-		-	1,287	(1,287)
Truck Driving	109,887	(6,579)		103,308	112,018	(8,710)
Correctional Officer		-		-	3,885	(3,885)
Occupational Health & Safety	1,100	-		1,100	656	444
Community Programs	1,420	-		1,420	670	750
Computer Aided Drafting (CAD)	306	(18)		288		288
Clinical Medical Assistant	15,045	(903)		14,142	20,723	(6,581)
Machinist Program	35,912	(2,155)		33,757	20,641	13,116
STRIVE	142,832	(8,029)		134,803	49,279	85,524
TWC TJL SDF Grant	86,236	(5,152)		81,084	57,827	23,257
CE Options Program	4,600	-		4,600		4,600
Testing	-	-		-	2,813	(2,813)
CE Restaurant Management	-	-		-	948	(948)
Total	810,827	(33,805)	(12,723)	764,299	540,570	223,730

*2.58% of the state appropriation for FY23/24 is attributed to CE hours. This funding is used to offset administrative costs.

Alvin Community College
Auxiliary Profit/(Loss) Statement Year-To-Date Through February 28, 2025 and February 29, 2024

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services	246,177		895,469	5,531	220,762	12,627	1,380,566	1,192,029
Student Fees		198,321					198,321	178,329
	246,177	198,321	895,469	5,531	220,762	12,627	1,578,887	1,370,358
Expenses								
Purchases & Returns			1,007,465				1,007,465	880,858
Salaries	48,947	79,790	115,631		161,620	26,839	432,827	361,963
Staff Benefits	12,619	13,620	28,965		49,222	781	105,207	98,436
Supplies & Other Operating Expenses	135,040	33,328	11,663	4,865	22,746	1,613	209,255	155,816
Equipment							-	51,571
Bank Charges			5,778			7	5,785	12,516
Contingency							-	-
Scholarships							-	-
	196,606	126,738	1,169,502	4,865	233,588	29,240	1,760,539	1,561,160
Excess revenue over expenses	49,571	71,583	(274,033)	666	(12,826)	(16,613)	(181,652)	(190,802)
Assets:								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			152,044				152,044	104,623
Interfund Receivables	(120,758)	337,798	232,509	7,223	(132,679)	(70,808)	253,285	514,480
Inventory			332,478				332,478	151,150
Total Assets	(120,758)	337,798	719,544	7,223	(132,679)	(70,808)	740,320	772,765
Liabilities:								
Accounts Payable/Gift Certificates	4,214	1,585	29,402		4,908	78	40,187	39,734
Deferred Revenue							-	-
Deposits							-	-
Total Liabilities	4,214	1,585	29,402	-	4,908	78	40,187	39,734
Restricted Fund Balance (includes inventories)			332,478				332,478	151,150
Unrestricted Fund Balance	(124,972)	336,213	357,664	7,223	(137,587)	(70,886)	367,655	581,881
Total Liabilities & Fund Balance	(120,758)	337,798	719,544	7,223	(132,679)	(70,808)	740,320	772,765

Alvin Community College
Auxiliary Profit/(Loss) Statement - Year-To Date Through February 29, 2024

	Student						Total
	Parking	Activities	Bookstore	Vending	Childcare	Fitness Center	
Revenue							
Sales & services	226,537		750,001	4,681	199,644	11,166	1,192,029
Student Fees		178,329					178,329
	226,537	178,329	750,001	4,681	199,644	11,166	1,370,358
Expenses							
Purchases & Returns			880,858				880,858
Salaries	30,643	42,907	116,687		143,146	28,580	361,963
Staff Benefits	8,948	8,898	28,856		49,881	1,854	98,436
Supplies & Other Operating Expenses	80,087	35,538	9,860		15,469	14,862	155,816
Equipment	51,571						51,571
Bank Charges			7,231		5,264	21	12,516
Contingency							-
Scholarships							-
	171,248	87,344	1,043,491	-	213,760	45,317	1,561,160
Excess revenue over expenses	55,289	90,985	(293,490)	4,681	(14,116)	(34,151)	(190,802)
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			104,623				104,623
Interfund Receivables	(57,534)	318,587	368,328	7,568	(91,380)	(31,089)	514,480
Inventory			151,150				151,150
Total Assets	(57,534)	318,587	626,613	7,568	(91,380)	(31,089)	772,765
Liabilities:							
Accounts Payable/Gift Certificates	4,214	1,585	28,886		4,908	140	39,734
Deferred Revenue							-
Deposits							-
Total Liabilities	4,214	1,585	28,886	-	4,908	140	39,734
Restricted Fund Balance (includes inventories)		-	151,150	-			151,150
Unrestricted Fund Balance	(61,748)	317,001	446,577	7,568	(96,288)	(31,229)	581,881
Total Liabilities & Fund Balance	(57,534)	318,587	626,613	7,568	(91,380)	(31,089)	772,765