

Regular Meeting
Thursday, August 20, 2026 6:00 PM

ALVIN COLLEGE
3110 Mustang Road
Alvin, TX 77511

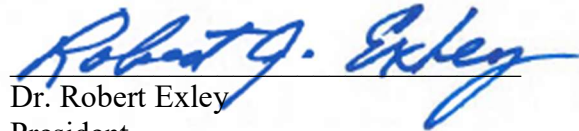
Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COLLEGE DISTRICT
BOARD OF REGENTS
AUGUST 20, 2026**

It is hereby certified that a notice of this meeting was posted on the 14th day of August 2026, in a place convenient to the public on the Alvin College campus as required by Section 551.002, *Texas Government Code*.

Signed this 14th day of August 2026.


Dr. Robert Exley
President

3. **Board Recognitions**
4. **Pledge**
5. **Invocation**
6. **Citizen Inquiries**
7. **Board Chairman Report/Comments**
8. **Committee Reports**
 - 8.A. Facilities
 - 8.B. Finance
9. Information Items
 - 9.A. Personnel Action (Replacement): Dual Enrollment Advisor



Robert J. Exley, PhD
President

MEMORANDUM NO: 112-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is placed over the name 'Robert J. Exley, PhD'.

DATE: August 6, 2026

SUBJECT: Personnel Action – Replacement Position, Dual Enrollment Advisor

The individual listed below has been recommended to fill the full-time Dual Enrollment Advisor position, which is a replacement for Patrick Morton.

Funding Source: 11-5-10506-61105

Candidate

Recommended: Monica Rizqi

Education:

University of Houston

Bachelor of Science, Hotel and Restaurant Management

San Jacinto College

Associate of Arts, English

Monica Rizqi is an experienced administrative professional with extensive experience supporting K–12 education through student records management, counseling services, event coordination, and campus operations. She was recently serving as an Administrative Assistant in a high school counseling office, they coordinate college and career events, support graduation and FAFSA initiatives, maintain student records, and serve as a TSI testing proctor while providing comprehensive support to students, counselors, and campus leadership. Monica holds a Bachelor of Science, cum laude, from the University of Houston and brings strong organizational, communication, and student service skills developed through roles in education, banking, and customer service.

Grade 204, 2025 - 2026 / Staff Salary Schedule

RJE:fmj



Job Description

Job Title: Dual Enrollment Advisor (PID:683)

Department: College and Career Pathways

Salary Grade: 204

ORP Eligible: No

CUPA ID:

Reports to: Dean, College, Access & Partnerships

Job Category: Full-Time

FLSA Status: Exempt

Contractual Position: No

SOC Code:

SUMMARY

The Dual Enrollment (DE) Advisor utilizes a case-management advising model to support high school students enrolled in the Dual Enrollment program in developing and achieving academic and career pathway goals.

This position provides comprehensive advising support, including admissions, registration, academic planning, and college transition, while serving as a liaison between the College, Independent School District (ISD) partners, and internal stakeholders. The Advisor maintains an assigned student caseload and supports student success through proactive engagement, monitoring, and intervention.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide comprehensive advising to Dual Enrollment students, including admissions, onboarding, course selection, academic planning, degree audits, and transfer guidance
- Interpret standardized assessments and support college readiness initiatives, including TSI requirements and related compliance standards
- Participate in recruiting events to share program and admissions information with prospective students and families for the high school campuses and Alvin College.
- Maintain ongoing communication with students, families, faculty, and administrators regarding program requirements, policies, and updates
- Respond to parent inquiries regarding DE program
- Collaborate with ISD partners, including Associate Principals and counseling teams, to coordinate enrollment, scheduling, and student support services
- Monitor student progress and implement retention strategies, including early alerts, academic interventions, and ongoing case management for assigned caseload
- Conducts presentations and programs related to student success, student onboarding and new student orientation
- Coordinates projects and special events as assigned
- Manages academic interventions for students on academic probation and academic suspension with bi-weekly meetings.
- Maintains a broad range of contacts which includes potential students, community members, college and high school personnel, and government officials
- Work location and hours vary. This position requires flexible work schedule to meet program needs, which may include working days, evenings, and weekends
- Collaborate with dual enrollment students to collect and analyze Advanced Placement, CLEP scores to determine college credit earned through Prior Learning Assessment.
- Continuous follow-up with dual enrollment students to meet College Readiness standards and address other issues that prevent registration.

Full-Time 1

- Collecting documents, data entry and other duties to award the FAST tuition waiver for eligible dual enrollment students.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required

REQUIRED QUALIFICATIONS

- Bachelor's degree in Education, Counseling, or related field
- Minimum two (2) years of advising, counseling, or student success support experience (high school or college populations)

PREFERRED QUALIFICATIONS

- Minimum of two (2) years working in student services at community college or university
- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Excellent computer skills.
- Excellent oral and written communication skills.
- Must be able to work in a fast-paced environment.
- Ability to work independently at an off-campus location
- Ability to manage a high work volume with attention to detail and accuracy.
- Ability to multitask and prioritize efficiently.
- Ability to work collaboratively with faculty, administrators, school district partners and other staff members.
- Ability to work well with individuals from diverse backgrounds.
- Ability to communicate virtually using a variety of available platforms.
- Familiarity with Skyward and/or Colleague.
- Demonstrates an understanding of ACC's core values in serving as strong community asset, being accountable, acting in a manner that is responsive, striving for excellence, and maintaining a student-centered focus through service.

WORK ENVIRONMENT

The employee typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Employee may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

AI Statement:

Working knowledge of artificial intelligence (AI) tools and the ability to use them responsibly, ethically, and in compliance with organizational guidelines.

Alvin College is an equal opportunity institution and does not discriminate against anyone on the basis of race, color, national origin, religion, age, disability, sex, or any other basis prohibited by law.

This is a security-sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

Sign and return to HR for placement into employee personnel file.

EMPLOYEE PRINTED NAME

SUPERVISOR PRINTED NAME

EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

9.B. Personnel Action (Replacement): Custodian



Robert J. Exley, PhD
President

MEMORANDUM NO: 113-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is placed over the name 'Robert J. Exley'.

DATE: August 6, 2026

SUBJECT: Personnel Action – Replacement Position, Custodian

The individual listed below has been recommended to fill the full-time Custodian position, which is a replacement for Maria Moya.

Funding Source: 11-8-16080-61305

Candidate

Recommended: Francisca Castillo

Education: Not Applicable

Francisca brings direct custodial and commercial cleaning experience through previous housekeeping and facility cleaning roles, with responsibilities that included maintaining clean, safe, and sanitary environments, floor care, restroom sanitation, and general facility upkeep. Additional experience in food service further demonstrates a strong understanding of sanitation, safety, and maintaining organized work areas. Her background aligns well with the essential duties of the Custodian position and reflects a solid foundation in facility maintenance and customer service.

Grade 102, 2025 - 2026 / Staff Salary Schedule

RJE:fmj

Job Description

Job Title: Custodian (PID: 261)

Department: Physical Plant

Salary Grade: 102

ORP Eligible: No

CUPA ID:

Reports to: Custodial Supervisor

Job Category: Full-Time

FLSA Status: Non-Exempt

Contractual Position: No

SOC Code:

SUMMARY

Performs duties related to the cleanliness and orderly condition of all College facilities. All other duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Properly cleans and maintains all institutional facilities including offices, classrooms, restrooms, janitorial and storage rooms, floors, walls, furniture, and so forth.
- Sweeps, mops, scrubs and vacuums all hallways, floors, and stairs; cleans dirt and other debris from stairs, sidewalks, and walkways.
- Cleans and polishes light fixtures, marble, restroom fixtures, and other furnishings requiring attention.
- Empties institutional trash and garbage containers.
- Moves and rearranges furniture and equipment, and transports supplies and products as required by the physical plant.
- Cleans, waxes, and polishes floors by hand or machine; removes dirt and blemishes from floor with various cleaning solvents and compounds according to the composition of flooring; and applies paste or liquid wax to floor with rags or machines. Polishes floor with electric polishing machine.
- Some outside work is required in the completion of duties; i.e., sweeping walkways, cleaning of handrails, washing of windows and emptying/cleaning of outside trash receptacles.
- Performs setup and take down duties for all special events.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Some experience or in-service training courses in institutional housekeeping and related subjects.

PREFERRED QUALIFICATIONS

- High school education or equivalent
- Bilingual English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Must be able to effectively communicate with their supervisor, students, staff, and faculty.
- Must be able to work un-supervised.

- The Custodian must be able to analyze situations and perform routine cleaning of each building between class and lab use.
- Must be able to work flexible schedules which not only will be covered by weekly internal use of buildings, but weekend use by external organizations.
- It is the responsibility of the incumbent to exercise innovative ideas such as time and laborsaving techniques.

WORK ENVIRONMENT

This position generally works in pleasant indoor surroundings with some outside work required. The employee will be exposed to other environments such as noise, heat, dust, dirt, grease, cold, dampness, cleaning agents, and chemicals that might be hazardous in nature.

PHYSICAL DEMANDS

Must be capable of moderate to heavy lifting of fifty (50) pounds or more, along with an extreme amount of walking, bending, pushing, pulling, standing, stooping, and reaching.

Expected to operate mechanical buffing equipment, carpet cleaning and extracting machines, and hardwood floor polishing equipment as a routine part of the job.

AI Statement:

Working knowledge of artificial intelligence (AI) tools and the ability to use them responsibly, ethically, and in compliance with organizational guidelines.

Alvin College is an equal opportunity institution and does not discriminate against anyone on the basis of race, color, national origin, religion, age, disability, sex, or any other basis prohibited by law.

This is a security-sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

Sign and return to HR for placement into employee personnel

EMPLOYEE PRINTED NAME

SUPERVISOR PRINTED NAME

EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

9.C. Personnel Action (Replacement): Transportation Mechanic



Robert J. Exley, PhD
President

MEMORANDUM NO: 114-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: August 6, 2026

SUBJECT: Personnel Action – Replacement Position, Transportation Mechanic

The individual listed below has been recommended to fill the full-time Transportation Mechanic position which is a replacement for Johnny Crump.

Funding Source: 11-7-16200-61305

Candidate

Recommended: Christopher De Leon

Education: Atascocita High School
Diploma

Christopher brings extensive hands-on experience in automotive and mechanical maintenance, including diagnosing and repairing engines, electrical, brake, steering, suspension, and fuel systems through roles with AAMCO, Pep Boys, National Tire & Battery, and Landry's Kemah Boardwalk. Additional experience as an Aircraft Maintenance Technician and U.S. Air Force Tactical Aircraft Maintenance Specialist demonstrates advanced preventive maintenance, troubleshooting, safety compliance, and equipment repair in highly regulated environments. Christopher's diverse mechanical background aligns strongly with the essential duties of the Transportation Mechanic position and reflects a proven ability to maintain vehicles and equipment safely and efficiently.

Grade 112, 2025 - 2026 / Staff Salary Schedule

RJE:fmj

Job Description

Job Title: Transportation Mechanic (PID: 256)

Department: Physical Plant

Salary Grade: 112

ORP Eligible: No

CUPA ID:

Reports to: Building Services Supervisor

Job Category: Full-Time

FLSA Status: Non-Exempt

Contractual Position: No

SOC Code:

SUMMARY

The Transportation Mechanic performs skilled fleet maintenance and repair to ensure the safe, reliable operation of all college vehicles, mechanical systems, lawn care equipment, and custodial machinery. Diagnoses and resolves mechanical issues, conducts preventive maintenance, and collaborates with other trades to support efficient campus operations and minimize equipment downtime.

The essential duties listed below are representative of the position and are not intended to be an exhaustive list of responsibilities. Additional duties may be assigned based on the needs of the Physical Plant department and/or position

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Services and maintains all college vehicles and equipment
- Provides recommendations on viability of equipment and replacement if necessary
- Responsible for general cleanliness of all college vehicles
- Performs all preventive maintenance on the emergency diesel generators
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- High school diploma or GED
- One (1) year related work experience
- Or a combination of education and related work experience
- Must have valid driver's license and automobile insurance at all time

PREFERRED QUALIFICATIONS

- Certificate from a trade school, junior college, or other similar institution in auto-mechanics
- Two (2) or more years work experience in auto mechanics
- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Must have the ability to troubleshoot, repair, and maintain issues with the college's vehicles and equipment

- Self-motivated with minimum supervision
- Ability to work irregular hours, overtime, and rotating standby duty, including weekends, holidays and emergency situations.
- Strong teamwork and communication skills, with the ability to collaborate effectively with other technicians and campus departments in a safety-sensitive environment where coordinated efforts are essential.
- Ability to travel locally as needed on behalf of the College to support Physical Plant service activities and/or deliveries.

WORK ENVIRONMENT

The employee regularly works around moving mechanical parts and in outside conditions that include inclement weather, heat and humidity. Noise levels may be loud at times. Will be exposed to intense light, dust, dirt, air-conditioning, grease, dampness, electric shocks, hydrocarbon fumes, cleaning agents, lubricants and various other chemicals.

PHYSICAL DEMANDS

Must be able to move objects and use abdominal and lower back muscles to provide support over time without fatigue. Constant movement and use of limbs; this position requires good manual dexterity, coordination and stamina. Frequently lifts assets and equipment weighing fifty (50) or more pounds. Occasionally ascends/descends a ladder to service buildings.

AI Statement:

Working knowledge of artificial intelligence (AI) tools and the ability to use them responsibly, ethically, and in compliance with organizational guidelines.

Alvin College is an equal opportunity institution and does not discriminate against anyone on the basis of race, color, national origin, religion, age, disability, sex, or any other basis prohibited by law.

This is a security-sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

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Sign and return to HR for placement into employee personnel

EMPLOYEE PRINTED NAME

SUPERVISOR PRINTED NAME

EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

9.D. Personnel Action (Replacement): Admissions Counselor



Robert J. Exley, PhD
President

MEMORANDUM NO: 115-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: August 6, 2026

SUBJECT: Personnel Action – Replacement Position, Admissions Counselor

The individual listed below has been recommended to fill the full-time Admissions Counselor position, which is a replacement for Marleya Ochoa.

Funding Source: 11-6-15080-61305

Candidate

Recommended: Jesus Gutierrez

Education:

Brazosport College

Associate of Arts, Multidisciplinary Studies

Jesus's worked as a Writing Consultant at Brazosport College, where he provided one-on-one support to students, managed appointments, collaborated with faculty, and assisted students in achieving academic success. Additional customer service experience in retail environments has strengthened Jesus's communication, interpersonal, and problem-solving skills while working with varied populations. Jesus's experience in a community college setting provides a strong foundation for supporting prospective and new students throughout the enrollment process.

Grade 111, 2025 - 2026 / Staff Salary Schedule

RJE:fmj

Job Description

Job Title: Admissions Counselor (PID: 802)
Department: Recruitment & Enrollment
Salary Grade: 111
ORP Eligible: No
CUPA ID:

Reports to: Admissions & Retention Supervisor
Job Category: Full-Time
FLSA Status: Non-Exempt
Contractual Position: No
SOC Code:

SUMMARY

Under the Guided Pathways Model, the Admissions Counselor provides direct services for enrollment, registration, financial aid, retention, recruitment, and general student services for new and prospective students.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provides enrollment case-management services for prospective students related to all aspects of the enrollment process
- Works with assigned caseloads of new students to determine their individual enrollment needs
- Determines the appropriate testing requirements for new students and provides testing referrals to the Testing Center
- Assists students with identifying test preparation materials and workshops
- Facilitates activities related to career exploration and guidance for new students
- Communicates degree plan information for all Alvin College degrees and certificate programs to new students
- Communicates developmental education requirements to new students
- Communicates available academic pathways to new students
- Assists students with completing the application for admissions
- Performs outreach and recruitment services for students who have expressed interest in attending Alvin College
- Transitions students to their assigned academic advisor and assist with scheduling advising appointments
- Releases departmental holds
- Determines need and makes referrals for academic advising, career and personal counseling
- Guides and directs students regarding course registration
- Processes Change of Major Program requests
- Accepts documentation and forms needed for admission and registration
- Serves as the primary information source for new students on campus
- Answers general information inquiries directed to the Welcome Center or via chat services
- Performs group presentations on or off campus to prospective students
- Assists with group advising sessions and New Student Orientation
- Must maintain knowledge of state regulations regarding residency, tuition exemptions and waivers, THECB policies that affect students, federal financial aid regulations, federal privacy laws
- Other duties as assigned

Full-Time 1

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Associate's degree in a related field **and** one (1) year of related customer service experience
- Or equivalent combination of completed college courses and experience

PREFERRED QUALIFICATIONS

- Associate's degree in a related field and one (1) year of related customer service experience
- Or equivalent combination of completed college courses and experience
- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Requires demonstrated customer service skills
- Requires accuracy and attention to detail
- Must be able to maintain a professional demeanor when dealing with difficult situation and persons
- Must be able to process and handle multiple tasks simultaneously
- Requires stamina during peak periods
- Must be able to problem solve and think creatively
- Must be patient and even tempered
- Excellent communication skills both verbally and in writing
- Ability to make presentation to large groups of students and others
- Proficient with computer and office machines
- Ability to sit for long periods of time in one location
- Ability to speak clearly and concisely
- Ability to work extended office hours during peak periods of enrollment and registration
- Must have a valid driver's license and current automobile insurance
- Must be able to work from off-site locations as needed

WORK ENVIRONMENT

The employee typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office with high energy and loud periods. Employee may encounter frequent interruptions throughout the workday.

PHYSICAL DEMANDS

The employee is regularly required to sit (for extended periods of time), talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

AI Statement:

Working knowledge of artificial intelligence (AI) tools and the ability to use them responsibly, ethically, and in compliance with organizational guidelines.

Alvin College is an equal opportunity institution and does not discriminate against anyone on the basis of race, color, national origin, religion, age, disability, sex, or any other basis prohibited by law.

This is a security-sensitive position and requires a criminal history and/or motor vehicle records check.

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Sign and return to HR for placement into employee personnel

EMPLOYEE PRINTED NAME

SUPERVISOR PRINTED NAME

EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

9.E. Personnel Action (Repurposed): Outreach Coordinator



Robert J. Exley, PhD
President

MEMORANDUM NO: 116-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is placed over the name 'Robert J. Exley'.

DATE: August 3, 2026

SUBJECT: Personnel Action – Repurposed Position, Outreach Coordinator

The individual listed below has been recommended to fill the full-time Outreach Coordinator position, which is a repurposed position for the Marketing Specialist, replacing Camille Guggisberg.

Funding Source: 11-7-10300-61105

Candidate

Recommended: Misty Abraham

Education: Kings College
College Hours, Youth
Counseling/Outreach

Misty Abraham is a higher education professional with more than 15 years of experience in student recruitment, outreach, enrollment support, workforce education, and community engagement, with a proven record of building partnerships that support student success and institutional growth. She is currently serving as a Student Services College Recruiter. She represents the College at recruitment and community events, develops strategic outreach initiatives, supervises Student Ambassadors, and guides prospective students through the admissions and enrollment process while strengthening partnerships with school districts and community organizations. Her background also includes instructional, program coordination, and student advising experience, bringing expertise in event planning, public speaking, recruitment strategy, and student engagement to advance the College's enrollment and outreach goals.

Grade – 204, 2025 2026 – Staff Salary Schedule

RJE:fmj

Job Description

Job Title: Outreach Coordinator (PID: 1050)
Department: Outreach & Development
Salary Grade: 204
ORP Eligible: No
CUPA ID:

Reports to: VP Outreach & Development
Job Category: Full-Time
FLSA Status: Exempt
Contractual Position: No
SOC Code:

SUMMARY

The Outreach Coordinator leads and coordinates the college's outreach, recruitment support, community engagement, and Student Ambassador activities to advance enrollment and institutional visibility. This position actively represents Alvin College through school visits, community events, presentations, campus programs, and partner engagement while coordinating outreach efforts, recruitment initiatives, and relationship-building activities. The coordinator works collaboratively across campus and with external partners to support recruitment pipelines, student engagement, and strategic outreach goals.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provides leadership and coordination for recruiters, outreach staff, and the Student Ambassador Program.
- Coordinates and participates in outreach, recruitment, and community engagement activities that support enrollment and institutional visibility.
- Represents Alvin College at schools, college fairs, community events, business and industry activities, and campus programs.
- Conducts presentations and shares information with prospective students, families, school personnel, employers, and community partners.
- Develops and manages outreach plans, calendars, events, and related logistics, including scheduling, registration, staffing, materials, travel, lead capture, and follow-up.
- Builds and maintains relationships with school districts, counselors, community organizations, employers, chambers of commerce, alumni, and other community partners.
- Assists prospective students with admissions, enrollment, financial aid basics, student services, and academic program information.
- Serves as a primary contact for outreach requests and coordinates support with internal departments and external partners.
- Collaborates with Marketing to ensure outreach materials and messaging align with college branding standards.
- Coordinates and participates in campus tours, open houses, information sessions, and special events.
- Recruits, trains, schedules, and supervises Student Ambassadors and other assigned student workers or volunteers.
- Monitors outreach, recruitment, and engagement outcomes; prepares reports; manages lead tracking and follow-up activities; and identifies opportunities for continuous improvement.
- Supports special projects and strategic initiatives within the Division of Development and Outreach.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Associate's degree in communications, marketing, public relations, education, student services, business, or a related field preferred.
- Relevant experience may be substituted for educational requirements.

PREFERRED QUALIFICATIONS

- Minimum five (5) years of experience in recruitment, outreach, admissions, student services, community engagement, marketing, event coordination, public relations, or a related field, with demonstrated success in student recruitment and enrollment initiatives
- Experience representing an organization in public-facing settings, including schools, community events, presentations, fairs, recruitment activities, or partnership development
- Experience in higher education, K-12 partnerships, workforce development, community engagement, employer relations, alumni engagement, event coordination, student or volunteer supervision, and the use of technology for outreach, scheduling, reporting, and contact management
- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of outreach, recruitment, community engagement, event coordination, and relationship-building practices.
- Strong verbal, written, interpersonal, presentation, and customer service skills.
- Ability to effectively represent the college and communicate with prospective students, families, school personnel, employers, community partners, alumni, and the public.
- Strong organizational and project management skills with the ability to manage multiple priorities, events, and initiatives.
- Ability to build and maintain collaborative relationships with internal departments and external stakeholders.
- Ability to understand and communicate college programs, admissions and enrollment processes, student services, and basic financial aid information.
- Ability to collect, analyze, and report outreach, recruitment, and engagement data to support decision-making and continuous improvement.
- Ability to exercise sound judgment, professionalism, initiative, and discretion while working independently and collaboratively.
- Ability to supervise, train, and coordinate student ambassadors, volunteers, and assigned staff.
- Proficiency with Microsoft Office and technology that supports outreach, recruitment, event management, and customer relationship management (CRM)

WORK ENVIRONMENT

- Work is performed in an office environment, on campus, at school sites, and at various off-campus community locations.
- Requires frequent interaction with students, families, employees, school representatives, community partners, employers, alumni, and the general public.
- Requires regular participation in off-campus outreach activities, school visits, community events, recruitment events, and partner meetings.
- Requires flexibility to work occasional evenings and weekends.
- May require travel within the Alvin College service area and surrounding communities.

Full-Time 2

- May occasionally be exposed to outdoor weather conditions during community events and outreach activities.

PHYSICAL DEMANDS

- Regularly required to sit, stand, walk, talk, hear, and use repetitive hand motions.
- May be required to stand or walk for extended periods during events, fairs, tours, presentations, and outreach activities.
- May occasionally lift, carry, move, or set up outreach materials, displays, banners, tables, or supplies up to 35 pounds.
- Requires a valid driver's license and the ability to travel to off-campus locations.
- Must be able to operate standard office equipment, computers, presentation equipment, mobile devices, and event-related technology.

AI Statement:

Working knowledge of artificial intelligence (AI) tools and the ability to use them responsibly, ethically, and in compliance with organizational guidelines.

Alvin College is an equal opportunity institution and does not discriminate against anyone on the basis of race, color, national origin, religion, age, disability, sex, or any other basis prohibited by law.

This is a security-sensitive position and requires a criminal history and/or motor vehicle records check.

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Sign and return to HR for placement into employee personnel

EMPLOYEE PRINTED NAME

SUPERVISOR PRINTED NAME

EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

9.F. Personnel Action (Repurposed): Enterprise Applications Specialist



Robert J. Exley, PhD
President

MEMORANDUM NO: 117-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: August 5, 2026

SUBJECT: Personnel Action – Repurposed Position, Enterprise Applications Specialist

The individual listed below has been recommended to fill the full-time Enterprise Applications Specialist position, which is a repurposed position for the Business Optimization Manager, replacing Jasmine Parker.

Funding Source: 11-5-10520-61105

Candidate

Recommended: Brandy Sian

Education:

Alma College

Bachelor of Arts, Business Administration

Master of Science, Communications and Information Technology

Brandy brings extensive higher education information technology experience with progressive responsibility supporting Ellucian Colleague ERP, enterprise applications, SQL databases, system integrations, reporting, and business process improvement. Her background includes serving as a Database Administrator, Business Analyst, and Procurement Manager, where she collaborated with campus stakeholders to implement system enhancements, develop reporting solutions, and optimize institutional operations. Brandy's experience supporting enterprise systems, user training, and cross-functional technology initiatives aligns well with the responsibilities of the Enterprise Applications Specialist position.

Grade – 208, 2025 2026 – Staff Salary Schedule

RJE:fmj

Job Description

**Job Title: Enterprise Applications Specialist
(PID: 1030)**

Department: Information Technology

Salary Grade: 208

ORP Eligible: No

CUPA ID:

Reports to: IT Director,

Job Category: Full-Time

FLSA Status: Exempt

Contractual Position: No

SOC Code:

SUMMARY

The Enterprise Application Specialist serves as a key technical resource supporting the development, integration, and performance of enterprise applications, including ERP systems, automation platforms, and institutional data environments. The position plays a critical role in advancing operational efficiency, system integration, and data-informed decision-making across the College.

ESSENTIAL DUTIES AND RESPONSIBILITIES

ERP Applications Support

- Maintain, support, and enhance the College's enterprise applications environment, with primary emphasis on the Colleague ERP and Student Information System ecosystem.
- Assists in evaluating, testing, validating, and supporting vendor-delivered updates, patches, upgrades, and system changes.
- Troubleshoots and resolves application, workflow, and data-related issues affecting supported enterprise systems.
- Supports the reliability, stability, and supportability of enterprise applications and related technical services.

Development, Automation, and Integration

- Design, develop, implement, and support technical solutions, including system enhancements, automation, workflows, and integrations that improve business processes and operational efficiency.
- Develop and support system integrations, APIs, interfaces, and data exchanges between internal and third-party systems.
- Develop and support SQL queries, stored procedures, views, and related database objects.
- Develops and supports solutions within Ellucian Colleague Studio, including custom applications, extensions, and enhancements aligned with institutional needs.
- Utilizes the Ellucian Ethos Integration Framework to design, implement, and support API-based integrations and data exchange across enterprise systems.
- Supports modernization of ERP functionality through low-code / no-code and platform-based development approaches where appropriate.
- Apply secure coding practices and industry standards in all development activities.
- Test, debug, and validate system changes to ensure accuracy and functionality.

Data and Reporting Support

- Designs, develops, and supports underlying data structures used for operational and enterprise reporting, including datasets, queries, views, and datablocks.
- Provides technical assistance to report writers and functional users by helping ensure data availability, integrity, usability, and performance within reporting environments
- Support reporting environments through data preparation, configuration, and troubleshooting related to source data and system logic.

Collaboration and Functional Alignment

- Collaborate with stakeholders to gather requirements, provide technical consultation, and translate business needs into effective solutions.
- Supports cross-functional initiatives requiring enterprise application changes, automation, integration, data support, or technical coordination.
- Assists in identifying opportunities to improve workflows, reduce process friction, and increase operational efficiency through better use of technology.
- Supports data governance, system integrity, and enterprise data standards across integrated systems.
- Contributes to enterprise application planning, system alignment discussions, and long-term improvement initiatives as assigned.

Documentation and Continuous Improvement

- Develops and maintains technical documentation, including system changes, testing, deployment, and support procedures.
- Identifies and recommends training opportunities, knowledge transfer needs, and technical process improvements for supported systems and functional areas.
- Participates in change management, testing, deployment, and solution validation activities to support stable and sustainable service delivery.
- Contributes to continuous improvement efforts related to enterprise applications, automation, integration, reporting support structures, and technical service delivery.
- Performs other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Bachelor's degree required in Computer Information Systems, Computer Science, Information Technology, Software Development, or related field
- Minimum of two (2) years of experience in enterprise application support, systems development, application programming, systems analysis, database development, or related information technology work
- Experience working with SQL and relational databases
- Experience supporting, developing, or maintaining enterprise applications, integrations, automation, or database-driven systems

PREFERRED QUALIFICATIONS

- Experience supporting reporting environments through data preparation, query development, dataset design, or datablock development
- Experience working with a wide range of end users, functional areas, and technical teams to gather requirements and deliver technical solutions
- Experience in higher education technology environments
- Bilingual – English/Spanish

PREFERRED TECHNICAL BACKGROUND

- Hands-on experience with Ellucian Colleague, Ellucian Colleague Studio development environment, Ellucian Ethos APIs, and Evisions Argos
- Experience with enterprise systems such as ERP, SIS, HR, or Finance platforms
- Experience with SQL and relational database development, including T-SQL
- Experience with enterprise application development, scripting, or programming languages such as Python, PowerShell, C#, Java, or similar
- Experience with workflow automation or low-code platforms
- Experience supporting reporting environments through data preparation, dataset design, or datablock development
- Experience with integration services and related middleware tools

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to analyze business and operational needs and translate them into secure, practical, and supportable technical solutions.
- Knowledge of enterprise application development, support, testing, troubleshooting, and technical solution delivery.
- Knowledge of relational databases, SQL query development, and technical data structures used to support enterprise systems and reporting environments.
- Ability to design, develop, implement, and support system enhancements, workflows, automation, integrations, and related technical solutions that improve operational efficiency and reduce manual processes.
- Ability to support interoperability between systems using APIs, file-based exchanges, data transformation processes, middleware tools, and related integration methods.
- Ability to diagnose technical problems, recommend appropriate solutions, and work effectively both independently and in a collaborative team environment.
- Ability to document code, processes, interfaces, technical solutions, and support procedures using established documentation best practices.
- Ability to communicate effectively, both orally and in writing, with technical and non-technical stakeholders.
- Ability to maintain confidentiality and appropriately handle institutional, employee, and student data.

WORK ENVIRONMENT

The employee typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. The employee may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

AI Statement:

Working knowledge of artificial intelligence (AI) tools and the ability to use them responsibly, ethically, and in compliance with organizational guidelines.

Alvin College is an equal opportunity institution and does not discriminate against anyone on the basis of race, color, national origin, religion, age, disability, sex, or any other basis prohibited by law.

This is a security-sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

Sign and return to HR for placement into employee personnel

EMPLOYEE PRINTED NAME

SUPERVISOR PRINTED NAME

EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

9.G. Employee Count

ALVIN COLLEGE
EMPLOYEE CATEGORIES
SUMMER 2026

8/5/2026

AUGUST

	Budgeted 2025-26	AUG 2026	HR Vacancies
*Administrative	16	15	1
**Professional	98	98	7
Faculty	132	131	6
***Technical Support, Clerical & Maintenance (TSCM)	134	125	9
Total Full-Time (FT) Employees	380	369	23

*Count includes 1 grant funded *administrative* employee

**Count includes 5 grant funded *professional* employees

9.H. Employee Resignation/Retirement Report

Resignation / Termination Report

Name		Position / Department	Last Day Worked	Reason
1	Chad Leveritt	Sergeant, Campus Police	7/6/2026	Terminated
2	John Fletcher	New Mid-Year Fac Econ 9 M	8/14/2026	Resignation
3	Rebekah Elaine Bullman	Police Officer	8/16/2026	Resignation
4	David Mustain	AutoTech Instructor / Welding Dept	8/31/2026	Retirement
5	Carole Hallows	Payroll Specialist	8/31/2026	Retirement
6	Lori King	Instructional Support Specialist	8/31/2026	Retirement
7	Donald Estis	Information Security Officer	8/31/2026	Resignation

10. **Consent Agenda**

10.A. **Approval of Minutes**

10.A.1. **July 20, 2026 Board Workshop**

**ALVIN COLLEGE
BOARD WORKSHOP OF JULY 20, 2026
OFFICIAL MINUTES**

The Board of Regents of Alvin College met on the 20th day of July at 4:00 p.m., with the following members, administrative personnel, and guests present:

Regents Present

'Bel Sanchez	Chairman
Dr. Jim Crumm	Vice-Chair
Dr. Patty Hertenberger	Secretary
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Michael Hoover	Regent
Breah Knape	Regent
Mike Pyburn	Regent
Kam Marvel	Regent

Alvin College Administration Present

Dr. Robert Exley	President
Beth Nelson	Vice President of Administrative Services
Dr. Stacy Ebert	Provost and Vice President of Workforce and Strategy
Kelly Klimpt	Vice President of Information Technology
Wendy Del Bello	Vice President of Outreach & Development
Dr. Kelley Peatross	Vice President of Human Resources
John Matula	Vice President of Student Services
Rene De Leon	Business Intelligence Officer

Alvin College Employees & Guests Present

Bryan Hinshaw	John Tompkins
Scott Turnbough	Laurel Joseph
LaVonna Miller	Kyle Marasckin
Felicia Jimenez	Teri Rios

Call to Order

Chair Sanchez called the meeting to order at 4:00 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Citizen Inquiries

There were no citizen inquiries.

Facilities Update

Mr. Bryan Hinshaw provided an update on fiscal year 2026 completed projects, projects currently in progress, and projects planned for completion before the end of the fiscal year. Mr. Hinshaw also expressed appreciation for the workday with Upward Bound and the mock interviews conducted with the STRIVE program. He reported that the total out-of-pocket cost for Hurricane Beryl repairs was approximately \$100,000. Mr. Hinshaw also discussed plans to utilize the Innovation Grant to construct a pavilion and stated that staff are currently researching available options.

Second Presentation of the Proposed 2026-2027 Budget

Mr. Matula presented the plan for implementing Career-Based Advising. Dr. Exley provided a presentation that included budget information and enrollment growth. Mrs. Nelson presented Draft 2 of the Fiscal Year 2027 Proposed Budget and discussed the anticipated decrease in revenue due to reduced outcomes-based funding, as well as the potential impact of a tax rate increase. Regents discussed the increase in property protests in Brazoria County and suggested considering an increase in tuition despite the Governor's ruling, evaluating proposed new positions and pay increases prior to increasing the tax rate, reviewing the percentage of students receiving financial aid since an increase in tuition would not affect those students, and considering the possibility of a mid-year budget amendment.

Executive Session

The Board recessed into Executive Session at 5:51 p.m. Executive Session start time was 6:00 p.m.

Adjournment

There being no further business before the Board, Chair Sanchez adjourned the meeting at 6:23 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

10.A.2. **July 23, 2026 Regular Board Meeting**

**ALVIN COLLEGE
REGULAR MEETING OF JULY 23, 2026
OFFICIAL MINUTES**

The Board of Regents of Alvin College met at a regular session on the 23rd day of July at 6:00 p.m., with the following members, administrative personnel, and guests present:

Regents Present

'Bel Sanchez	Chairman
Jim Crumm	Vice-Chair
Patty Hertenberger	Secretary
Kam Marvel	Regent
Yvette Reyes-Hall	Regent
Mike Pyburn	Regent
Darren Shelton	Regent
Michael Hoover	Regent
Breah Knape	Regent

Alvin College Administration Present

Robert Exley	President, Alvin College
Stacy Ebert	Alvin College
Beth Nelson	Alvin College
John Matula	Alvin College
Kelly Klimpt	Alvin College
Rene De Leon	Alvin College
Wendy Del Bello	Alvin College

Alvin College Employees & Guests Present

Alan Phillips	Leigh Ann Moore	Anita Exley
Bryan Hinshaw	Lindsey Hindman	Frank Rizzo
Felicia Jimenez	Marby McKinney	Nicole Barrios
Haley Lovell	Scott Turnbough	Zack Moffit
Huff Mann	Theresa Rios	Karen Tofte
Jessica Ranero-Ramirez	Lilly Garcia	Lily Guu
John Murray	Jesse Guevara	
John Tompkins	Carrie Shephard	
Kyle Marasckin	Roxie Patton	
LaVonna Miller	Greg Goering	

Call to Order

Chair Sanchez called the meeting to order at 6:01 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Board Recognitions

Providing mental health services continues to be a challenge for colleges and universities nationwide. Alvin College has been recognized for its commitment to meeting the mental health needs of its students.

The College was recently selected by the Texas Suicide Prevention Council to receive the 2026 Outstanding Higher Education Partner Award in recognition of its outstanding efforts to provide critical mental health services and support to students.

The Board recognized the dedicated members of the Accessibility and Counseling Services team for this achievement:

- Lilly Guu, Director of Accessibility and Counseling Services
- Jess Guevara, Counselor
- Carrie Shephard, Counselor
- Roxie Patton, Social Services Specialist
- Greg Goering, Accessibility and Counseling Provider

Pledge and Invocation

The invocation was delivered by Regent Pyburn.

Citizen Inquiries

There were no citizen inquiries.

Board Chairman Report/Comments

Regent Marvel commented on the Upward Bound Grants Celebration, praising the many successes, the work they've done, and the grant writers, along with Wendy Del Bello and John Tompkins. Regent Hertenberger recognized Bryan Hinshaw and the Physical Plant team for all their wonderful work. Chair Sanchez mentioned the upcoming Theatre production.

Committee Reports

Facilities Committee: Regent Crumm gave the Facilities Committee report stating the committee discussed the CMAR process, Tax Maintenance Note, and how to prioritize the project list for the new fiscal year.

Finance Committee: Regent Shelton stated the Finance Committee is making progress.

Approval of the Consent Agenda

Regent Knappe moved to approve the Consent Agenda, which included the Minutes of the June 17, 2026 Regular Board Meeting and the July 13, 2026 Special Called Board Meeting, the Grants report, and Personnel Actions for Faculty, Chemistry 9M, and Automotive Technology 12M. Seconded by Secretary Hertenberger. Motion passed unanimously.

President's Report

Student Services hosted Back to Campus events on July 14 at the West Campus and on July 16 at the main campus. Students were able to come in, meet with advisors, get assistance with registration, and whatever they needed to get ready for Fall. Nearly 200 students participated and were able to get the assistance they needed.

Nursing instructor Dr. Mekonnen Birru was recently nominated for the SHINE Award from SPIN-Learning for excellence as an educator. The SHINE Award recognizes and celebrates seasoned nurse educators who display exceptional dedication to academic excellence, student success, and the transformation of nursing education. The winner will be announced during a conference in October.

The Law Enforcement Academy graduated its 126th class on July 8. The class posted a 100 percent pass rate on their license exam as well. Among the graduates was Jordan Wilmore, a student who was sponsored by basketball legend Shaquille O'Neal.

The Summer Children's Theatre Festival will conclude with performances of Cowabunga starting on Tuesday, July 28. You can purchase tickets online or at the door.

This past Thursday, Upward Bound held its annual awards ceremony after completing its recent summer program. The guest speaker at the event was Rev. Dr. Tammy Isaac. There were 27 graduates who received their certificates for finishing the program.

The Student Exhibit for the Art Enrichment students is now on display at the Fine Arts Gallery and will be there until September 4.

The college hosted its annual Fourth of July Concert with the City of Alvin fireworks display that followed.

This week is the last of the summer camps hosted by the Continuing Education Workforce Development Department. There were several camps for engineering, culinary arts, data science, welding, art, and more.

Keep an eye out for the latest edition of Right Now magazine. It should be arriving in mailboxes soon.

This report was for information only.

Campus Modernization Status Report

Ms. Nicole Barrios introduced the selected CMAR Tellepsen to the Board.

Consider Approval of the Learning Management System

Secretary Hertenberger moved to authorize the President to negotiate and contract with Blackboard for a five-year agreement for the Learning Management System, for an amount not to exceed \$574,630, effective September 1, 2026. Seconded by Regent Marvel. Motion passed unanimously.

Consider Approval of the Legal Fee Increase – Rogers, Morris & Grover, LLP

Regent Pyburn moved to authorize the President to increase legal services spending authority for Rogers, Morris & Grover, LLP by \$120,000 for the remainder of the fiscal year. Seconded by Regent Shelton. Motion passed unanimously.

Consider Approval of the Employee Contract Recommendations for 2026-2027

Regent Reyes-Hall moved to approve the Employee Contract Recommendations for 2026-2027. Seconded by Regent Hoover. Motion passed unanimously.

Consider Approval of a Resolution for Prevailing Wage Rate for Facilities Projects

Regent Hoover moved to adopt the wage rates in Exhibit A and to permit the Board Chair and Secretary to execute the Resolution. Seconded by Regent Shelton. Motion passed unanimously.

Consider Approval of the Childcare Fee Changes

Regent Reyes-Hall moved to approve the proposed childcare fee changes as presented. Seconded by Regent Marvel. Motion passed unanimously.

Consider Approval of the Repeal of Policy EGAB (Local)

Regent Hoover moved to approve the repeal of Policy EGAB (Local) in its entirety, as it is superseded by current academic scheduling practice and no longer serves an operational purpose. Seconded by Regent Marvel. Motion passed unanimously.

Consider Approval of the Nursing Licensure Preparation Services

Regent Hoover moved to authorize the President to conduct any necessary negotiations with both Elsevier and ATO Testing and to contract for a period of 2 years for an approximate total of \$692,000.00, with options to renew annually for 3 additional years. Seconded by Secretary Hertenberger. Motion passed unanimously.

Consider Approval of the 2026-2027 Board of Regents Meeting Schedule

Regent Reyes-Hall moved to approve the 2026-2027 Board of Regents Meeting Schedule as presented. Seconded by Regent Hoover. Motion passed unanimously.

Financial Report Ending June 30, 2026

Regent Knappe moved to approve the Financial Report for June 30, 2026. Seconded by Secretary Hertenberger. Motion passed unanimously.

Executive Session

For the purpose of a private consultation with its attorney when seeking the advice of its attorney about pending or contemplated litigation, or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter, in accordance with Tex. Gov't Code Section 551.071; or to deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, in accordance with Tex. Gov't Code Section 551.072; or to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, in accordance with Tex. Gov't Code Section 551.074.

The meeting was called back into session by Chair Sanchez at 7:40 p.m.

Adjournment

There being no further business before the Board, Chair Sanchez adjourned the meeting at 7:41 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

10.A.3. **August 10, 2026 Special Called Board Meeting**

**ALVIN COLLEGE
BOARD SPECIAL CALLED MEETING OF AUGUST 10, 2026
OFFICIAL MINUTES**

The Board of Regents of Alvin College met for a Special Call Board Meeting on the 10th day of August at 12:00 p.m., with the following members, administrative personnel, and guests present:

Regents Present

'Bel Sanchez	Chairman
Jim Crumm	Vice-Chair
Patty Hertenberger	Secretary
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Michael Hoover	Regent
Breah Knape	Regent

Absent

Mike Pyburn	Regent
Kam Marvel	Regent

Alvin College Administration Present

Robert Exley	President
Beth Nelson	Vice President of Administrative Services
Kelly Klimpt	Vice President of Information Technology
Wendy Del Bello	Vice President of Outreach & Development
Kelley Peatross	Vice President of Human Resources
John Matula	Vice President of Student Services
Rene De Leon	Business Intelligence Officer

Alvin College Employees & Guests Present

Leigh Ann Moore	Lindsey Hindman	Teri Rios
Bryan Hinshaw	Scott Turnbough	Huff Mann
LaVonna Miller	John Tompkins	Linnet George
Felicia Jimenez	Bryan Hinshaw	Haley Lovell
Kyle Marasckin	Laurel Joseph	Marby McKinney
John Murray	Patrick Sanger	

Call to Order

Chair Sanchez called the meeting to order at 12:00 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Pledge and Invocation

Invocation was delivered by Vice Chair Crumm.

Citizen Inquiries

There were no citizen inquiries.

Consideration Approval of the 2026-2027 Contract Recommendation for Faculty Employees

Secretary Hertenberger moved to approve the 2026-2027 contract recommendations for faculty employees. Seconded by Regent Reyes-Hall. Motion passed by a vote of 7-0.

Adjournment

There being no further business before the Board, Chair Sanchez adjourned the meeting at 12:03 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

10.A.4. **August 10, 2026 Board Budget Workshop**

**ALVIN COLLEGE
BUDGET WORKSHOP OF AUGUST 10, 2026
OFFICIAL MINUTES**

The Board of Regents of Alvin College met in a regular session on the 10th day of August at noon, with the following members, administrative personnel, and guests present:

Regents Present

'Bel Sanchez	Chairman
Dr. Jim Crumm	Vice-Chair
Dr. Patty Hertenberger	Secretary
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Michael Hoover	Regent
Breah Knape	Regent
Mike Pyburn	Regent
Kam Marvel	Regent

Alvin College Administration Present

Robert Exley	President
Beth Nelson	Vice President of Administrative Services
Kelly Klimpt	Vice President of Information Technology
Wendy Del Bello	Vice President of Outreach & Development
Kelley Peatross	Vice President of Human Resources
John Matula	Vice President of Student Services
Rene De Leon	Business Intelligence Officer

Alvin College Employees & Guests Present

Leigh Ann Moore	Lindsey Hindman	Teri Rios
Bryan Hinshaw	Scott Turnbough	Huff Mann
LaVonna Miller	John Tompkins	Linet George
Felicia Jimenez	Marby McKinney	Haley Lovell
Kyle Marasckin	Laurel Joseph	
John Murray	Patrick Sanger	

Call to Order

Chair Sanchez called the meeting to order at 12:30 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Citizen Inquiries

There were no citizen inquiries.

Budget Scenarios and Tax Evaluation Discussion

Ms. Beth Nelson presented the no new revenue rate of 0.154953, the voter approval rate of 0.169406, and the breakeven rate of 0.162500, with a proposed pay raise of 3%. The Board discussed the various positions, tax rates, and budget scenarios.

President's Goal Setting Session

The Board of Regents decided to move this item to Executive Session.

Executive Session

The Board recessed into Executive Session at 2:20 p.m. Executive Session start time was 2:24 p.m.

Adjournment

There being no further business before the Board, Chair Sanchez adjourned the meeting at 2:46 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

10.B. **Grants**

10.B.1. **Grants Report**



Robert J. Exley, PhD
President

MEMORANDUM NO: 121-2026

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: August 12, 2026
SUBJECT: Federal, State, and Private Grants Report

Attached is the Alvin College Grant Status Report as of August 4, 2026.

The first page provides a summary of Alvin College's overall grant activity. Subsequent pages (two through four) include detailed information on current grants, grants in the approval process, and those in the development stage. The final page lists grants that have either been declined for funding or were considered but not submitted.

As of this reporting date:

- Active funded grants total: \$6,029,856.69
- Grant applications under funder review: \$3,481,309.84
- Grant Applications in Development: \$250,000.00

Please let me know if additional information or clarification is needed.

RJE:fmj

Alvin College Grants

August 4, 2026

Alvin College has the following in grant activity:

\$6,029,856.69	Active Funded Grants
\$3,481,309.84	Grant Applications in the Funder Review Process
\$ 250,000.00	Grant Applications in the Development Process

New grant awards received:

Texas Workforce Commission Skills Development Fund (2026-2027)

Details on individual grants are attached. The last page lists grants that were reviewed and departments determined not to pursue, or Alvin College was not selected as a recipient.

Alvin College Grant Status Report as of August 4, 2026

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	Alvin College Role	Partner	Purpose	Grant Type
U.S. Department of Education - Upward Bound #P047A220229	9/1/2022	8/31/2027	Cherilyn Brooks	Upward Bound	Materials, Staffing, Travel, Courses for College Exposure & Preparation	\$ 1,562,400.00	Primary	Alvin ISD	Implement a federally funded college preparatory program for low-income and potential first generation college going participants to increase post-secondary enrollment and graduation (5 years, \$312,480 per year)	Federal Discretionary Competitive
THECB Nursing Shortage Reduction Program #28849	3/6/2023	8/31/2027	Elizabeth Saucedo	Nursing	Professional Development, Equipment, Supplies	\$ 196,673.26	Primary	N/A	Provide support to improve retention and completion rates of Nursing students.	State Formula Non-Competitive
U.S. Department of Labor Strengthening Community Colleges 5 #25A60CC000038	2/1/2025	1/31/2029	Pamela Berry-Richardson	CEWD CNC Machining	Equipment, Personnel, Curriculum Development	\$ 1,514,520.00	Primary	N/A	Funds provide for creating a sector-based strategy to align CNC Machining training to employer needs in the region and increase the number of women in the program.	Federal Discretionary Competitive
THECB Nursing Innovation Grant - Rider 64 #01750	2/1/2025	1/31/2027	Elizabeth Saucedo Justin Morgan	Nursing Pathway	Personnel, Curriculum, Tuition Assistance, Supplies	\$ 999,500.00	Primary	N/A	Funds used to develop a preceptorship program to increase clinical sites for students in Certified Nursing Asst., Clinical Medical Asst. Patient Care Tech., Licensed Vocational Nursing, Associate Degree Nursing, and Bachelors of Science in Nursing programs.	State Discretionary Competitive
THECB Nursing Shortage Reduction Program #02223	3/1/2025	2/28/2027	Elizabeth Saucedo	ADN Program	Professional Development, Equipment, Supplies	\$ 92,913.20	Primary	N/A	Provide support to improve retention and completion rates of Nursing students.	State Formula Non-Competitive
THECB Nursing, Allied Health and Other Health-Related Education Grant Program (NAHP) #02081	6/30/2025	5/31/2027	Ashley White Justin Morgan	ADN Program	Personnel, Equipment, Supplies	\$ 150,000.00	Primary	N/A	Funds provide for equipment and supplies for the ADN program.	State Discretionary Competitive
Texas Higher Education Coordinating Board Perkins Basic Grant Project #264205	9/1/2025	8/31/2026	Dr. Marby McKinney	Technical Programs	Technical Supplies, Support, Equipment	\$ 203,801.00	Primary	N/A	Provide supplies and equipment required for technical program instruction.	State Formula Non-Competitive
Texas Higher Education Coordinating Board Perkins Leadership Grant Project #261174	9/1/2025	8/31/2026	Inez Ihezue	Prison Education	Personnel, Student Support	\$ 199,500.00	Primary	N/A	Support participants to obtain CTE training in prison.	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program #5318301	10/1/2025	9/30/2026	Chief Ronny Phillips	ACPD	Equipment - Radios	\$ 123,739.00	Primary	N/A	Funds provide for 15 personal radios for ACPD officers and 4 mobile unit radios for vehicles and base station.	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program #5481601	10/1/2025	9/30/2026	Chief Ronny Phillips	ACPD	Equipment - Vehicle	\$ 82,700.00	Primary	N/A	Funds provide for one Chevrolet Silverado 1500 Truck with law enforcement light package.	State Discretionary Competitive
Houston Endowment Planning to Maximize HB 8 Funding and Student Completion Grant #33954	11/1/2025	10/31/2026	Dr. Stacy Ebert	Institutional Improvement	Research and Contract Services	\$ 500,000.00	Primary	N/A	Provides for research services and technical assistance to develop an implementation plan for optimizing HB 8 funding.	Private / Foundation
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects 2	1/1/2026	12/31/2027	Billy Allen	Institutional Cybersecurity	Personnel, Software, Contract Services	\$ 84,276.24	Primary	N/A	Funds provide for upgrading institutional cybersecurity. 20% institutional match required. <i>Application submitted 2/13/2025. Budget amended by funder.</i>	State Discretionary Competitive
Texas Workforce Commission Skills for Small Business	3/17/2026	3/31/2027	Alison Brisco	CEWD	Instruction and Training	\$ 52,500.00	Primary	FlexMore	Skills training for employees of local small businesses.	State Discretionary Competitive
Texas Workforce Commission Skills Development Fund (contract # pending)	7/30/2026	6/30/2026	Alison Brisco	CEWD	Instruction and Training	\$ 50,000.00	Primary	SolvChem, TJL Industries	Skills training for employees of SolvChem and TJL Industries. Awarded as a contingency contract; businesses to be formally added.	State Discretionary Competitive
THECB Nursing Shortage Reduction Program (# 2162)	6/24/2026	3/31/2028	Elizabeth Saucedo	ADN Program	Personnel, Curriculum	\$ 87,283.99	Primary	N/A	Provide support to improve retention and completion rates of Nursing students.	State Formula Non-Competitive
STATE/FEDERAL GRANTS SUBTOTAL						\$ 5,899,806.69				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	Alvin College Role	Partner	Purpose	Grant Type
2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Thirty Lacy	Vocational Nursing	Professional Development	\$ 2,000.00		N/A	2025 Texas Association of Vocational Nurse Educators (TAVNE) Conference for Vocational Nursing adjunct instructors.	Private / Foundation
2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Dr. Chris Chance	History	Travel	\$ 2,000.00		N/A	Assists with travel costs associated with the Texas Study Abroad project for the Honors-level History of Texas (HIST 2301) course.	Private / Foundation
2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Danielle Kemendo	Diagnostic Cardiovascular Sonography	Equipment & Supplies	\$ 1,500.00		N/A	50 dedicated ultrasound practice probes used by students to ensure they achieve comprehensive ergonomic and scanning proficiency.	Private / Foundation
2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Denise Bates	Communication	Publication	\$ 1,600.00		N/A	Publish a magazine incorporating COMM-2311 Media Writing, COMM-2305 Editing and Layout, collaborating with students in Art courses to develop articles and visuals.	Private / Foundation

2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Alex Ordonez	Art	Equipment & Supplies	\$ 3,000.00		N/A	Integration of a 3D clay printer into the Art Studio Fabrication Lab, enhancing student exposure, engagement, and access to this technology in the fields of Sculpture and Ceramics.	Private / Foundation
2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Michael Mejia	Welding	Equipment & Supplies	\$ 3,000.00		N/A	Purchase an entry-level CNC plasma table to integrate advanced cutting technology into student training, providing hands-on experience with digital fabrication and aligning with industry standards.	Private / Foundation
2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Dr. Alex Marriot	History	Production	\$ 950.00		N/A	The Make History Sing project, a collaboration between the History and Music Departments, will recreate lost and forgotten songs that touch upon significant historical themes from the Library of Congress's Music for the Nation: American Sheet Music, ca. 1820-1885 collection. One song per semester will be professionally recorded under the supervision of Dr. Kevin Moody and the Music Department. Recordings will be used in classroom instruction and permanently archived on the ACC website.	Private / Foundation
2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Marby McKinney	Respiratory Care	Instruction	\$ 3,000.00		N/A	Resuscitation Quality Improvement (RQI) program curriculum to provide students with high-frequency, hands-on CPR training.	Private / Foundation
2025-2026 Alvin College Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Linley Glover	Nursing	Training, Equipment & Supplies, Travel	\$ 3,000.00		N/A	The Virtual Dementia Tour (VDT) allows students, faculty, and the community to experience a simulation of what life is like for people living with dementia.	Private / Foundation
Dow Foundation	9/1/2025	8/31/2026	Wendy Del Bello	Process Technology	Equipment	\$ 100,000.00	Primary	N/A	Funds provide for a portion of the cost of Process Technology simulation software for troubleshooting.	Private / Foundation
National Association for Community College Entrepreneurship Everyday Entrepreneur Grant	7/14/2025	12/31/2026	Dr. Mary Jove	Business	Personnel, Student Support, Marketing	\$ 5,000.00	Primary	N/A	Funds provide to conduct a student pitch competition around entrepreneurship.	Private / Foundation
Lyondell Basell	2/2/2026	8/31/2026	Wendy Del Bello	Student Support	Scholarships	\$ 5,000.00	Primary	N/A	Provides scholarships for Process Technology students.	Private Foundation
ALVIN COLLEGE FOUNDATION GRANTS SUBTOTAL						\$ 130,050.00				
TOTAL, ALL ACTIVE GRANTS						\$ 6,029,856.69				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	Alvin College Role	Partner	Purpose	Grant Type
Office of the Governor Criminal Justice Grant Program - Camera Project	10/1/2026	9/30/2027	Chief Ronny Phillips	Police Department	Equipment	\$ 44,646.36	Primary	N/A	Funds provide body-worn cameras for the Alvin College Police Department. <i>Application submitted February 12, 2026.</i>	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program	10/1/2026	9/30/2027	Chief Ronny Phillips	Police Department	Equipment	\$ 25,384.15	Primary	N/A	Funds provide equipment for the Alvin College Police Department. <i>Application submitted February 12, 2026.</i>	State Discretionary Competitive
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects 3	9/1/2026	8/31/2027	Billy Allen	Institutional Cybersecurity	Personnel, Software, Contract Services	\$ 79,835.33	Primary	N/A	Funds provide for upgrading institutional cybersecurity. 30% institutional match required. <i>Application submitted February 11, 2026.</i>	State Discretionary Competitive
THECB Student Success And Acceleration Program (SSAP 3.0)	9/1/2026	8/31/2028	Lilly Guu	Wrap-around Services	Student Support	\$ 200,000.00	Primary	N/A	Provides financial supports for students with barriers to participation and completion. <i>Application submitted June 15, 2026.</i>	State Discretionary Competitive
THECB Perkins Basic Grant	9/1/2026	8/31/2027	Dr. Deb Fontenot	Technical Programs	Personnel, Support, Technical Supplies, Equipment	\$ 211,524.00	Primary	N/A	Provide personnel, student assistance, supplies, and equipment required for technical program instruction. <i>Application submitted July 10, 2026.</i>	State Formula Non-Competitive
Houston Endowment Implementation Grant	11/1/2026	10/31/2029	TBD	Student Services, CDL, and Logistics	Personnel, Equipment, Contract Services, Professional Development, Software	\$ 2,919,920.00	Primary	N/A	Supports a CDL and Logistics workforce training project, including student support services, a CRM system with early alert, equipment, and professional development. <i>Application submitted July 31, 2026.</i>	Private / Foundation
Total, Grants in Funder Review						\$ 3,481,309.84				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	Alvin College Role	Partner	Purpose	Grant Type
Greater Texas Foundation	1/1/2027	6/30/2028	Michael Smith	TBD	Personnel, Equipment, Student Support, Curriculum Development	\$ 250,000.00	Primary	TBD	TBD	Private / Foundation
Total, Grants in Application Development						\$ 250,000.00				

Grants Reviewed by Alvin College but Not Pursued or Not Selected for Funding

Grant Name/Fund Source	Application Due Date	Application Submitted	Department	Amount	Alvin College Role	Partner	Purpose	Grant Type	Reason Declined / Not Funded
ACCTAC US-UK Community College and Technical Education Exchange Grant	10/3/2025	Y	Study Abroad	\$ 18,250.00	Primary	N/A	Provides funds for travel to the United Kingdom, program development and student scholarships	Private Foundation	Alvin College was not selected.
THECB Texas Reskilling and Upskilling for Education (TRUE) Grant	9/8/2025	Y	CEWD EMT Program	\$ 500,000.00	Primary	N/A	Provide for expanding CEWD EMT program by adding Paramedic.	State Discretionary Competitive	Alvin College was not selected.
Texas Historical Foundation	10/14/2025	Y	History Program	\$ 7,120.00	Primary	N/A	Funds support the <i>Experiencing Texas History</i> program for students to visit key prehistoric and historic sites as part of the Honors-level History of Texas Course.	Private Foundation	Alvin College was not selected.
U.S. Department of Education FIPSE Special Projects	12/5/2025	N	Program Development	\$ 1,000,000.00	Primary	N/A	Funds would be used to develop new trades programs.	Federal Discretionary Competitive	Alvin College determined there was not enough time to assemble an application. The college will pursue preparing an application for a future competition.
TWC College Credit for Heroes Grant	11/6/2025	Y	Pathways	\$ 200,000.00	Primary	N/A	Provide personnel to develop a fully integrated system for standardized evaluation of Military Transcripts.	State Discretionary Non-Competitive	Alvin College was not selected.
TWC JET Grant (Jobs and Education for Texans) 2026	1/12/2026	N	Welding	\$ 375,000.00	Primary	N/A	Funds provide for Welding equipment. 5-10% institutional match required.	State Discretionary Competitive	The identified departments did not meet application requirements, therefore, the college did not apply at this time.
TWC Governor's Texas Talent Connection Grant under the Wagner-Peyser 7(b) Fund	3/31/2026	N	Fire Academy	\$ 350,000.00	Primary	N/A	Funds would be used to develop a new fire academy program.	State Discretionary Competitive	Alvin College determined that more research is needed before proceeding with a program such as this.
Texas New Mexico Power Non-Traditional Education Pathways Grant	7/8/2025	Y	STRIVE Program	\$ 15,000.00	Primary	N/A	Supports STRIVE students with job exploration.	Private Foundation	Alvin College was not selected.
Texas New Mexico Power Grant	8/29/2025	Y	Law Enforcement Academy	\$ 10,000.00	Primary	N/A	Provides the Law Enforcement Academy with two commercial rowing machines for cadet physical training.	Private Foundation	Alvin College was not selected.
TWC College Credit for Heroes Grant	3/6/2026	Y	Veterans	\$ 200,000.00	Primary	N/A	Provide personnel to develop a fully integrated system for standardized evaluation of Military Transcripts.	State Discretionary Non-Competitive	Alvin College was not selected.
Texas New Mexico Power Grants	5/28/2026	Y	Student Resource Center	\$ 10,000.00	Primary	N/A	Provides funds to support student assistance with transportation, utilities, and basic needs items.	Private Foundation	Alvin College was not selected.

10.B.2. **Texas Higher Education Coordinating Board Nursing Shortage
Reduction Program Grant**



Robert J. Exley, PhD
President

MEMORANDUM NO: 122-2026

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: August 12, 2026
SUBJECT: Texas Higher Education Coordinating Board Nursing Shortage Reduction Program (NSRP) Grant

ACC was awarded the 2026-28 NSRP Grant from the Texas Higher Education Coordinating Board.

This grant is in the amount of \$87,283.99 with a grant period of June 24, 2026 – March 31, 2028.

Alvin College will use this grant to provide curriculum software for the ADN program.

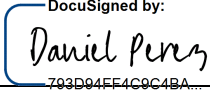
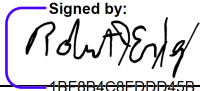
RJE:fmj

Notice of State Grant Award

to

Alvin Community College

Grantee's Name and Address: Alvin Community College 3110 Mustang Road Alvin, Texas 77511-4807	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">Grant Title: Nursing Shortage Reduction Program (NSRP)</td> </tr> <tr> <td style="padding: 2px 5px;">Amount of Award: \$87,283.99</td> </tr> <tr> <td style="padding: 2px 5px;">Division: Academic and Health Affairs – 3040</td> </tr> <tr> <td style="padding: 2px 5px;">Term of Grant: Upon execution or April 01, 2026, whichever is later, to March 31, 2028. All funds must be expended and incurred by: March 31, 2028 (if applicable)</td> </tr> <tr> <td style="padding: 2px 5px;"> Payment Method: Funds are payable from AY26: 50% payable upon execution of the NOGA and after the Grant Period start date. 50% payable after October 30, 2026, upon receipt and approval of reports specified in Sections 8.3, 9.2 and 9.3 of the RFA. The advancement of funds is necessary for performance under the grant program and as described in the grantee's application. </td> </tr> </table>	Grant Title: Nursing Shortage Reduction Program (NSRP)	Amount of Award: \$87,283.99	Division: Academic and Health Affairs – 3040	Term of Grant: Upon execution or April 01, 2026, whichever is later, to March 31, 2028. All funds must be expended and incurred by: March 31, 2028 (if applicable)	Payment Method: Funds are payable from AY26: 50% payable upon execution of the NOGA and after the Grant Period start date. 50% payable after October 30, 2026, upon receipt and approval of reports specified in Sections 8.3, 9.2 and 9.3 of the RFA. The advancement of funds is necessary for performance under the grant program and as described in the grantee's application.
Grant Title: Nursing Shortage Reduction Program (NSRP)						
Amount of Award: \$87,283.99						
Division: Academic and Health Affairs – 3040						
Term of Grant: Upon execution or April 01, 2026, whichever is later, to March 31, 2028. All funds must be expended and incurred by: March 31, 2028 (if applicable)						
Payment Method: Funds are payable from AY26: 50% payable upon execution of the NOGA and after the Grant Period start date. 50% payable after October 30, 2026, upon receipt and approval of reports specified in Sections 8.3, 9.2 and 9.3 of the RFA. The advancement of funds is necessary for performance under the grant program and as described in the grantee's application.						
Authority: Texas Education Code, Title 3, Chapter 61, Subchapter Z, Sections 61.9621 through 61.9629; THECB Rider 21, page III-66, Article III, of Senate Bill 1, 89th Legislature, Regular Session (2025), and Texas Administrative Code, Title 19, Part 1, Chapter 10.						
The Texas Higher Education Coordinating Board's ("THECB") and the Grantee's (collectively, referred to as "the parties") execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application ("RFA") including any addenda issued, (2) addenda to the Grantee's Application (if any), and (3) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above. Grantee is subject to the following additional monitoring requirements:						

Mitigation Type(s)	Other Mitigation, if applicable	Mitigation Activities
None		
Any changes in the approved Grant must follow THECB's amendment process as defined in the RFA. If not a strictly reimbursable award, any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within ninety (90) calendar days unless otherwise agreed by THECB and Grantee.		
Signed by THECB Official: 		Signed by Grantee Official: 
Name: Daniel R. Perez Title: Associate Commissioner, Academic and Workforce Initiatives		Name: Dr. Robert J. Exley Title: President
Date: 6/24/2026 1:12 PM CDT		Date: 6/12/2026 4:35 PM CDT

10.B.3. **Texas Workforce Commission Skills Development Fund Grant**



Robert J. Exley, PhD
President

MEMORANDUM NO: 123-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: August 12, 2026

SUBJECT: Texas Workforce Commission Skills Development Fund (SDF) Grant

ACC was awarded a 2026-27 SDF Grant from the Texas Workforce Commission.

This grant is what TWC calls a “Contingency” grant in the amount of \$50,000.00 with a grant period of June 24, 2026 – June 30, 2027. Once companies are formally added to this grant, the award amount will reflect actual training costs.

Alvin College will provide training for employees of SolvChem and TJL Industries.

Grant Information Form

Grant Program Title: Skills Development Fund (SDF) Grant

Grant Provider: Texas Workforce Commission

Award Amount: \$50,000.00

Expected Date of Funding: 6/30/2027

Grant Period: 6/24/2026 – 6/30/2027

ACC Proposed Use of Funds: Alvin College will use funds to provide employer training.

RJE:fmj

Texas Workforce Commission

A Member of Texas Workforce Solutions

Joe Esparza, Chairman
Commissioner Representing
Employers

Alberto Treviño III
Commissioner Representing
Labor

Brent Connett
Commissioner Representing
the Public

Steve Pier
Executive Director

July 30, 2026

Ms. Alison Brisco
Project Manager
Alvin Community College
3110 Mustang Road
Alvin, TX 77515

Dear Ms. Brisco:

This letter is to inform you that the Texas Workforce Commission (TWC) has selected Alvin Community College as an awardee for a Skills Development Fund grant. The following are the approved parameters for this award:

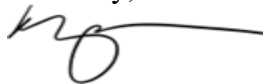
Grant Award: \$50,000
Business Partner: To be submitted for approval within 90 days of executed contract

Please recognize that none of your expenses will be reimbursed unless and until there is a fully executed contract between TWC and Alvin Community College, and until there is an approved business partner attached to the project. Further, notwithstanding a fully executed contract, TWC may disallow your costs due to non-compliance, violation of statutes or other good cause considered sufficient by TWC.

Andrew Sulewski is the Grant Manager assigned to this award. He will work with you to finalize the grant agreement and can be reached at (737) 330-2936 or andrew.sulewski@twc.texas.gov.

Congratulations on your selection. We look forward to working with you in this endeavor.

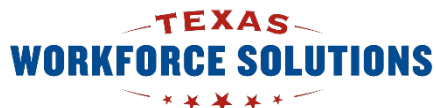
Sincerely,



Mary York
Division Director
Workforce Development

cc: Juliet Stipeche, Executive Director, Workforce Solutions Gulf Coast
Tamara Sealy, Program Supervisor, Business and Education Grants
Kristie Caviness, Manager, Employer Engagement and Community Outreach

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Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.
Relay Texas: 800-735-2989 (TTY) and 711 (Voice).



10.C. **Personnel Action (Replacement) Dean of Career and Technical Programs**



Robert J. Exley, PhD
President

MEMORANDUM NO: 124-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is placed over the 'FROM' line.

DATE: August 12, 2026

SUBJECT: Personnel Action – Replacement position, Dean of Career & Technical Programs

The individual listed below has been recommended to fill the full-time Dean Career & Technical Programs position, which is a replacement for Dr. Harold Griffin.

Funding Source: 11-5-10605-61005

Candidate

Recommended: Michael Smith

Education: U of H -Victoria
Master of Arts,
Interdisciplinary Studies

SFA State University
Bachelor of Business
Administration

Michael Smith is an experienced higher education leader with more than 15 years of service at Alvin College, currently serving as Department Chair of Computer Technology, where he leads faculty, curriculum development, program planning, and student success initiatives. He has expanded workforce-focused programming in areas such as AI, data analytics, cybersecurity, and robotics while strengthening dual-credit pathways, industry partnerships, and student recruitment efforts. He holds a master's degree with specializations in Bioinformatics and Business and is currently pursuing a doctorate in Business Management.

Grade – 215, 2025 2026 – Staff Salary Schedule

RJE:fmj



Job Description

Job Title: Dean, Career & Technical Programs (PID: 796)

Department: Instruction

Salary Grade: 215

ORP Eligible: Yes

CUPA ID:

Reports to: Associate Provost

Job Category:

Full-Time

FLSA Status:

Exempt

Contractual Position:

Yes

SOC Code:

SUMMARY

The Dean provides leadership in the planning, development, implementation, operation, supervision, and evaluation of assigned programs and departments.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provides instructional and administrative leadership for assigned departments, programs, and college-wide student success initiatives.
- Participates as a member of the Instructional Leadership Team and represents the College at designated meetings and events.
- Performs labor market research to ensure programs remain current with industry needs and identify new program opportunities.
- Oversees the development, evaluation and revisions of academic and technical programs; appoints and engages with program advisory committees.
- Ensures program compliance with SACSCOC, THECB, WECM, CTE Guidelines, and other accrediting agencies; coordinates discussions, meetings with, and prepares reports for accrediting agencies and external organizations.
- Supervises, mentors and evaluates all assigned staff and full-time faculty, including Department Chairs or Program Directors. Oversee Program Directors and Department chairs in hiring, supervision and evaluation of adjunct faculty.
- Assesses instructional effectiveness and plans for continued improvement.
- Develops, implements and manages departmental budgets and presents the annual budget to the Executive Leadership Team.
- Ensure faculty teaching loads comply with Board policy and administrative procedures and approve all full-time and adjunct payroll/compensation for assigned departments.
- Oversees class schedules and faculty assignments to ensure student success.
- Recruits employees in collaboration with HR, chairs screening committees for the selection of full-time staff and faculty and makes recommendations for final hiring decisions as appropriate.
- Coordinates dual enrollment courses with area high schools in collaboration with the Dual Enrollment Department
- Coordinates with the Dean of College Access Partnerships regarding pathways, prior learning assessments, and articulation agreements.
- Develops, maintains and provides various reports in a timely manner.
- Develops and maintains relationships with business and industry partners.
- Coordinates with Texas Department of Criminal Justice Technical (TDCJ) Liaison regarding instructional issues at correctional units.
- Works collaboratively to resolve conflicts and facilitate communication across college departments.

Full-Time 1

Last Update by: Leigh Ann Moore/Stacy Ebert 06.15.2026

HR Approved by: Lily Galindo/Lindsey Hindman 06.17.2026

- Identify, apply and oversee various grant and funding opportunities.
- Oversees CEWD programs that align with Division IV
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Master's degree from a regionally accredited college or university
- Three (3) years of administrative experience in an educational, governmental, or business/industry setting
- Three (3) years of teaching experience at the post-secondary level OR Three (3) years of CTE teaching or administrative experience

PREFERRED QUALIFICATIONS

- Doctorate degree from a regionally accredited college or university
- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of and proficiency with the American Association of Community Colleges' Manager Level Competencies for Community College Leaders: 1) Institutional and Cultural Awareness, 2) Governance, Local, State and Federal Policy, 3) Student Success, 4) Leadership, 5) Institutional Transformation, 6) Fiscal Planning and Resource Development, 7) Advocacy, 8) Partnership and Collaboration, and 9) Communication.
- Extensive experience in outcomes assessments required by state and regional accreditation with a focus on core curriculum assessment
- Experience and proven skills in leadership, strategic planning, program and/or curriculum design and development, budget development and management, personnel hiring and evaluations, interpersonal relationships and conflict resolution
- Effective written and oral communication skills

WORK ENVIRONMENT

The employee typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Employee may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

AI Statement:

Working knowledge of artificial intelligence (AI) tools and the ability to use them responsibly, ethically, and in compliance with organizational guidelines.

Alvin College is an equal opportunity institution and does not discriminate against anyone on the basis of race, color, national origin, religion, age, disability, sex, or any other basis prohibited by law.

This is a security-sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

Sign and return to HR for placement into employee personnel file.

EMPLOYEE PRINTED NAME

SUPERVISOR PRINTED NAME

EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

11. **President's Report**
12. **Consider Approval of the President's Goals for 2026-2027**



Robert J. Exley, PhD
President

MEMORANDUM NO: 127-2026

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: August 13, 2026
SUBJECT: President's Goals for 2026-2027

In alignment with the strategic priorities of Alvin College and the Board of Regents' expectations, the following goals have been established for the 2026-2027 academic year:

Goal 1: Advance Student Access, Success, and Completion

Recommendation: include this goal in the president's goals for 2026-2027 and modify objectives to include AI utilization.

Objective – maximize the integration, alignment, and success of three specific initiatives.

- Round 4 Texas Pathways – a continuation of our Guided Pathways work via Texas Student Success Center.
- Presidents & Trustees Collaborative – an Aspen Institute initiative to enhance and strengthen collective leadership knowledge and skills.
- Unlocking Opportunity – an Aspen Institute initiative to maximize personal and collective leadership knowledge and skills for Alvin College's Executive Leadership Team.

Objective – assure utilization of data dashboards for student success measures like course completion rates, program learning outcomes, certificates and degrees awarded, post-Alvin College success, employer satisfaction, etc.

Objective – secure additional financial resources to support the successful implementation of the three initiatives.

Objective – Support implementation of comprehensive strategies to integrate AI into the instructional and non-instructional operations of the college to enhance student success.

Goal 2: Strengthen Workforce and Economic Development Alignment.

Recommendation: Include this goal in the president's goals for 2026-2027.

Objective – expand the number of partnerships with business, industry, and educational providers across the community, resulting in an increase in the number of credentials of value earned by students, resulting in outcomes-based funding for the College.

Objective – support active engagement of our college employees with industry/community organizations like the Pearland Prosperity Implementation Committee, Economic Development Alliance of Brazoria County, Memorial Hermann League City, Pearland and Southeast Community Advisory Board, Chocolate Bayou Industries Community Advisory Board, Bay Area Houston Economic Partnership, and Houston Guided Pathways to Success.

Objective – establish collaborative partnerships within the biotechnology, biomanufacturing, and biopharmaceutical industries and fellow Texas Colleges.

Goal 3: Modernize Facilities and Infrastructure to Support Learning and Growth

Recommendation: include this goal in the president's goals for 2026-2027 and modify objectives to address the implementation of the Maintenance Tax Note Campus Modernization project.

Objective – oversee the implementation of the Facilities Master Plan with priority emphasis on identified deferred maintenance needs, campus infrastructure needs, and A/B/C/D Buildings Refresh.

Objective – successfully complete a minimum of 85% of annually scheduled projects that address ongoing ADA compliance & upgrades, existing deferred maintenance needs, and preventative & predictive maintenance needs.

Objective – assure successful progress with year one of the Maintenance Tax Note Campus Modernization project through meeting key timeline objectives and staying within budget.

Goal 4: Ensure Institutional Excellence and Fiscal Stability

Recommendation: Include this goal in the president's goals for 2026-2027 and modify objectives to address the continued evolution of the HB8 Community College Outcomes Funding model.

Objective – complete the comprehensive program evaluation cycle and utilize data for strategic and tactical decision-making that enhance the College's instructional and training opportunities as evidenced by identified metrics for: financial success, student enrollment & success, relevant curriculum, quality faculty, adequate facilities& equipment, and employer satisfaction with graduates/completers.

Objective – successfully implement the Bachelor of Science in Nursing degree program and identify and pursue the establishment of additional Bachelor's degree programs of study.

Objective – continuous monitoring and adjustment as needed of 'credentials of value' to enhance HB8 outcomes goals for each program of study and key college divisions/departments.

Objective – increase advocacy work with legislators and business leaders to assure continuation of outcomes-based funding.

Objective – maintain compliance with policies regarding minimum institutional and capital reserves.

RJE:fmj

13. **Consider Adoption of the 2026-2027 Fiscal Year Budget**



Robert J. Exley, PhD
President

MEMORANDUM NO: 131-2026

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: August 20, 2026
SUBJECT: Consider Adoption of Budget for 2026-2027 Fiscal Year
Scenario 1 or Scenario 2

Based on the discussions from the Board workshops on June 8, July 20, and August 10, 2026, along with ongoing dialogue at subsequent Board meetings on June 17 and July 23, 2026, the college Executive Leadership provides two scenarios for determining the proposed Maintenance and Operations Budget for FY 2026-2027.

- Scenario 1 is based on setting the College's tax rate for the next fiscal year (2026-2027) to **\$.162500**, which is above the No New Revenue Rate but below the Voter Approval Rate and provides a proposed Maintenance and Operations Budget of approximately **\$57,288,219**.
- Scenario 2 is based on setting the College's tax rate for next fiscal year (2026-2027) to **\$.156543**, which is above the No New Revenue Rate but below the Voter Approval Rate and provides a proposed Maintenance and Operations Budget of approximately **\$55,940,769**.

Neither Scenario 1 nor Scenario 2 uses the No New Revenue rate, and neither scenario uses the Voter Approval rate. Both scenarios will require a public hearing to adopt the tax rate.

Each scenario includes a pay raise for all eligible, non-faculty full-time and part-time employees. Eligible full-time faculty will receive a step increase, which will provide for an equivalent pay raise.

Each budget scenario includes 12 new FT positions, 1 FT position upgrade, and 3 positions expanded from PT to FT, for a total of 16 positions in all.

The semi-annual payments for the Maintenance Tax Note are included.

The scenarios are as follows:

Scenario 1

It is believed that this budget would be attainable by the Board adopting a tax rate of \$.162500, which is above the No New Revenue Rate but below the Voter Approval Rate and will require a tax hearing. The resulting tax rate, if approved at the September 23, 2026 Board meeting, will be higher than our current tax rate. The certified taxable value from Brazoria Central Appraisal District is \$23,810,114,990.

It is recommended that the Board of Regents consider a budget of **\$57,288,219**, as presented. This budget will take effect on September 1, 2026 and include Board-approved pay increases. The budget, with any approved changes, will be posted on the College's website.

Scenario 2

It is believed that this budget would be attainable by the Board adopting a tax rate of \$.156543, which is above the No New Revenue Rate but below the Voter Approval Rate and will require a tax hearing. The resulting tax rate, if approved at the September 23, 2026 Board meeting, will be the same as our current tax rate. The certified taxable value from Brazoria Central Appraisal District is \$23,810,114,990.

It is recommended that the Board of Regents consider a budget of **\$55,940,769**, as presented. This budget will take effect on September 1, 2026 and include Board-approved pay increases. The budget, with any approved changes, will be posted on the College's website.

RJE:fmj



Robert J. Exley, PhD
President

MEMORANDUM NO: 131-2026

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: August 20, 2026
SUBJECT: Consider Adoption of Budget for 2026-2027 Fiscal Year
Scenario 1 or Scenario 2

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- Scenario 1 is based on setting the College's tax rate for the next fiscal year (2026-2027) to **\$.162500**, which is above the No New Revenue Rate but below the Voter Approval Rate and provides a proposed Maintenance and Operations Budget of approximately **\$57,288,219**.
- Scenario 2 is based on setting the College's tax rate for next fiscal year (2026-2027) to **\$.156543**, which is above the No New Revenue Rate but below the Voter Approval Rate and provides a proposed Maintenance and Operations Budget of approximately **\$55,940,769**.

Neither Scenario 1 nor Scenario 2 uses the No New Revenue rate, and neither scenario uses the Voter Approval rate. Both scenarios will require a public hearing to adopt the tax rate.

Each scenario includes a pay raise for all eligible, non-faculty full-time and part-time employees. Eligible full-time faculty will receive a step increase, which will provide for an equivalent pay raise.

Each budget scenario includes 12 new FT positions, 1 FT position upgrade, and 3 positions expanded from PT to FT, for a total of 16 positions in all.

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The scenarios are as follows:

Scenario 1

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It is recommended that the Board of Regents consider a budget of **\$57,288,219**, as presented. This budget will take effect on September 1, 2026 and include Board-approved pay increases. The budget, with any approved changes, will be posted on the College's website.

Scenario 2

It is believed that this budget would be attainable by the Board adopting a tax rate of \$.156543, which is above the No New Revenue Rate but below the Voter Approval Rate and will require a tax hearing. The resulting tax rate, if approved at the September 23, 2026 Board meeting, will be the same as our current tax rate. The certified taxable value from Brazoria Central Appraisal District is \$23,810,114,990.

It is recommended that the Board of Regents consider a budget of **\$55,940,769**, as presented. This budget will take effect on September 1, 2026 and include Board-approved pay increases. The budget, with any approved changes, will be posted on the College's website.

RJE:fmj

14. **Consider Approval of the Proposed Tax Rate for the 2026-2027 Fiscal Year**



Robert J. Exley, PhD
President

MEMORANDUM NO: 130-2026

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: August 14, 2026
SUBJECT: Consideration and Approval of Proposed Tax Rate for Fiscal Year 2026-2027
Scenario 1 and Scenario 2

Scenario 1

The Board of Regents will approve the Maintenance and Operations Budget for Fiscal Year 2026-2027 on August 20, 2026, after having multiple discussions in meetings and workshops.

The budget proposals considered will be supported by tax revenue of approximately **\$36,756,865**.

The breakdown of the tax rate that supports this revenue is as follows:

Debt Rate:	\$.000000 (must adopt)
M & O Rate:	<u>\$.162500</u>
TOTAL RATE	\$.162500

The proposed tax rate requires a hearing and a record vote to adopt this tax rate. This rate would be above the No New Revenue Tax Rate but not above the Voter Approval Tax Rate, and as such, will require only one hearing to be followed by a separate meeting to adopt said rate.

Recommendation

It is recommended that the Board take a record vote to propose a hearing to be held on Wednesday, September 23, 2026, at 6:00 pm in the Nolan Ryan Center immediately followed by a meeting in the Nolan Ryan Center to consider the proposal of adopting the tax rate of \$.162500, which is above the No New Revenue Tax Rate but not above the Voter Approval Tax Rate for FY 2026-2027.

Scenario 2

The Board of Regents will approve the Maintenance and Operations Budget for Fiscal Year 2026-2027 on August 20, 2026, after having multiple discussions in meetings and workshops.

The budget proposals considered will be supported by tax revenue of approximately **\$35,409,415**.

The breakdown of the tax rate that supports this revenue is as follows:

Debt Rate:	\$.000000 (must adopt)
M & O Rate:	<u>\$.156543</u>
TOTAL RATE	\$.156543

The proposed tax rate requires a hearing and a record vote to adopt this tax rate. This rate would be above the No New Revenue Tax Rate but not above the Voter Approval Tax Rate, and as such, will require only one hearing to be followed by a separate meeting to adopt said rate.

Recommendation

It is recommended that the Board take a record vote to propose a hearing to be held on Wednesday, September 23, 2026, at 6:00 pm in the Nolan Ryan Center immediately followed by a meeting in the Nolan Ryan Center to consider the proposal of adopting the tax rate of \$.156543, which is above the No New Revenue Tax Rate but not above the Voter Approval Tax Rate for FY 2026-2027.

RJE:fmj

15. **Consider Approval of Fiscal Year 2026-2027 Cooperative Purchasing Programs**



Robert J. Exley, PhD
President

MEMORANDUM NO: 120-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is placed over the name 'Robert J. Exley, PhD'.

DATE: August 6, 2026

SUBJECT: Fiscal Year 2026-2027 Cooperative Purchasing Programs

The College participates in various purchasing cooperatives, group purchasing organizations, government purchasing alliances, and interlocal agreements both in and out of the State of Texas. The purpose of the cooperatives is to provide lower prices and better-quality products for public institutions belonging to the cooperatives and allows the College to take advantage of leveraged buying by pooling the purchasing volume of multiple governmental and educational institutions in order to obtain the best value for the cooperative members. Utilizing these competitively bid contracts also saves time, College resources, and money as these contracts are readily available for use when a need arises and eliminate the requirement to initiate a formal solicitation process.

Contracts awarded through these cooperatives are competitively procured in compliance with Texas Education Code §44.031 and are permitted through Texas Government Code §791.011.

Texas Education Code §44.0331 requires that any contract-related fees, including management fees, be documented and reported in an agenda item. The College pays an annual membership fee of \$100 to the Texas Comptroller of Public Accounts to be a member of their cooperative purchasing program. In addition to competitively procured contracts, benefits of this program include viewing vendor reviews and feedback, access to a centralized master bidders list, access to electronic state business daily to post solicitations, purchase card program through U.S. Bank, and travel discounts and rebates for eligible members on select airlines, hotels, car rentals, and fuel.

It is recommended that the Board of Regents approve utilization of purchasing cooperatives and interlocal agreements on an as-needed basis for authorized expenditures utilizing fiscal year 2026-2027 funds.

Attachment: Interlocal and Cooperative Purchasing Programs

Interlocal and Cooperative Purchasing Programs

College of the Mainland Interlocal Agreement

Educational and Institutional (E&I) Cooperative Services

Harris County Department Education (HCDE) Choice Partners

Houston-Galveston Area Council (H-GAC)

National Cooperative Purchasing Alliance (NCPA)

OMNIA Partners - formerly National Intergovernmental Purchasing Alliance (IPA) and U.S. Communities Government Purchasing Alliance and TCPN

Purchasing Association of Cooperative Entities (PACE)

Purchasing Cooperative of America (PCA)

San Jacinto College Interlocal Agreement

Sourcewell - formerly National Joint Powers Alliance (NJPA)

State of Texas Comptroller Cooperative Purchasing Program, State of Texas Term Contracts (TxSmartBuy), Texas Multiple Award Schedule (TXMAS)

Texas Association of School Boards (TASB) BuyBoard

Texas Department of Information Resources (DIR)

Texas Investment Provider Selection Committee (TIPSC) Interlocal Agreement

Texas Tech University Interlocal Agreement

The Interlocal Purchasing System (TIPS)

U.S. General Services Administration (GSA), Schedules 70 and 84

Sheriffs Association of Texas

Brazoria County Interlocal Agreement for Purchasing

Texas Education Agency (TEA) Education Service Centers, multiple.

Texas Association of Community College Business Officers (TACCBO)

Texas Interlocal Purchasing Cooperative (City of Austin)

Purchasing Solutions Alliance (PSA)

RJE:fmj

16. **Consider Approval of Annual Purchasing Requests for Fiscal Year 2027**



Robert J. Exley, PhD
President

MEMORANDUM NO: 118-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is written over the printed name 'Robert J. Exley, PhD'.

DATE: August 6, 2026

SUBJECT: Annual Purchasing Requests for Fiscal Year 2027

It is recommended that the Board of Regents approve the following purchase requests, which include annual contract renewals and anticipated expenditures in excess of \$100,000.00 during the 2026-2027 fiscal year. These requests represent estimates only and do not guarantee payments to these vendors. Purchases will be funded by College and/or awarded grant funds.

ADMINISTRATIVE AND GENERAL OPERATIONS

Amazon Capital Services, Inc. to provide instructional and miscellaneous goods procured through the OMNIA Partners purchasing cooperative contract, contract number R-TC-17006. The estimated annual expenditure is \$300,000.00.

Brazoria County Appraisal District, to provide tax collection services. The sole source number is 1602. The estimated annual expenditure is \$300,000.00.

Office Depot Business Services to provide office supplies, furniture, and small equipment procured through the OMNIA Partners purchasing cooperative, contract number R190303. The estimated annual expenditure is \$100,000.00.

Gateway Printing and Office Supply, Inc.; Challenge Office Products; Smarketing and/or Greater Houston Office Products to provide a variety of furniture (classroom and administrative) procured through multiple purchasing cooperatives, including Texas BuyBoard and HCDE Choice Partners. These providers are loyal to the college furniture standards approved by Dr. Exley and the ELT. Staff will ensure quotes are received from at least two of them as appropriate. The estimated annual expenditure is \$300,000.00.

Deep East Texas Self Insurance Fund for the provision of Workers Compensation Insurance for \$125,000.00 per year.

Rogers, Morris & Grover, LLP, for provision of legal services. Legal services are classified as professional services according to Texas Government Code §2254 and are exempt from competitive procurement laws pursuant to Texas Education Code §44.031(f). The estimated annual expenditure is \$250,000.00.

Xerox Financial Services provide leased copier fleet and production equipment, copy count charges, and related services. The estimated annual expenditure is \$125,000.00.

Perishable food providers for Culinary, Bookstore and Lab School include Ben E. Keith, Gordon Food Services and Kroger (mostly P-Card) through Sourcewell and/or HCDE Cooperatives for not to exceed \$250,000.00.

Alltex Welding Supply, Inc. and Snap-on Tools, Inc. for the provision of equipment, supplies and some gases for the campus CEWD and Physical Plant through the ESC Region 6 cooperative and Sourcewell Cooperative for an amount of \$250,000.00.

Outlaw Leather, Inc. for the purchase of welding supplies for resale to students through the EPIC 6 cooperative for an amount of \$100,000.00.

BSN Sports for provision of athletic goods and paraphernalia through the Buyboard Cooperative # 665-22. Annual purchases of \$100,000.00.

Innerface Architectural Signage, Inc.; Fastsigns of Galveston, TnT Signs and Graphics and LED Partners for the continued provision of campus-wide signage services with a combined estimated spend of \$100,000.00.

Outside printing, primarily through the Marketing Department with multiple providers, specifically, Absolute Color Mailplex; Publication Printers (magazine) and Translangco through multiple TIPS and/or Regional ESC Cooperatives with an estimated spend of \$130,000.00.

Lease payments to Bulldog for the West Side Campus for an estimated \$400,000.00 per year.

COLLEGE STORE

The following vendors will provide various goods for resale in the College Store procured through Invitation for Bids (IFB) 19-04. The estimated annual expenditure is \$1,700,000.00.

Cengage Learning, Inc.
Elsevier
Goodheart-Willcox Publisher
Herff Jones, LLC
Koza's, Inc.
McGraw-Hill Education
Mercer Tool Corp.
Morton Publishing Company
Pearson Education, Inc.
Sage Publishing
TestOut Corporation
Vistar Corporation
W.W. Norton, Inc.
Vitalsource (formerly Red Shelf) (ACC 24-100, e-Textbooks)
Sonoak Restaurant Services, Inc., dba Chick-fil-A, Alvin

FACILITIES

City of Alvin to provide permitting, trash removal, water, and sewer services. This is as a sole source provider in a regulated market; sole source number 1603. The estimated annual expenditure is \$500,000.00.

Construction Masters to provide job order contracting and disaster recovery services as needed, procured through the Harris County Department of Education Purchasing Cooperative (HCDE) Choice Partners Cooperative Program and Purchasing Cooperative of America (PCA). The estimated annual expenditure is \$600,000.00.

ProEnergy Partners, LP and Center Point to provide natural gas procured by Tradition Energy in 2025. The estimated expenditure is \$150,000.00.

Carrier for heating, ventilation, and air conditioning (HVAC) services and equipment as needed procured through TIPS purchasing cooperative contract, contract number 22010601. The estimated annual expenditure is \$200,000.00.

Entech Sales and Service, LLC; HCL Mechanical and T&R Mechanical for the provision of additional HVAC services, including preventative maintenance, as needed. Procurement through Texas BuyBoard or TIPS purchasing cooperatives. The estimated annual expenditure is \$450,000.00.

Charlie's Plumbing Services for emergencies and other plumbing services. Procurement through Texas BuyBoard purchasing cooperative contract, contract number 638-21. The estimated annual expenditure is \$150,000.00.

Grainger for MRO supplies and small equipment. Procurement through OMNIA Partners purchasing cooperative contract. The estimated annual expenditure is \$100,000.00.

Robstown Hardware, dba King Ranch Ag and Turf, and/or Bobby Ford Tractor for the purchase of grounds equipment, supplies, and chemicals for landscaping and lawn care. Procurement through Region 6 Educational Services Center purchasing cooperative contract. The estimated annual expenditure is \$200,000.00.

Pollock (formerly Pollock Paper) for the purchase of custodial supplies and small equipment. Procurement through TIPS purchasing cooperative contract. The estimated annual expenditure is \$100,000.00.

TXU Energy provides electricity services procured by Tradition Energy in 2020. The TXU agreement signed April 27, 2020 became effective May 1, 2023, with a kW rate of \$0.0388. The estimated expenditure is approximately \$ 700,000.00.

Tradesmen International, Inc. for the provision of temporary trade and labor services to supplement Physical Plant staff. Contractor is available through the TIPS Purchasing cooperative for an amount not to exceed \$ 100,000.00 per annum.

McCune Electrical Services (MES) or TDEC, Inc. for the provision of goods and services related to electrical services for an amount not to exceed \$600,000.00. Procurement through Texas BuyBoard purchasing cooperative contract or local quotes.

Everon/Iris Holdings for campus-wide access door security for an amount not to exceed \$150,000.00. Procurement through the TIPS cooperative # 220105.

Ballew Construction for the provision of various parking lot maintenance, striping, etc. to be procured through the Harris County Department of Education Purchasing Cooperative (HCDE) Choice Partners Cooperative Program for an amount not to exceed \$200,000.00.

INFORMATION TECHNOLOGY

Ellucian Company LLC to provide enterprise resources and student information system software, with subscription and perpetual agreements totaling \$490,000.00.

Blackboard, T&L, LLC to provide learning management and related software with subscription agreements totaling \$110,000.00.

CDW-G to provide software licenses, computer supplies, and equipment procured through various cooperative contracts programs; DIR, OMNIA Partners, and Sourcewell. The estimated annual expenditure is \$175,000.

Lenovo to provide computer supplies and equipment procured through the Texas Department of Information Resources (DIR) cooperative, contract number #DIR-CPO-4839. The estimated annual expenditure is \$550,000.

Calian, Corp. to provide server and infrastructure hardware, related consulting, and licensing services procured through the DIR purchasing cooperative, Contract # DIR-TSO-4288. The estimated annual expenditure is \$395,000.

Datavox, Inc. to provide server, infrastructure, and telephone hardware, audio visual components, security cameras, related consulting and licensing services procured through the TIPS cooperative, Contract #230105. The estimated annual expenditure is \$600,000.

SHI-Government to provide software licenses procured through various DIR cooperative contracts programs. The estimated annual expenditure is \$225,000.

Touchnet Information Systems, Inc., to provide the College's E-Commerce solution and related payment gateway services procured through RFP 18-01. The estimated annual expenditure is \$255,000.

Modern Campus for the provision of Web and Catalog Services to both IT and Marketing through the TACCBO cooperative agreement (Collin College). The estimated annual expenditure is \$125,000.

Yokogawa OmegaLand Trainer Enterprise simulation software for \$185,000.00.

RJE:fmj

17. **Consider Approval of FXRizzo Consulting as Staff Augmentation Project Manager During the Maintenance Tax Note**



Robert J. Exley, PhD
President

MEMORANDUM NO: 119-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: August 6, 2026

SUBJECT: FXRizzo Consulting as Staff Augmentation Project Manager during the Maintenance Tax Note

Phase three (3), after Architect and CMAR, of the procurement for the 2025 Maintenance Tax Note project is that of an individual or company to serve the College in a Staff Augmentation or Project Manager role, separate and apart from other contracted providers, who will consult with the College and provide staff augmentation services on an as-needed basis. The College anticipates that implementation of the tax note project will take place over the next three (3) years, however, the term of an agreement awarded under this RFQ may exceed three (3) years.

On June 1, 2026, the Purchasing Department issued Request for Qualifications (RFQ) 26-145 for the provision of these services. This advertisement was posted on the State of Texas Electronic State Business Daily and the Colleges' Purchasing site; the local Alvin newspaper and on the national DemandStar site. Eight responses were received on June 30, 2026. Responses were provided to a group of faculty and staff evaluators to evaluate by utilizing the criteria publicly outlined in the solicitation. Once the evaluations had been scored, the College has determined that FXRizzo Consulting would best serve the College in this capacity.

Staff requests that the Board of Regents authorize the President to negotiate and potentially contract with FXRizzo Consulting to serve the College as a staff augmentation/project manager for the 2025 Maintenance Tax Note Project for three-years with options to renew for up to three additional years. If these negotiations fail, staff requests that the Board authorize the President to move to the next provider and so on until a satisfactory contract might be executed.

RJE:fmj

18. **Consider Approval of the Investment Strategy**



Robert J. Exley, PhD
President

MEMORANDUM NO: 126-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is placed over the name 'Robert J. Exley, PhD'.

DATE: August 13, 2026

SUBJECT: Investment Strategy

Attached is the updated Investment Strategy for the 2026-2027 fiscal year. In accordance with the Public Funds Investment Act, this policy is reviewed and updated annually in August.

For this fiscal year, updates to the strategy include:

- The policy date (August 20, 2026)
- The list of approved brokers/dealers and local banks
- The proposed adoption date by the Board of Regents

It is recommended that the Board adopt the Investment Policy with the noted amendments for the 2026-2027 fiscal year.

RJE:fmj

ALVIN COLLEGE INVESTMENT STRATEGY

August 20, 2026

Alvin College maintains a pooled investment portfolio that utilizes specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios.

Investment of funds shall be governed by the following investment objectives, in order of priority, for each fund listed below:

- a. Investment suitability as it relates to the financial requirement of Alvin College;
- b. Preservation and safety of principal to ensure that capital losses are avoided whether they be from defaults or erosion of market value;
- c. Liquidity to the extent needed to pay the College's obligations as they become due;
- d. Investment marketability provided the need arises for the College to liquidate the investment prior to its maturity date, although securities of all types are purchased with the intention of holding until maturity;
- e. Investment diversification by maturity; and
- f. Yield to attain the best rate of return on investments, while considering risk constraints and cash flow needs (the basis or benchmark used to determine market yields are being achieved shall be the three-month Treasury Bill).

Investment strategies for all funds have as its primary objective to ensure that anticipated cash flows are matched with adequate investment liquidity. Maturities are staggered to meet operating expenditures, based on known and projected cash flows and market conditions.

Designated Officers

The Controller is the primary Investment Officer. The Vice President of Administrative Services/CFO and the Assistant Controller will act as alternates in the absence of the Controller.

Investment Providers

The following broker/dealers include a mix of primary and secondary firms with a history of competitive pricing in PFIA-related securities. This list represents security providers.

Cantor Fitzgerald
Edward Jones
Hilltop Securities Asset Management / Hilltop Securities Inc.
JPMorgan Chase
Merrill Lynch
UBS PaineWebber

The following list of banks consists of local banks which have either shown an interest in Alvin College's banking business by participating in the bank bid process or they participate in a CD investment program that allows for a higher rate of interest on a Certificate of Deposit while still maintaining coverage under the FDIC, e.g. the bank is a member of the CDARS Network*. These banks would be used for the purchase of Certificates of Deposit.

First Liberty Bank
Texas Advantage Community Bank*
Amoco Federal Credit Union
Associated Credit Union of Texas
Chocolate Bayou Federal Credit Union
First State Bank
Frost Bank*
HomeTown Bank
JP Morgan Chase Bank
Regions Bank
Texas Dow Employees Credit Union
Wellby Financial
Wells Fargo Bank
Woodforest National Bank

**CDs are issued through "Certificate of Deposit Account Registry Service", a service of Promontory Interfinancial Network.*

The following government investment pools are authorized investments.

TexSTAR
LOGIC

19. **Financial Report Ending July 31, 2026**



Robert J. Exley, PhD
President

MEMORANDUM NO: 128-2026

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is placed over the 'FROM' line.

DATE: August 13, 2026

SUBJECT: Financial Report - Year-to-Date Ending July 31, 2026

Elizabeth Nelson, CFO, will provide the monthly financial report for the board.

The monthly report will provide an update of our revenues and expenses year-to-date compared to our budget projections for the 2025-2026 fiscal year. Table 1 provides an overview.

Table 1.

<i>Revenues</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Over/(Under) Budget</i>
<i>Total Operating Revenues</i>	7,919,280	8,824,875	111.44%	905,595
<i>Total Non-Operating Revenues</i>	47,972,843	48,361,694	100.81%	388,851
<i>Total Revenues</i>	55,892,123	57,186,569	102.32%	1,294,446

<i>Expenses</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Over/(Under) Budget</i>
<i>Total Operating Expenses</i>	55,892,123	44,253,827	79.18%	(11,638,296)

This represents eleven months (or 91.67%) of the fiscal year, with operating revenues on track and expenses consistent with projections.

RJE:fmj

Alvin College
Consolidated Statements of Net Assets

	July 31, 2026	July 31, 2025	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	57,734,724	15,839,939	41,894,785	
Short-term investments	22,249,286	20,613,017	1,636,269	
Accounts receivable, net	5,943,466	4,839,221	1,104,245	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	4,207	3,570	637	Travel advances and prepaid expenses
Inventories	217,772	193,050	24,722	
Total Current Assets	86,149,455	41,488,797	44,660,658	
Noncurrent assets				
Long-term investments	3,000,000	3,000,000	-	
Capital assets, net	46,419,880	45,843,870	576,010	
Total Assets	135,569,335	90,332,667	45,236,668	
Deferred Outflows of Resources				
Deferred outflows - pensions	2,809,276	4,464,295	(1,655,019)	TRS pension
Deferred outflows - OPEB	6,879,635	7,091,967	(212,332)	OPEB
Total Deferred Outflows of Resources	9,688,912	11,556,263	(1,867,351)	
Liabilities				
Accounts payable & accrued liabilities	1,344,791	70,402	1,274,389	
Net pension liability	11,288,701	12,102,291	(813,590)	
Net OPEB liability	23,196,327	21,631,335	1,564,992	
Funds held for others	61,615	55,106	6,509	Agency funds - groups, clubs, etc on campus
Deferred revenues	4,467,303	4,182,566	(4,182,566)	Grants paid in advance and fall registrations
Compensated absences	2,282,898	2,045,199	237,699	
Tax note payable, net of premiums	46,170,000	17,050,000	29,120,000	Annual payment
Total Liabilities	88,811,635	57,136,899	27,207,433	
Deferred Inflows of Resources				
Deferred inflows - pensions	870,725	1,469,461	(598,736)	TRS pension
Deferred inflow - OPEB	4,620,884	6,755,754	(2,134,870)	OPEB
Deferred inflow - premium on tax note	5,779,378	1,962,634	3,816,744	
Total Deferred Inflows of Resources	11,270,987	10,187,849	1,083,138	
Net Assets				
Fund Balance - Equity	45,175,625	34,564,182	10,611,443	
Total Net Assets	45,175,625	34,564,182	10,611,443	

Alvin College
Consolidated Statements of Revenue and Expense
July 31, 2026 and July 31, 2025

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	3,367,092	8,737,222	7,869,280	867,942	111.03%	2,802,004	7,856,960	7,213,058	643,902	108.93%
Federal grants and contracts	10,163,151	-	-	-	0.00%	9,587,757	-	-	-	0.00%
State grants (Fund 34)	1,488,382	-	-	-	0.00%	1,834,509	-	-	-	0.00%
Local grants (Fund 31 & 32)	925,847	-	-	-	0.00%	271,087	-	-	-	0.00%
Auxiliary enterprises	2,930,696	-	-	-	0.00%	2,416,470	-	-	-	0.00%
Other operating revenues	240,512	87,653	50,000	37,653	175.31%	142,802	75,814	70,000	5,814	108.31%
Total operating revenues	19,115,680	8,824,875	7,919,280	905,595	111.44%	17,054,629	7,932,774	7,283,058	649,716	108.92%
Expenses										
Operating expenses										
Administrative	-	10,217,274	13,144,943	2,927,669	77.73%	-	10,097,895	11,949,948	1,852,053	84.50%
Institutional	-	10,022,798	12,061,562	2,038,764	83.10%	-	7,485,441	10,965,056	3,479,615	68.27%
Technical Instruction	-	7,081,083	8,335,543	1,254,460	84.95%	-	6,383,087	7,577,766	1,194,679	84.23%
Academic Instruction	-	8,473,639	10,918,509	2,444,870	77.61%	-	8,314,816	9,925,917	1,611,101	83.77%
Student Services	-	4,634,897	5,869,277	1,234,380	78.97%	-	4,248,294	5,335,706	1,087,412	79.62%
Physical Plant	-	3,824,136	5,562,291	1,738,155	68.75%	-	4,306,204	4,968,106	661,902	86.68%
Unbudgeted Unrestricted (Fund 12)	1,271,229	-	-	-	0.00%	1,317,911	-	-	-	0.00%
Continuing Education	1,093,436	-	-	-	0.00%	1,042,287	-	-	-	0.00%
Auxiliary Enterprises	2,734,017	-	-	-	0.00%	2,831,000	-	-	-	0.00%
Local grants (Fund 31)	557,995	-	-	-	0.00%	-	-	-	-	0.00%
TPEG (Fund 32)	263,648	-	-	-	0.00%	285,203	-	-	-	0.00%
Institutional Scholarships (Fund 33)	238,273	-	-	-	0.00%	174,439	-	-	-	0.00%
State grants (Fund 34)	1,900,109	-	-	-	0.00%	2,182,208	-	-	-	0.00%
Federal Grants (Fund 35 & 36)	11,073,621	-	-	-	0.00%	10,080,375	-	-	-	0.00%
Donor Scholarships (Fund 30)	417,602	-	-	-	0.00%	267,781	-	-	-	0.00%
Unexpended Plant Fund	245,052	-	-	-	0.00%	113,748	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	10,000	-	-	-	0.00%	8,083	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	580,454	-	-	-	0.00%	448,875	-	-	-	0.00%
Total operating expenses	20,385,436	44,253,827	55,892,123	11,638,296	79.18%	18,751,909	40,835,737	50,722,499	9,886,762	80.51%
Operating Gain/(Loss)	(1,269,756)	(35,428,952)	(47,972,843)	(10,732,701)		(1,697,280)	(32,902,963)	(43,439,441)	(9,237,046)	
Nonoperating revenues										
State appropriations*	-	11,259,500	11,154,315	105,185	100.94%	-	10,732,439	10,684,942	47,497	100.44%
State appropriations - FAST Funding	-	1,202,051	750,000	452,051	160.27%	-	317,449	-	317,449	0.00%
Property tax revenue	3,743	35,008,571	35,568,528	(559,957)	98.43%	1,553,302	31,636,571	32,254,499	(617,928)	98.08%
Investment income	69,370	783,034	500,000	283,034	156.61%	17,775	1,043,908	500,000	543,908	208.78%
Other non-operating revenues	404,754	108,538	-	108,538	0.00%	139,568	23,441	-	23,441	0.00%
Total nonoperating revenues	477,867	48,361,694	47,972,843	388,851	100.81%	1,710,645	43,753,808	43,439,441	314,367	100.72%
Provided by the State										
Revenue for Insurance and Retirement	-	2,711,689	-	2,711,689	0.00%	-	2,434,664	-	2,434,664	0.00%
State Insurance Match	-	(1,147,008)	-	(1,147,008)	0.00%	-	(979,568)	-	(979,568)	0.00%
State Retirement Match	-	(918,289)	-	(918,289)	0.00%	-	(869,994)	-	(869,994)	0.00%
State Retiree Insurance	-	(646,392)	-	(646,392)	0.00%	-	(585,102)	-	(585,102)	0.00%
Increase/(decrease) in net assets	(791,889)	12,932,742	0	(10,343,850)		13,365	10,850,845	-	(8,922,678)	
* State Approp portion generated by CE =	290,495					276,897				
Institutional Reserve	23,501,369					23,187,225				
Capital Reserve	8,966,301					3,630,977				

Alvin College
Consolidated Statements of Revenue and Expense
July 31, 2026 and July 31, 2025

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	Amended M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	19,115,680	8,824,875	7,919,280	905,595	111.44%	17,054,629	7,932,774	7,283,058	649,716	108.92%
Nonoperating revenues										
Total nonoperating revenues	477,867	48,361,694	47,972,843	388,851	100.81%	1,710,645	43,753,808	43,439,441	314,367	100.72%
Less Expenses										
Operating expenses										
Total operating expenses	(20,385,436)	(44,253,827)	(55,892,123)	(11,638,296)	79.18%	(18,751,909)	(40,835,737)	(50,722,499)	(9,886,762)	80.51%
Increase/(decrease) in net assets	(791,889)	12,932,742	0	(10,343,850)		13,365	10,850,845	-	(8,922,679)	

* State Approp portion generated by CE =	290,495	276,897
Institutional Reserve	23,501,369	23,187,225
Capital Reserve	8,966,301	3,630,977

Alvin College
Continuing Education Statement of Revenue and Expense
July 31, 2026

	Year-To-Date					
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	290,495	634	(10,565)	280,564	341,057	(60,493)
Transcript Fees	218	-		218	-	218
Late Registration Fees	-	-		-	-	-
EKG	36,915	(2,215)		34,700	17,561	17,139
Dental Assistant	26,250	(1,575)		24,675	10,191	14,484
Emergency Medical Tech	46,710	(2,803)		43,907	23,880	20,027
Phlebotomy	98,905	(5,934)		92,971	49,718	43,253
CPR	6,800	-		6,800	3,690	3,110
Medication Aide	18,750	(1,125)		17,625	21,346	(3,721)
Patient Care	-	-		-	-	-
Certified Nursing Assistant	64,530	(3,872)		60,658	27,436	33,222
Biotech	42,840	(2,570)		40,270	26,933	13,337
Medical Office Billing	33,290	(1,997)		31,293	5,760	25,533
Truck Driving	256,831	(15,410)		241,421	261,187	(19,766)
LVN Bridge	11,565	(694)		10,871	3,840	7,031
Kids College	21,390	-		21,390	3,951	17,439
Correctional Officer	-	-		-	4,480	(4,480)
Occupational Health & Safety	-	-		-	-	-
Community Programs	4,865	-		4,865	4,385	480
Computer Aided Drafting (CAD)	321	(18)		303	-	303
Clinical Medical Assistant	71,295	(4,278)		67,017	37,621	29,396
Machinist Program	111,830	(6,710)		105,120	49,599	55,521
STRIVE	166,621	(9,631)		156,990	97,389	59,601
TWC TJL SDF Grant	69,503	(4,170)		65,333	6,474	58,859
TWC Frazer Locke SDF Grant	183,496	(195)		183,301	74,877	108,424
TWC Small Business SSD Grant	20,000	-		20,000	16,500	3,500
Restaurant Mgmt	2,600	(156)		2,444	-	2,444
Testing	2,475	(149)		2,327	2,327	-
Forklift Training	4,055	(243)		3,812	1,075	2,737
Crane Operations	9,635	(578)		9,057	2,160	6,897
Total	1,602,184	(63,689)	(10,565)	1,527,930	1,093,436	434,494

*2.58% of the state appropriation for FY25/26 is attributed to CE hours. This funding is used to offset administrative costs.

Alvin College
Auxiliary Profit/(Loss) Statement Year-To-Date Through July 31, 2026 and July 31, 2025

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services			1,863,392	15,172	421,991	13,569	2,314,124	1,822,702
Student Fees	345,072	271,500					616,572	593,768
	345,072	271,500	1,863,392	15,172	421,991	13,569	2,930,696	2,416,470
Expenses								
Purchases & Returns			1,346,253				1,346,253	1,434,494
Salaries	2,127	159,906	231,630		339,312	55,804	788,779	812,977
Staff Benefits		24,034	57,739		95,502	1,391	178,666	199,096
Supplies & Other Operating Expenses	215,838	65,527	17,907	10,439	29,429	1,409	340,549	361,005
Equipment	4,195		48,435				52,630	480
Bank Charges			16,466		10,675		27,141	22,948
Scholarships							-	-
	222,160	249,466	1,718,430	10,439	474,918	58,604	2,734,017	2,831,000
Excess revenue over expenses	122,912	22,034	144,962	4,733	(52,927)	(45,035)	196,679	(414,530)
Assets:								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			170,352				170,352	147,295
Interfund Receivables	40,818	381,299	665,004	13,827	(213,313)	(141,909)	745,726	670,869
Inventory			217,772				217,772	174,128
Total Assets	40,818	381,299	1,055,641	13,827	(213,313)	(141,909)	1,136,363	994,805
Liabilities:								
Accounts Payable/Gift Certificates	4,214	1,585	25,061		4,908	28	35,796	31,396
Deferred Revenue	111,555	87,420	430,557			730	630,262	383,568
Total Liabilities	115,769	89,005	455,618	-	4,908	758	666,058	414,964
Restricted Fund Balance (includes inventories)		-	217,772	-			217,772	174,128
Unrestricted Fund Balance	(74,951)	292,294	382,251	13,827	(218,221)	(142,667)	252,533	405,712
Total Liabilities & Fund Balance	40,818	381,299	1,055,641	13,827	(213,313)	(141,909)	1,136,363	994,805

Alvin College
Auxiliary Profit/(Loss) Statement - Year-To Date Through July 31, 2025

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services			1,390,062	10,566	400,524	21,550	1,822,702
Student Fees	329,189	264,579					593,768
	329,189	264,579	1,390,062	10,566	400,524	21,550	2,416,470
Expenses							
Purchases & Returns			1,434,494				1,434,494
Salaries	109,104	147,604	209,363		294,294	52,612	812,977
Staff Benefits	27,218	26,376	53,054		90,882	1,566	199,096
Supplies & Other Operating Expenses	214,614	51,399	45,323	10,408	33,349	5,912	361,005
Equipment	480						480
Bank Charges			11,639		11,302	7	22,948
Scholarships							-
	351,416	225,379	1,753,873	10,408	429,827	60,097	2,831,000
Excess revenue over expenses	(22,227)	39,200	(363,811)	158	(29,303)	(38,547)	(414,530)
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			147,295				147,295
Interfund Receivables	(93,605)	375,170	615,541	6,098	(144,105)	(88,230)	670,869
Inventory			174,128				174,128
Total Assets	(93,605)	375,170	939,477	6,098	(144,105)	(88,230)	994,805
Liabilities:							
Accounts Payable/Gift Certificates	4,214	1,585	25,526			71	31,396
Deferred Revenue	67,648	52,890	257,622		4,908	500	383,568
Total Liabilities	71,862	54,475	283,148	-	4,908	571	414,964
Restricted Fund Balance (includes inventories)		-	174,128	-			174,128
Unrestricted Fund Balance	(165,467)	320,695	482,201	6,098	(149,013)	(88,801)	405,712
Total Liabilities & Fund Balance	(93,605)	375,170	939,477	6,098	(144,105)	(88,230)	994,805

TO: Board of Regents

FROM: Laurel Joseph

DATE: August 14, 2026

SUBJECT: Investment Transactions Report

Investment Position:

As of May 31, 2026, Alvin Community College had \$ 25,249,141 invested in 15 certificates of deposit purchased through First Liberty Bank-Alvin, one certificate of deposit purchased through Texas Advantage Bank, one certificate of deposit purchased through the CDARS program using Texas Advantage Bank and one purchased from Amoco Federal Credit Union.

Summary:

Beginning market value	2/28/2026	\$ 25,249,141
a. Sale of CDs		(14,949,141)
b. Purchase of CDs		14,949,141
c. TexSTAR		270,866
Ending market value	5/31/2026	<u>\$ 25,520,007</u>
Fully accrued interest		\$ 121,700
Interest earned on Bond Note funds		\$ 6,030

Pooled Funds:

\$ 25,520,007	currently invested was taken from the following major fund groups:
\$ 25,249,141	General Fund 11
\$ 270,866	2018 Maintenance Tax Note 66

I certify that the investments made during this reporting period are in compliance with Alvin Community College's Investment Policy and the Texas Government Code.

Elizabeth Nelson, CPA

Elizabeth Nelson, CPA
Vice President & CFO

Laurel Joseph

Laurel Joseph
Controller

Alvin Community College
3110 Mustang Road
Alvin, TX 77511
(281) 756-3508
ljoseph@alvincollege.edu

ALVIN COMMUNITY COLLEGE

Investment Schedule

March 1, 2026 - May 31, 2026

Alvin Community College's investments for the quarter ended May 31, 2026 are as follows. All securities were purchased according to the investment policy approved by the Board of Regents at the August 21, 2025 board meeting.

CD No.	Purchase Date	Due Date	Interest Rate	Term	Days Held	Principal	Interest Earned	Accrued Interest	Total
BEGINNING INVESTMENTS:									
1861710-12	05/15/23	05/15/26	4.350%	1096	90	249,141			249,141 c
200000775	01/26/24	01/26/27	3.000%	1096	90	1,000,000			1,000,000
200000781	01/30/24	07/14/26	3.000%	896	90	1,000,000			1,000,000
200000844	01/17/25	01/17/28	3.403%	1095	90	1,000,000			1,000,000
7000006630	05/15/25	05/15/26	3.103%	365	90	1,000,000			1,000,000
7000006610	11/11/25	05/10/26	2.950%	180	90	1,900,000			1,900,000
7000006620	11/11/25	05/10/26	2.950%	180	90	2,000,000			2,000,000
7000007520	01/13/26	05/13/26	2.350%	120	46	1,900,000			1,900,000
7000007540	01/13/26	05/13/26	2.350%	120	46	2,000,000			2,000,000
7000007630	09/01/25	02/28/26	2.749%	180	90	1,900,000			1,900,000
7000007640	09/01/25	02/28/26	2.749%	180	90	2,000,000			2,000,000
7000008780	12/31/25	06/29/26	2.700%	180	60	2,000,000			2,000,000
7000008790	12/31/25	06/29/26	2.700%	180	60	1,900,000			1,900,000
7000008800	12/31/25	04/30/26	2.684%	120	60	2,000,000			2,000,000
7000008810	12/31/25	06/29/26	2.684%	180	60	1,900,000			1,900,000
1032716498	02/12/26	02/08/29	3.000%	1092	16	250,000			250,000 a
1032716497	02/12/26	02/08/29	3.000%	1092	16	250,000			250,000 b
7000009610	02/13/26	02/13/29	2.660%	1096	15	1,000,000			1,000,000
Subtotal for CD Investments for Beginning of the Period						\$ 25,249,141	\$ -	\$ -	\$ 25,249,141
SALES:									
1861710-12	05/15/23	05/15/26	4.350%	1096	76	249,141			249,141 c
7000006630	05/15/25	05/15/26	3.103%	365	76	1,000,000			1,000,000
7000006610	11/11/25	05/10/26	2.950%	180	71	1,900,000			1,900,000
7000006620	11/11/25	05/10/26	2.950%	180	71	2,000,000			2,000,000
7000007520	01/13/26	05/13/26	2.350%	120	74	1,900,000			1,900,000
7000007540	01/13/26	05/13/26	2.350%	120	74	2,000,000			2,000,000
7000007630	09/01/25	02/28/26	2.749%	180	0	1,900,000			1,900,000
7000007640	09/01/25	02/28/26	2.749%	180	0	2,000,000			2,000,000
7000008800	12/31/25	04/30/26	2.684%	120	61	2,000,000			2,000,000
Total Sales						14,949,141	-	-	14,949,141
PURCHASES:									
1861710-12	05/15/26	05/15/29	3.690%	1096	15	249,141			249,141 c
7000006630	05/15/26	05/15/27	3.100%	365	16	1,000,000			1,000,000
7000006610	05/10/26	11/06/26	2.800%	180	20	1,900,000			1,900,000
7000006620	05/10/26	11/06/26	2.800%	180	20	2,000,000			2,000,000
7000007520	05/13/26	08/11/26	2.350%	90	18	1,900,000			1,900,000
7000007540	05/13/26	08/11/26	2.350%	90	18	2,000,000			2,000,000
7000007630	02/28/26	08/23/26	2.700%	176	92	1,900,000			1,900,000 a
7000007640	02/28/26	08/26/26	2.700%	179	92	2,000,000			2,000,000 b
7000008800	04/30/26	10/27/26	2.684%	180	61	2,000,000			2,000,000
Total Purchases						14,949,141	-	-	14,949,141
ENDING INVESTMENTS:									
1861710-12	05/15/26	05/15/29	4.350%	1096	15	249,141		445	249,586 c
200000775	01/26/24	01/26/27	3.000%	1096	92	1,000,000		7,562	1,007,562
200000781	01/30/24	07/14/26	3.000%	896	92	1,000,000		7,562	1,007,562
200000844	01/17/25	01/17/28	3.403%	1095	92	1,000,000		8,577	1,008,577
7000006610	05/10/26	11/06/26	2.800%	180	21	1,900,000		3,061	1,903,061
7000006620	05/10/26	11/06/26	2.800%	180	21	2,000,000		3,222	2,003,222
7000006630	05/15/26	05/15/27	3.100%	365	16	1,000,000		1,359	1,001,359
7000007520	05/13/26	08/11/26	2.350%	90	18	1,900,000		2,202	1,902,202
7000007540	05/13/26	08/11/26	2.350%	90	18	2,000,000		2,318	2,002,318
7000007630	02/28/26	08/23/26	2.700%	176	92	1,900,000		12,930	1,912,930
7000007640	02/28/26	08/26/26	2.700%	179	92	2,000,000		13,611	2,013,611
7000008780	12/31/25	06/29/26	2.700%	180	92	2,000,000		13,611	2,013,611
7000008790	12/31/25	06/29/26	2.700%	180	92	1,900,000		12,930	1,912,930
7000008800	12/31/25	04/30/26	2.684%	120	61	2,000,000		8,971	2,008,971
7000008810	12/31/25	06/29/26	2.684%	180	92	1,900,000		12,854	1,912,854
1032716498	02/12/26	02/08/29	3.000%	1092	92	250,000		1,890	251,890 a
1032716497	02/12/26	02/08/29	3.000%	1092	92	250,000		1,890	251,890 b
7000009610	02/13/26	02/13/29	2.660%	1096	92	1,000,000		6,705	1,006,705
Total for End of Period for CD Investments						\$ 25,249,141	\$ -	\$ 121,700	\$ 25,370,841
INVESTMENT POOL									
TexSTAR						\$ 264,836	\$ 6,030	\$ -	\$ 270,866

a Texas Advantage Bank

b Texas Advantage CDARS (First National Bank of Michigan and Mutual of Omaha Bank)

c Amoco Federal Credit Union

20. **Executive Session**
21. **Call to Order**
22. **Adjournment**