

Regular Meeting
Thursday, May 22, 2025 6:00 PM

ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, TX 77511


Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
May 22, 2025**

It is hereby certified that a notice of this meeting was posted on the 15th day of May 2025, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 15th day of May 2025.



Dr. Robert Exley
President

3. **Board Recognitions**
4. **Executive Session**
5. **Call to Order**
6. **Pledge**
7. **Invocation**
8. **Citizen Inquiries**
9. **Board Chairman Report/Comments**
10. **Committee Reports**
 - 10.A. Facilities
 - 10.B. Budget and Finance
11. **Information Items**
 - 11.A. Personnel Action (Replacement): Coordinator, Career Services




Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 065-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: May 8, 2025

SUBJECT: Personnel Action – Replacement, Coordinator, Career Services

The individual listed below has been recommended to fill the full-time Coordinator, Career Services position replacing Cheryl Brooks.

Funding Source: 11-6-15215-61305

Candidate

Recommended: Michael Clement

Education: State University of New York at Brockport
Bachelor of Science, Anthropology

Minor in Spanish and Art

Experience: Family Houston
Senior Employment Coach

November 2002 – February 2025

The Worksource
Employment Counselor

October 2001 – October 2002

Rochester Rehabilitation Center
Senior Employment Specialist

January 1996 – August 2001

Salary: \$58,583.88
Grade 201, 2024 – 2025 Staff Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Coordinator, Career Services (PID: 481)		
Department:	Career Services	FLSA Status:	Exempt
Reports To:	Director, Recruitment & Enrollment	Grade Level:	201
ORP Eligible:	No	Job Category:	Professional
Contractual Position	No		
HR approved:	Jessica Eddy	Date:	01/09/2023
Last updated by:	VP, Student Services / JM	Date:	01/04/2023

SUMMARY

Under the supervision of the Director, Recruitment and Enrollment, the Coordinator will direct College Career Services designed to help students make informed decisions in their educational and career choices. This is accomplished through the provision of career identification, job planning, job search consultation, outreach programs, career workshops and job development services for students and alumni.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Provides career advisement and referrals to assist students with the career development process, including clarifying objectives and obtaining occupational information, using Career Coach and other software offerings.
- Provides career planning assistance through appointments with individuals, online assistance, and regularly scheduled workshops with groups.
- Delivers presentations on career planning to college classes.
- Establishes and maintains effective and cooperative working relationships with students, alumni, faculty, employers, and the general public.
- Assists students with career development and planning process, including obtaining information on companies, current opportunities for employment and hiring practices, and making the transition from school to career.
- Plans and implements job fairs and on-campus recruiting events.
- Posts vacancies and distribute information on available based on career paths jobs.
- Provides and updates computer software, such as NEOED, Career Coach, etc.
- Verifies student worker employment eligibility for employment each semester.
- Maintains online webpages and works closely with webmaster to maintain/update career services web site.
- Promotes office to students, alumni, and employers through a variety of marketing efforts.
- Establishes office policies and procedures, prepares regular program review reports, and collects and analyzes research data relevant to the career planning and placement of students and alumni.
- Initiate and develops new contacts with external organizations and employers for the purpose of expanding employment opportunities for students and alumni, such as, off campus employment, internships, co-op, etc.
- Assists with the review of the on-campus recruitment and interviewing processes as well as resume referral and job-listing services for current students as well as alumni.
- Assists in the development of a budget, reviews expenditures, and maintains fiscal responsibility.
- Works with the Institutional Effectiveness and Research (IER) department to conduct graduate employment surveys.

- Works with supervisors of interns and work study students to evaluate student performance.
- Position is an integral part of the College Welcome Center and serves as back-up as needed.
- Supports and abides by all policies and procedures of the College and serves as an appropriate role model for students at all times.
- Fulfills other duties as assigned by the Director, Recruitment and Enrollment.
- Other related duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Bachelor's degree in Business, Education or related field
- One (1) year in career or employer services, career planning, career counseling or related experience

PREFERRED QUALIFICATIONS

- One (1) year of experience working in student services at a community college or university
- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community
- Interviewing and psychological/developmental evaluation skills
- Database management skills
- Knowledge of career counseling principles and practices
- Case management skills
- Ability to develop and maintain confidential files and records
- Ability to develop and present educational programs and/or workshops

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

11.B. Personnel Action (Replacement): FT Faculty, Law Enforcement Instructor &
Training Coordinator 12 M

MEMORANDUM NO: 072-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD



DATE: May 15, 2025

SUBJECT: Personnel Action – Replacement, FT Faculty, Law Enforcement Instructor & Training Coordinator 12M

The individual listed below has been recommended to fill the full-time Faculty, Law Enforcement Instructor & Training Coordinator 12-month position replacing Crystal Robinson.

Funding Source: 11-3-13430-61405

Candidate

Recommended: Zackory Guthrie

Education: Alvin Community College
Alvin Police Academy

Experience: City of Alvin Police
Patrol Officer & SWAT Team Leader November 2013 – May 2025

League City Police Department
Patrol Officer May 2022 – February 2023

Salary: \$80,318.80
Grade 12/TECH/Step 10, 2024 – 2025 / 12 Month Faculty Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Faculty, Law Enforcement Instructor & Training Coordinator (PID: 933)		
Department:	Law Enforcement Academy	FLSA Status:	Exempt
Reports To:	Executive Director, Center of Excellence & Legal Studies	Salary Step:	Based on Contract Length / Degree
ORP Eligible:		Job Category:	Full-Time Faculty
	Yes		
Contractual Position:	Yes		
HR approved:	Human Resources/LG	Date:	4/22/2025
Last updated by:	ED/JM & VPWSI/SE	Date:	4/17/2025

SUMMARY

This position is for a highly skilled and experienced individual to serve in a multifaceted role encompassing Law Enforcement Academy Instruction, TDCJ Correctional Officer Program oversight, and Law Enforcement training coordination. The ideal candidate will have extensive field experience, tactical training expertise, and a strong background in law enforcement education and firearms instruction. This position is responsible for developing and delivering training programs, evaluating student performance, and ensuring compliance with state and federal law enforcement training standards. The perfect candidate enjoys working as part of a team, but can also lead and work independently.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Law Enforcement Academy Instructor

- Deliver high-quality instruction in law enforcement tactics, procedures, and ethics.
- Develop and revise curriculum in accordance with state and federal training requirements.
- Conduct hands-on scenario-based training, including tactical simulations and firearms training.
- Instruct and supervise a diverse population of students in the classroom at various times and locations.
- Possess a commitment to student engagement, student success, and instructional excellence.
- Demonstrate effective communication skills, both written and oral.
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution and by the Texas Commission on Law Enforcement.
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources.
- Maintain current knowledge of the Texas Commission on Law Enforcement Rules and Regulations.
- Assist in the recruitment and retention of students.
- Advise students in academic matters or refers students to appropriate resources.
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner.

- Engage students through posted office hours and electronic communication.
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others.
- Assist in the development, distribution and collection of assessments for courses and program objectives.
- Build positive and professional relationship with students, colleagues, college administration, and the community.
- Submit timely college reports and forms to the appropriate divisions and departments.
- Submit appropriate forms and reports to the Texas Commission on Law Enforcement as required by the Commission.
- Exhibit a commitment to lifelong learning through participation in professional development activities.
- Adhere to Alvin Community College's policies and procedures.
- Attends institutional meetings as required.
- Build Continuing Education courses that upskill current law enforcement officers and agents.

TDCJ Correctional Officer Program Liaison

- Coordinate with TDCJ on scheduling, registration, classroom needs, and graduation.
- Ensure the program operates efficiently and effectively at three campuses: ACC, ACC West, and TDCJ.
- Enter attendance and grades for graduating classes.
- Meet regularly with the Director and CEWD Business Training Consultant to ensure smooth operation of the program.
- Reserve appropriate spaces to meet training needs.
- Respond to program-related inquiries, which may occasionally occur after hours.
- Produce reports as requested
- Build positive and professional relationship with students, colleagues, college administration, and the community.
- Adhere to Alvin Community College's policies and procedures.
- Attends institutional meetings as required.
- Program Oversight and Development:
- Ensure the program meets the standards and requirements set by TDCJ and Alvin Community College.
- Develop and update curriculum in alignment with industry standards and regulatory guidelines.
- Instructional Leadership:
- Supervise qualified instructors for the program.
- Provide guidance and support to instructors, ensuring effective teaching methodologies and adherence to program standards.
- Conduct regular evaluations of instructional staff and provide professional development opportunities.
- Commute to various locations including: ACC, ACC West, and TDCJ.

Law Enforcement Training Coordinator

- Deliver high-quality instruction in law enforcement tactics, procedures, and ethics.
- Develop and revise curriculum in accordance with state and federal training requirements.
- Conduct hands-on scenario-based training, including tactical simulations and firearms training.
- Develop and coordinate training schedules for law enforcement personnel.
- Manage and operate tactical training simulators, providing real-time analysis and feedback to trainees.

- Facilitate ALERRT Level I and other advanced tactical training courses.
- Build Continuing Education courses that upskill current law enforcement officers and agents.
- Stay updated on law enforcement training methodologies and ensure programs reflect current best practices.
- Liaise with law enforcement agencies to identify training needs and coordinate specialized training sessions.
- Advise on and organize plans to construct a new gun range on campus.
- Build positive and professional relationship with students, colleagues, college administration, and the community.
- Adhere to Alvin Community College's policies and procedures.
- Attends institutional meetings as required.
- Commute to various training locations including but not limited to: ACC, ACC West, and local law enforcement agencies

REQUIRED QUALIFICATIONS:

- High school diploma or equivalent
- Law enforcement certificate from a regionally accredited institution or TCOLE licensed basic academy
- Intermediate Texas Commission on Law Enforcement Peace Officer License
- Basic Texas Commission on Law Enforcement Instructor's Certificate
- Minimum of 5 years of patrol or related law enforcement experience
- Firearms Instructor Certification
- ALERRT Level I Trainer Certification
- SWAT or SORD Tactical Training Experience
- Experience with gun range construction, management, and operation.
- Experience with TCOLE and law enforcement academy reporting and accreditation requirements.

PREFERRED QUALIFICATIONS:

- Advanced Peace Officer Certificate

KNOWLEDGE, SKILLS, AND ABILITIES:

- Strong communication and instructional skills
- In-depth knowledge of law enforcement tactics, use of force, and de-escalation strategies
- Ability to conduct live and simulated tactical training exercises
- Proficiency in operating and evaluating training simulation systems
- Strong organizational, management, and leadership skills
- Team player who can multitask and work independently

This is an excellent opportunity for a dedicated law enforcement professional to contribute to the development of future officers while ensuring high standards of training excellence. If you meet the qualifications and have a passion for law enforcement education, we encourage you to apply.

WORK ENVIRONMENT

The incumbent typically works in a classroom environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of a classroom. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (40) pounds. Must be physically able to perform and safely demonstrate techniques and/or skills required in the LEA curriculum.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

11.C. Employee Count

ALVIN COMMUNITY COLLEGE

EMPLOYEE CATEGORIES

SPRING 2025

4/30/2025

MAY

	Budgeted 2024-25	MAY 2025	HR Vacancies
Administrative	15	15	0
*Professional	88	84	7
Faculty	130	126	4
**Technical Support, Clerical & Maintenance (TSCM)	125	121	7
Total Full-Time (FT) Employees	358	346	18

*Count includes 2 grant funded *professional* employees

**Count includes 1 grant funded *TSCM* employee

11.D. Employee Resignation/Retirement Report

Resignation / Termination Report

	Name	Position / Department	Last Day Worked	Reason
1	Stephen Reynolds	Learning/Organizational Development Specialist	5/2/2025	Resignation
2	Dr. Courtney Wolfe	Instructor / Associate Degree Nursing	5/9/2025	Resignation
3	Dr. Nathan Hosey	Instructor / Government	5/14/2025	Resignation
4	Dr. Nancy Fitzgerald	Instructor / Biology	8/15/2025	Retirement
5	Dr. Crystal Lee	Vice President of Instruction	8/31/2025	Resignation
6	John Mohr	Instructor / Geology	8/31/2025	Retirement
7				
8				
9				
10				

12. **Consent Agenda**

12.A. **Approval of Minutes for the April 24, 2025 Regular Board Meeting**

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF APRIL 24, 2025
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 24th day of April at 6:00 p.m., with the following members, administrative personnel, and guests present:

Regents Present

'Bel Sanchez	Chairman
Patty Hertenberger	Secretary
Jim Crumm	Regent
Yvette Reyes-Hall	Regent
Mike Pyburn	Regent
Darren Shelton	Regent
Michael Hoover	Regent

Regents Absent

Breah Knappe	Regent
Jody Droege	Vice-Chair

ACC Administration Present

Robert Exley	President, Alvin Community College
Stacy Ebert	Alvin Community College
Beth Nelson	Alvin Community College
John Matula	Alvin Community College
Wendy Del Bello	Alvin Community College
Kelly Klimpt	Alvin Community College
Kelley Peatross	Alvin Community College

ACC Employees & Guests Present

Felicia Jimenez	Debra Fontenot	
Kyle Marasckin	Jessica Ranero-Ramirez	Kyle Stone
John Tompkins	Bryan Hinshaw	Bob Wooton
LaVonna Miller	Lilly Garcia	Alyssa Bullock
Scott Turnbough	Patty Sanchez	Cherilyn Brooks
Linnet George	John Murray, Jr.	Tonya Thompson
Harold Griffin	Jessica Eddy	Todd Anderson
Estevan Vasquez		Jason Paysse
Leigh Ann Moore		Dan Feimster
Patrick Sanger		John Jasso
Chief Ronnie Phillips		Dick Tyson

Call to Order

Chair Sanchez called the meeting to order at 6:02 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

For the purpose of a private consultation with its attorney when seeking the advice of its attorney, in accordance with Tex. Gov't Code Section 551.071; Deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, in accordance with Tex. Gov't Code Section 551.072.

The meeting was called back into session by Chair Sanchez at 7:04 p.m.

- **Pledge**
- **Invocation**

Invocation by Regent Jim Crumm

Citizen Inquiries

There were no citizen inquiries.

Board Comments

Chair Bel Sanchez discussed the starting conversation of the Facilities Committee and how ACC West came to be. She is so proud of the hard work put into West.

Regent Mike Pyburn praised the outcome of West and the hard work put into it. The Grand Opening was the best exposure for the College and there were a lot of elected officials that attended. The VR training arena is amazing. Congratulations to Wendy Del Bello and Team for a successful Designer Bag Bingo.

Regent Jim Crumm was amazed by the Art Reception and Designer Bag Bingo.

Regent Darren Shelton recognized the staff and Facilities Committee for their hard work with the West campus.

Secretary Patty Hertenberger applauded ACC Volleyball team for a job well done. Also, a special thanks to Dr. Vasques and Lisa Rios for revamping the fitness center. They are offering summer classes in Human Performance.

Regent Mike Hoover is thankful for everyone's hard work on West.

Regent Yvette Reyes-Hall shared a poem that she wrote about West.

Committee Reports

The committees met on April 17th. Regent Crumm provided the facilities report, which included West and Building K on target. Projects to be completed this fiscal year; Building G roof, parking lots A and B, and metal stairs.

Regent Shelton presented the budget and finance report. The committee did not meet this month but had ongoing communication with Administrators.

Approval of the Consent Agenda

Chair Sanchez said that she would entertain a motion to approve the Consent Agenda that included the approval of the Minutes of the Regular Meeting of March 27, 2025, and the Grants report.

A move to approve the Consent Agenda was made by Regent Hertenberger. Seconded by Regent Shelton. Motion passed unanimously.

President's Report

Dr. Exley gave a summary that included the following:

This month is Community College month which recognizes the great things that community colleges do for students throughout the country, and we have A LOT of great things happening here!

Registration for the Fall semester opened today and today we had a Registration Blitz!!

Speaking of enrollment, here is the latest enrollment for Spring and summer Terms.

- Spring Term: 5,711 students and 46,093 credit hours (with more to come in Mini 3)
- Summer Term: 1,702 students currently enrolled for a total of 11,662 credit hours (with more to come)

On Tuesday we hosted our Grand Opening of ACC West! Several community members, local officials, and business leaders were on hand to celebrate the new location for ACC.

This project is the cumulation of months of planning and hard work coming to fruition. Special thanks and appreciation to Dr. Ebert for the leadership she provided on this project, also to all the ELT Members for their support and encouragement.

I would be remiss if I did not thank Bryan Hinshaw and the entire physical plant team for their hard work to get us to the finish line. Also, a big thank you to Trish Groth for being our feet on-the-ground leader made sure everything was in order—the setup, the decorating, and the logistics were handled with excellence.

The grand opening event was absolutely amazing so many community partners attending the event! I will say it one more time - it was amazing to see all the excitement.

This event would not have been possible without the help of so many of our staff members.

On April 16th, ACC Alum Congressman Randy Weber received the Outstanding Alumni award from the American Association of Community Colleges at its annual conference. Chair Bel Sanchez, Vice President Wendy Del Bello, and I were there to celebrate this well-deserved recognition.

Our Finz E-sports team had another strong season advancing to the team national quarterfinals this month. We still have individual players participating in the national tournament via competitions in Super Smash Brothers and Tekken.

The Texas Higher Education Coordinating Board issued the college a \$999,500 grant from the Nursing Innovation Grant Program. These funds provide for additional support for our ACC Nursing education programs.

We are proud to announce ACC as the recipient of the 2025 RODEO Award (Recognition of Dedication to Educational Outcomes) by the Texas Success Center during the recent Pathways conference.

Approximately 600 local high school students from Alvin ISO and Pearland ISO were on campus for Discovery Day on March 28th. The students enjoyed the opportunity to learn more about the programs and degrees available at ACC while also participating in various fun activities and enjoying the free food.

Earlier this month ACC Culinary Arts students - sponsored by Alvin Sunrise Rotary- competed in the barbecue cook-off at the Alvin Music Festival.

Process Technology students experienced a lesson in job searching during Project Interview on April 15. Volunteers from local industry conducted mock interviews and provided students feedback on how to prepare better for the "real deal" after graduation.

The Foundation hosted its third annual Designer Bag Bingo on April 10th• The event raised A LOT of money for student scholarships and program support.

We had our annual Student Art Sale this past Tuesday. Art students displayed their original work in the courtyard. The Spring Student Art Show is now on exhibit in the Student Art Gallery.

We have several upcoming performances by our Fine Arts Department. First, the Spring Jazz concert is tomorrow, April 25th in the Theatre. The Choir will have its spring concert on May 2nd and there will be a Band concert on May 4th•

Plans are in place to initiate repairs on campus which include needed work on the Building G roof, re-sealing and striping selected parking lots, and repairing metal stairwells. The cost of these repairs is funded from the remaining balance in the current budget's General Institutional Contingency fund.

This report was for information only.

Strategic Plan Report – Goal 4

Dr. Stacy Ebert, Wendy Del Bello, Beth Nelson, Kelly Klimpt, and Mr. John Matula presented the Strategic Plan Goal 4 Report. This report was for information only.

Consider Approval of Online Tutoring Services

Regent Shelton moved to authorize the President to enter a contract with Brainfuse for a period not to exceed 2 years at a rate of \$24 per hour. College staff anticipates usage of 1,400 hours per year at \$33,600.00 per year. Seconded by Secretary Hertenberger. Motion passed unanimously.

Consider Approval of Facility Usage Payment

Regent Crumm moved to authorize the President to spend funds for the use of TJL's equipment and facility not to exceed \$70, 000.00 for fiscal year 2025. Seconded by Regent Pyburn. Motion passed unanimously.

Consider Approval of Fee Changes

Regent Shelton moved to approve the change in course fees related to a curriculum change. Seconded by Regent Reyes-Hall. Motion passed unanimously.

Consider Approval of Authorization to Offer a BSN in Nursing

Regent Crumm moved to authorize the President to proceed with the development and submission of all required documentation for the establishment of the BSN degree program at ACC. Seconded by Regent Reyes-Hall. Motion passed unanimously.

Consider Acknowledgement of Receipt of Notice of Award

Secretary Hertenberger moved for the board to formally affirm that the College is in receipt of the Final Notice of Award (THECB Award No.: 01750 in the amount of \$999,500.00) and confirms its authorization of the President to delegate the issuance of a Purchase Order for seven (7) SimVox AI Speakers from Team PCS, LLC as approved in February 20, 2025, Alvin Community College Board of Regents Meeting. Seconded by Regent Shelton. Motion passed unanimously.

Financial Report Ending March 31, 2025

Regent Pyburn moved to approve the Financial Report for March 31, 2025. Seconded by Regent Shelton. Motion passed unanimously.

Adjournment

There being no further business before the Board, Chair Sanchez adjourned the meeting at 8:13 p.m.

Dr. Patty Hertenberger, Secretary

Bel Sanchez, Chair


12.B. **Grants**



Robert J. Exley, PhD
President

Your College  **Right Now**

MEMORANDUM NO: 066-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: May 13, 2025
SUBJECT: Federal, State, and Private Grants Report

Attached is the ACC Grant Status Report as of May 1, 2025. The first page is a summary of ACC's grant activity. Following is a detailed list of current grants, grants in the approval process, and grants in the development process. The final page lists the grants that ACC has either applied for and has been declined funding or grants ACC considered but decided not to proceed to application submission. Pages two through four provide details on the grants and/or applications in each of the three categories.

The College currently has \$6,093,986.48 in active funded grants. An additional \$1,205,068.00 in grant applications is in the funder review process. Grant applications in the development process total \$244,572.00.

RJE:fmj

Alvin Community College Grants

May 1, 2025

ACC has the following in grant activity:

\$6,093,986.48	Active Funded Grants
\$1,205,068.00	Grant Applications in the Funder Review Process
\$ 244,572.00	Grant Applications in the Development Process

New grant awards received:

Texas Higher Education Coordinating Board Nursing Shortage Reduction Program – contract pending

Details on individual grants are attached. The last page lists grants that were reviewed and departments determined not to pursue, or ACC was not selected as a recipient.

Alvin Community College Grant Status Report as of May 1, 2025

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
U.S. Department of Education - Upward Bound #P047A220229	9/1/2022	8/31/2027	Robert Sanchez	Upward Bound	Materials, Staffing, Travel, Courses for College Exposure & Preparation	\$ 1,562,400.00	Primary	Alvin ISD	Implement a federally funded college preparatory program for low-income and potential first generation college going participants to increase post-secondary enrollment and graduation (5 years, \$312,480 per year)	Federal Discretionary Competitive
THECB Nursing Shortage Reduction Program #28849	3/6/2023	8/31/2027	Elizabeth Saucedo	Nursing	Professional Development, Equipment, Supplies	\$ 196,673.26	Primary	N/A	Provide support to retention and completion rates of Nursing students.	State Formula Non-Competitive
THECB Nursing Innovation Grant Program #29898	8/17/2023	7/31/2025	Elizabeth Saucedo	ADN Program	Faculty Training, Part-time Personnel, Program Development	\$ 196,266.00	Primary	N/A	Provides for faculty conferences, development of an additional transition to RN program, and student support.	State Discretionary Competitive
Texas Workforce Commission Skills Development Funds #2824SDF004	5/22/2024	8/31/2025	Sara Bouse	CEWD	Instruction and Training	\$ 270,351.43	Primary	TJL Industries KWIK Equipment Dover	Skills training for employees of TJL in Process Technology. Added KWIK Equipment Sales and Dover.	State Discretionary Competitive
Texas Workforce Commission/Houston-Galveston Area Council High Demand Jobs Training Grant	8/26/2024	8/31/2025 extension pending	Brittany Bewick	CEWD Biotechnology Program	Equipment, Supplies	\$ 75,000.00	Sub-recipient	Pearland Economic Development Corporation	Provides Supplies, Equipment and Student Assistance.	State Discretionary Non-Competitive
THECB Perkins Basic Grant Contract Award #254205	9/1/2024	8/31/2025	Dr. Debra Fontenot	Technical Programs	Technical Supplies, Support, Equipment	\$ 198,712.00	Primary	N/A	Provide supplies and equipment required for technical program instruction	State Formula Non-Competitive
TWC JET Grant (Jobs and Education for Texans) 2024 #2824JET003	8/31/2024	8/31/2025	Don Parus	Process Technology	Equipment	\$ 349,980.00	Primary	N/A	Funds to provide for the purchase of a new distillation unit. 5%-10% institutional match required.	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program #5000501	10/1/2024	9/30/2025	Chief Ronny Phillips	ACC PD	Bulletproof Vests for ACC Police Department	\$ 38,048.00	Primary	N/A	Funds provide for purchasing 16 vests.	State Discretionary Competitive
THECB Texas Reskilling and Upskilling for Education (TRUE) Grant #01476	12/2/2024	12/2/2025	Brian Ayres	CEWD EMT Program	Instruction, Equipment, Supplies	\$ 280,000.00	Primary	N/A	Provide for expanding CEWD EMT program by adding EMT Advanced.	State Discretionary Competitive
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects #5062001	11/1/2024	10/31/2025	Billy Allen	Institutional Cybersecurity	Equipment, Software, Contract Services	\$ 292,512.71	Primary	N/A	Funds provide for upgrading institutional cybersecurity. 10% institutional match required.	State Discretionary Competitive
U.S. Department of Labor Strengthening Community Colleges 5 #25A60CC000038	2/1/2025	1/31/2029	TBD	CEWD CNC Machining	Equipment, Personnel, Curriculum Development	\$ 1,514,520.00	Primary	N/A	Funds provide for creating a sector-based strategy to align CNC Machining training to employer needs in the region and increase the number of women in the program.	Federal Discretionary Competitive
THECB Nursing Innovation Grant - Rider 64	2/1/2025	1/31/2027	Elizabeth Saucedo Justin Morgan	Nursing Pathway	Personnel, Curriculum, Tuition Assistance, Supplies	\$ 999,500.00	Primary	N/A	Funds will provide for developing a program to increase preceptors and clinical sites for students in Certified Nursing Assistant, Clinical Medical Assistant, Patient Care Technician, Licensed Vocational Nursing, Associate Degree Nursing, and Bachelors of Science in Nursing programs.	State Discretionary Competitive
Texas Higher Education Coordinating Board Nursing Shortage Reduction Program	3/1/2025	2/28/2027	Elizabeth Saucedo	ADN Program	Professional Development, Equipment, Supplies	\$ 74,313.08	Primary	N/A	Provide support to retention and completion rates of Nursing students. Pending contract.	State Formula Non-Competitive
STATE/FEDERAL GRANTS SUBTOTAL						\$ 6,048,276.48				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Charles Kilgore	Math	Instruction	\$ 1,250.00		N/A	Increasing student engagement and retention with NearPod software	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Robert Sanchez	Upward Bound	Instruction	\$ 1,600.00		N/A	Host a Love Languages workshop to help equip participants with the self-awareness, communication skills, and emotional intelligence necessary for academic success.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Danielle Kemendo	Diagnostic Cardiovascular Sonography	Equipment & Supplies	\$ 1,500.00		N/A	Purchase two tablets that will help students engage with volunteers and improve access and effectiveness in the sonography labs.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	John Mohr	Geology	Equipment & Supplies	\$ 1,900.00		N/A	Purchase of a drone to enhance student learning experiences through the recording and displaying of virtual field trips.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Amanda Smithson John Matula	Student Services	Equipment & Supplies	\$ 3,000.00		N/A	To begin an Emergency Go Bag Program by providing toiletries, non-perishable food, \$20 gift card and a bag that can be filled with clothes for students who need emergency assistance.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Thirty Lacy	Nursing	Professional Development	\$ 2,000.00		N/A	Professional development opportunities for Vocational Nursing and Registered Nursing adjuncts to learn creative teaching strategies. Registration costs only.	Private / Foundation

2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Maria Ruiz	LVN	Supplies	\$ 2,000.00		N/A	To host a health fair that will promote health programs while providing a service to the community through interactive activities and spark interest in prospective students.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Justin Morgan	Inter-disciplinary	Instruction	\$ 2,500.00		N/A	Consumables & Actors for the annual interdisciplinary simulation event held on campus called Disaster Day.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Amanda Smithson	Student Services	Instruction	\$ 1,950.00		N/A	To provide student scholarships for the TSI Test Prep class and TSI Test voucher.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Lilly Guu Jesse Guevara	Student Services	Emergency Assistance	\$ 2,000.00		N/A	To start a Transit to Success program that will provide a bicycle with a helmet or a Lyft voucher to students without reliable transportation.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Laura Trigo	Culinary	Equipment & Supplies	\$ 3,000.00		N/A	Purchase a BBQ pit to incorporate BBQ skills and training to the curriculum. This will allow students to learn additional skills in the program and provide hands on training for another avenue in culinary.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Dr. Jessica Ranero-Ramirez	Dual Enrollment	Supplies	\$ 2,500.00	Primary	N/A	Provides funds for hosting a Career Expo.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Chris Tennison	Drama	Supplies	\$ 500.00	Primary	N/A	Provides support for Summer Children's Theater.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Karen Tofte	Child Development Lab School	Curriculum	\$ 2,010.00	Primary	N/A	Provides for a new Toddler's Curriculum	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Robert Sanchez	Upward Bound	Enrichment	\$ 5,000.00	Primary	N/A	Provides funds for students to participate in a Disney Leadership Class	Private / Foundation
Soroptimist International of Alvin	7/2/2024	7/1/2025	Robert Sanchez	Upward Bound	Student Scholarships	\$ 1,000.00	Primary	N/A	Provides funds for student scholarships	Private / Foundation
Soroptimist International of Alvin	7/2/2024	7/1/2025	Wendy Del Bello	ACC Foundation	Student Support	\$ 2,000.00	Primary	N/A	Provides support for the Emergency Fund.	Private / Foundation
National Board for Respiratory Care	3/25/2024	3/24/2025	Marby McKinney	ACC Foundation	Student Support	\$ 10,000.00	Primary	N/A	Provides funds for student scholarships	Private / Foundation
ACC FOUNDATION GRANTS SUBTOTAL						\$ 45,710.00				
TOTAL, ALL ACTIVE GRANTS						\$ 6,093,986.48				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
National Science Foundation - Accelerated Technological Education (NSF-ATE)	2/1/2025	1/31/2028	Brittani Bewick	CEWD BioTechnology	Equipment, Supplies	\$125,000	Sub-recipient	San Jacinto College	ACC was invited to participate in San Jacinto College's "Advanced Cell Therapy – Industry-Based Vocational Education" (ACTIVE) proposal. Funds provide equipment and supplies for the BioTechnology Program. <i>Application submitted October 3, 2024.</i>	Federal Discretionary Competitive
National Science Foundation - Accelerated Technological Education (NSF-ATE)	2/1/2025	1/31/2026	Brittani Bewick	CEWD BioTechnology	Supplies	\$ 7,000.00	Sub-recipient	Texas A&M University	ACC was invited to participate in Texas A&M University's "Harmonizing Biomanufacturing Technician Training: the Texas Regional Industrial Biomanufacturing Education Certification (TRIBEC) Program" proposal. Funds provide supplies for the BioTechnology Program. <i>Application submitted October 3, 2024.</i>	Federal Discretionary Competitive
National Science Foundation Louis Stokes Alliances for Minority Participation Program	2/1/2025	1/31/2029	Dr. Stacy Ebert Dr. Linet George	STEM Majors	Transfer Preparation, Student Support	\$ 30,000.00	Sub-recipient	San Jacinto College	Funds will provide support for STEM majors via workshops on persistence, transfer preparation, and student stipends. <i>Application submitted November 15, 2024.</i>	Federal Discretionary Competitive
TWC JET Grant (Jobs and Education for Texans) 2025	9/1/2025	8/31/2026	James Langley	Drafting and Design Engineering Technology	Equipment	\$ 105,845.00	Primary	N/A	Funds provide for the purchase of a new equipment for Drafting and Design Engineering Technology Program. 5%-10% institutional match required. <i>Application submitted January 30, 2025.</i>	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program	10/1/2025	9/30/2026	Chief Ronny Phillips	ACC PD	Equipment - Radios	\$ 143,833.00	Primary	N/A	Funds provide for 18 personal radios for ACC PD officers and 4 mobile unit radios for vehicles and base station. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program	10/1/2025	9/30/2026	Chief Ronny Phillips	ACC PD	Equipment - Vehicle	\$ 82,700.00	Primary	N/A	Funds provide for one Chevrolet Silverado 1500 Truck with law enforcement light package. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects 2	10/1/2025	9/30/2026	Billy Allen	Institutional Cybersecurity	Personnel, Software, Contract Services	\$ 210,690.00	Primary	N/A	Funds provide for upgrading institutional cybersecurity, including a FT IT Security Analyst position. 20% institutional match required. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Texas Higher Education Coordinating Board Nursing, Allied Health and Other Health-Related Education Grant Program (NAHP, formerly NIGP)	5/1/2025	12/31/2027	Ashley White Justin Morgan	ADN Program	Personnel, Equipment, Supplies	\$ 150,000.00	Primary	N/A	Funds provide for equipment and supplies for the ADN program. <i>Application submitted 2/28/2025.</i>	State Discretionary Competitive
TWC Governor's Texas Talent Connection Grant under the Wagner-Peyser 7(b) Fund "New Beginnings X2"	9/1/2025	8/31/2026	Alyssa Bullock	CEWD Reentry Services	Instruction/ Employment Counseling	\$ 350,000.00	Primary	N/A	Funds provide for reentry services including workforce readiness, training, tuition assistance, and job placement assistance. <i>Application submitted April 30, 2025.</i>	State Discretionary Competitive
Total, Grants in Funder Review						\$1,205,068.00				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
Humanities Texas Mini-Grants	TBD	TBD	Dr. Christopher Chance Dr. Alexander Marriot	History Program	Travel	\$ 2,000.00	Primary	TBD	Funds would support the creation of a <i>Texas Study Abroad</i> program for students to visit key prehistoric and historic sites as part of the Honors-level History of Texas Course. <i>Open application window.</i>	Private Foundation
Texas Workforce Commission Skills Development Funds	TBD	TBD	Beth Cassidy	CEWD	Instruction and Training	\$ 242,572.00	Primary	Locke Solutions, Frazer, First State Bank - Louise	Skills training for employees of Locke Solutions, Frazer, and First State Bank - Louise. <i>Open application window.</i>	State Discretionary Competitive
Total, Grants in Application Development						\$ 244,572.00				

Grants Reviewed by ACC but Not Pursued or Not Selected for Funding

Grant Name/Fund Source	Application Due Date	Application Submitted	Department	Amount	ACC Role	Partner	Purpose	Grant Type	Reason Declined / Not Funded
U.S. Department of Education GEAR UP	5/7/2024	N	College Preparation	up to \$5,000,000	Primary	ISD & Community Partners	Materials, Staffing, Courses for College Exposure & Preparation	Federal Discretionary Competitive	ACC determined the timing was not appropriate to pursue this grant. We will research this grant for a potential application next year.
U.S. Department of Justice and Department of Labor Partners for Reentry Opportunities in Workforce Development (PROWD)	8/1/2024	Y	Instruction/ Employment Counseling	\$ 412,000.00	Sub-recipient	Houston-Galveston Area Council	Provides reentry services for individuals formerly in the federal prison system. Services include instructional cost assistance, workforce readiness training, and job placement assistance.	Federal Discretionary Competitive	Original budget was to be \$1,160,000 over the life of the grant ; funder revised the budget to \$412,000 over the life of the grant. This would only allow for 1.5 FTEs, so ACC declined.
Office of the Governor, Texas Talent Connection Wagner-Peyser 7(b) Grant	4/30/2024	N	TBD	\$ 350,000.00	Primary	N/A	workforce development and support workforce training projects that lead to job placement.	State Discretionary Competitive	ACC determined that there was not sufficient time to build a successful application.
U.S. Department of Energy Industrial Assessment Centers Expansion	5/16/2024	N	TBD	\$ 800,000.00	Sub-recipient	University of Texas - El Paso	Provides curriculum and training in green energy principles for manufacturing programs	Federal Discretionary Competitive	Primary applicant, UTEP, chose not to move forward with an application.
Greater Texas Foundation Emergency Aid Grant	5/23/2024	N	Student Services	\$ 150,000.00	Primary	N/A	Provides direct emergency aid for students and technical assistance for ACC staff administering the program.	Private / Foundation	ACC determined the implementation time commitment would not be commensurate with the award.
Blue Cross Blue Shield of Texas Healthy Campus Grant	9/1/2024	N	Fitness Court	\$ 50,000.00	Primary	N/A	Provide funds toward the cost of constructing a fitness court.	Private / Foundation	The remaining cost of building the court is not currently a budget priority.
DeWalt Grow the Trades Foundation	6/30/2024	N	CTE/CEWD	\$ 100,000.00	Primary	N/A	Provides funds to assist students pursuing skills in the trades.	Private / Foundation	Time insufficient to submit an application
Metallica Scholars Initiative, Cohort 6	6/6/2024	Y	CEWD Patient Care Tech, CNC Machining	\$ 75,000.00	Primary	N/A	Provides scholarships and support for students in Career and Technical Education programs.	Private / Foundation	ACC was not selected.
U.S. Department of Justice Office of Community Oriented Policing Services Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law Enforcement	7/30/2024	N	Law Enforcement Academy	up to \$500,000	Primary	TBD	Provides funding to law enforcement training academies to promote safe outcomes during police encounters with persons in crisis through the integration of de-escalation and crisis response training into their curricula	Federal Discretionary Competitive	Time insufficient to submit an application
ECMC Foundation	TBD	Y	Student Services	\$ 167,727.00	Primary	N/A	Funds to create a Student Resource Center to address students' basic needs.	Private / Foundation	Letter of Interest was submitted. ACC was not selected to proceed to the application phase.
National Science Foundation Improving Undergraduate STEM Education (IUSE) Hispanic Serving Institutions	9/11/2024	N	Geology	TBD	Primary	Wharton County Junior College	Funds provide for student travel for geological research experiences.	Federal Discretionary Competitive	Insufficient resources to submit an application at this time.
National Science Foundation Research on Innovative Technologies for Enhanced Learning (RITEL)	11/5/2024	N	Welding, Drafting & Design Engineering Technology	TBD	Primary	N/A	Funds will support implementing emerging technologies in technical programs. <i>Application due November 5, 2024</i>	Federal Discretionary Competitive	Insufficient time to submit an application at this time.
U.S. Economic Development Authority Good Jobs Challenge	9/27/2024	Y	CEWD BioTechnology	\$ 90,000.00	Sub-recipient	Texas A&M University	Funds provide equipment and supplies. Texas A&M University's TRIBEC Good Jobs Partnership for Biomanufacturing in Brazos Valley and Houston proposal.	Federal Discretionary Competitive	Consortium was not selected.
THECB Data-to-Action for Parenting Students at Texas Colleges & Universities Grant Program	3/31/2025	N	Student Services	\$ 118,450.00	Primary	N/A	Funds provide for a technical assistance contractor and personnel expenses to create a campus Data-to-Action team to analyze data on parenting students.	State Discretionary Competitive	ACC determined the implementation time commitment would not be commensurate with the award.
U.S. Department of State Increase and Diversify Education Abroad for U.S. Students (IDEAS)	12/12/2024	Y	Study Abroad	\$ 35,000.00	Primary	N/A	Funds provide for 4 faculty to travel abroad to establish academic, industry, and cultural partnerships for future study abroad trips.	Federal Discretionary Competitive	ACC was not selected to continue to Phase 2.
Texas Workforce Commission Dual Credit Healthcare Grant	Open application	N	CEWD and Dual Credit	\$ 300,000.00	Primary	ISD - TBD	Funds provide for student tuition and fees and curriculum development.	State Discretionary Competitive	ACC did not secure an ISD partner for this opportunity.
TWC Dual Credit Career and Technical Education - Equipment Only Grant	5/6/2025	N	CTE and Dual Credit	\$ 220,000.00	Primary	ISD - TBD	Funds would provide for equipment for a Dual Credit CTE Program.	State Discretionary Competitive	Insufficient time to submit an application at this time.

13. **President's Report - State of the College**



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 069-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: May 14, 2025
SUBJECT: State of the College Report

According to Board Policy BFA (LOCAL), the CEO is required to present information to the Board annually on the State of the College. This presentation augments the many reports on the college's status provided to the Board throughout the year.

This agenda is for information only.

RJE:fmj

14. **Financial Report Ending April 30, 2025**

MEMORANDUM NO: 070-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: May 15, 2025

SUBJECT: Financial Report - Year-to-Date Ending April 30, 2025

Ms. Elizabeth Nelson will provide the monthly financial report for the board.

The monthly report will provide an update of our revenues and expenses year-to-date compared to our budget projections for the 2024-2025 fiscal year. Table 1 provides an overview.

Table 1.

<i>Revenues</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Revenues</i>	7,283,058	7,561,526	103.82%	278,468
<i>Total Non-Operating Revenues</i>	43,439,441	38,701,037	89.09%	(4,738,404)
<i>Total Revenues</i>	50,722,499	46,262,563	91.21%	(4,459,936)

<i>Expenses</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Expenses</i>	50,722,499	30,003,683	59.15%	20,718,816

This represents eight months (or 66.67%) of the fiscal year, with operating revenues on track and expenses consistent with projections.

RJE:fmj

Alvin Community College
Consolidated Statements of Net Assets

	<u>April 30, 2025</u>	<u>April 30, 2024</u>	<u>Variance</u>	<u>Explanations/Descriptions</u>
Current Assets				
Cash and cash equivalents	13,627,134	7,290,446	6,336,688	
Short-term investments	28,410,183	29,797,898	(1,387,715)	
Accounts receivable, net	3,364,679	2,278,299	1,086,380	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	36,249	513,236	(476,987)	Travel advances and prepaid expenses
Inventories	215,919	160,448	55,471	
Total Current Assets	<u>45,654,163</u>	<u>40,040,327</u>	<u>5,613,836</u>	
Noncurrent assets				
Long-term investments	2,000,000	2,000,000	-	
Capital assets, net	<u>45,843,870</u>	<u>47,029,435</u>	<u>(1,185,565)</u>	
Total Assets	<u>93,498,033</u>	<u>89,069,762</u>	<u>4,428,271</u>	
Deferred Outflows of Resources				
Deferred outflows - pensions	4,464,295	3,175,990	1,288,305	TRS pension
Deferred outflows - OPEB	<u>7,091,967</u>	<u>7,089,514</u>	<u>2,453</u>	OPEB
Total Deferred Outflows of Resources	<u>11,556,263</u>	<u>10,265,504</u>	<u>1,290,759</u>	
Liabilities				
Accounts payable & accrued liabilities	282,063	113,049	169,014	
Net pension liability	12,102,291	10,460,057	1,642,234	
Net OPEB liability	21,631,335	22,655,135	(1,023,800)	
Funds held for others	55,214	49,760	5,454	Agency funds - groups, clubs, etc on campus
Deferred revenues	855,047	478,863	376,184	Grants paid in advance and fall registrations
Compensated absences	536,436	536,436	(0)	
Bonds payable, net of premiums	-	1,565,000	(1,565,000)	Annual payment
Tax note payable, net of premiums	<u>17,050,000</u>	<u>17,955,000</u>	<u>(905,000)</u>	Annual payment
Total Liabilities	<u>52,512,385</u>	<u>53,813,300</u>	<u>(1,300,915)</u>	
Deferred Inflows of Resources				
Deferred inflows - pensions	673,010	1,773,321	(1,100,311)	TRS pension
Deferred inflow - OPEB	7,552,205	5,969,497	1,582,708	OPEB
Deferred inflow - premium on tax note	<u>1,962,634</u>	<u>2,147,673</u>	<u>(185,039)</u>	
Total Deferred Inflows of Resources	<u>10,187,849</u>	<u>9,890,491</u>	<u>297,358</u>	
Net Assets				
Fund Balance - Equity	<u>42,354,062</u>	<u>35,631,475</u>	<u>6,722,587</u>	
Total Net Assets	<u><u>42,354,062</u></u>	<u><u>35,631,475</u></u>	<u><u>6,722,587</u></u>	

Alvin Community College
Consolidated Statements of Revenue and Expense
April 30, 2025 and April 30, 2024

	Year-To-Date					Prior Year-To-Date				
			Amended					Amended		
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	2,469,260	7,521,495	7,213,058	308,437	104.28%	1,929,844	6,959,537	6,986,349	(26,812)	99.62%
Federal grants and contracts	8,001,212	-	-	-	0.00%	6,326,081	-	-	-	0.00%
State grants	1,471,719	-	-	-	0.00%	744,045	-	-	-	0.00%
Local grants (TPEG)	255,335	-	-	-	0.00%	229,736	-	-	-	0.00%
Auxiliary enterprises	2,088,116	-	-	-	0.00%	1,801,334	-	-	-	0.00%
Other operating revenues	121,238	40,031	70,000	(29,970)	57.19%	136,443	52,046	70,000	(17,954)	74.35%
Total operating revenues	14,406,879	7,561,526	7,283,058	278,468	103.82%	11,167,483	7,011,583	7,056,349	(44,766)	99.37%
Expenses										
Operating expenses										
Administrative	-	7,650,130	11,949,948	4,299,818	64.02%	-	6,218,318	10,571,449	4,353,131	58.82%
Institutional	-	5,662,955	10,965,056	5,302,101	51.65%	-	4,660,482	9,791,197	5,130,715	47.60%
Technical Instruction	-	4,650,191	7,577,766	2,927,575	61.37%	-	4,190,864	7,017,593	2,826,729	59.72%
Academic Instruction	-	5,970,584	9,925,917	3,955,333	60.15%	-	5,520,789	8,990,048	3,469,259	61.41%
Student Services	-	3,038,014	5,335,706	2,297,692	56.94%	-	2,779,835	4,885,081	2,105,246	56.90%
Physical Plant	-	3,031,809	4,968,106	1,936,297	61.03%	-	2,083,278	4,716,787	2,633,509	44.17%
Unbudgeted Unrestricted (Fund 12)	1,096,904	-	-	-	0.00%	1,946,326	-	-	-	0.00%
Continuing Education	733,009	-	-	-	0.00%	468,026	-	-	-	0.00%
Auxiliary Enterprises	2,297,504	-	-	-	0.00%	1,928,405	-	-	-	0.00%
Local Grants	-	-	-	-	0.00%	3,859	-	-	-	0.00%
TPEG	216,162	-	-	-	0.00%	189,823	-	-	-	0.00%
Institutional Scholarships	158,719	-	-	-	0.00%	168,320	-	-	-	0.00%
State Grants (Fund 34)	1,556,912	-	-	-	0.00%	845,973	-	-	-	0.00%
Federal Grants (Fund 35/36)	8,272,522	-	-	-	0.00%	6,493,247	-	-	-	0.00%
Donor Scholarships (Fund 30)	250,241	-	-	-	0.00%	250,432	-	-	-	0.00%
Unexpended Plant Fund	70,761	-	-	-	0.00%	371,988	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	7,838	-	-	-	0.00%	12,841	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	448,875	-	-	-	0.00%	1,050,166	-	-	-	0.00%
Total operating expenses	15,109,447	30,003,683	50,722,499	20,718,816	59.15%	13,729,406	25,453,566	45,972,155	20,518,589	55.37%
Operating Gain/(Loss)	(702,568)	(22,442,157)	(43,439,441)	(20,440,348)		(2,561,923)	(18,441,983)	(38,915,806)	(20,563,355)	
Nonoperating revenues										
State appropriations*	-	8,237,285	10,684,942	(2,447,657)	77.09%	-	7,144,541	9,526,054	(2,381,513)	75.00%
Property tax revenue - Current	1,450,081	29,756,670	32,254,499	(2,497,829)	92.26%	1,429,951	26,461,198	28,889,752	(2,428,554)	91.59%
Property tax revenue - Delinquent	7,685	(27,626)	(27,626)		0.00%	27,390	79,562		79,562	0.00%
Property tax revenue - Interest & Penalties	7,399	123,791		123,791	0.00%	6,196	101,317		101,317	0.00%
Investment income	8,746	602,968	500,000	102,968	120.59%	35,315	620,872	500,000	120,872	124.17%
Other non-operating revenues	109,916	7,948	-	7,948	0.00%	115,008	19,851	-	19,851	0.00%
Total nonoperating revenues	1,583,827	38,701,037	43,439,441	(4,738,404)	89.09%	1,613,860	34,427,341	38,915,806	(4,488,465)	88.47%
Provided by the State										
Revenue for Insurance and Retirement	-	1,720,437	-	1,720,437	0.00%	-	1,660,058	-	1,660,058	0.00%
State Insurance Match	-	(697,027)	-	(697,027)	0.00%	-	(696,429)	-	(696,429)	0.00%
State Retirement Match	-	(625,168)	-	(625,168)	0.00%	-	(564,789)	-	(564,789)	0.00%
State Retiree Insurance	-	(398,242)	-	(398,242)	0.00%	-	(398,840)	-	(398,840)	0.00%
Increase/(decrease) in net assets	881,259	16,258,880	-	(25,178,752)		(948,063)	15,985,358	-	(25,051,820)	
* State Approp portion generated by CE =	212,522					184,329				
* Institutional Reserve	22,757,958					19,129,257				

Alvin Community College
Consolidated Statements of Revenue and Expense
April 30, 2025 and April 30, 2024

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	Amended M&O Actual	M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	14,406,879	7,561,526	7,283,058	278,468	103.82%	11,167,483	7,011,583	7,056,349	(44,766)	99.37%
Nonoperating revenues										
Total nonoperating revenues	1,583,827	38,701,037	43,439,441	(4,738,404)	89.09%	1,613,860	34,427,341	38,915,806	(4,488,465)	88.47%
Less Expenses										
Operating expenses										
Total operating expenses	(15,109,447)	(30,003,683)	(50,722,499)	(20,718,816)	59.15%	(13,729,406)	(25,453,566)	(45,972,155)	(20,518,589)	55.37%
Increase/(decrease) in net assets	881,259	16,258,880	-	(25,178,752)		(948,063)	15,985,358	-	(25,051,820)	

* State Approp portion generated by CE = 212,522 184,329

* Institutional Reserve 22,757,958 19,129,257

Alvin Community College
Continuing Education Statement of Revenue and Expense
April 30, 2025

	Year-To-Date					
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	212,522	846	(14,098)	199,270	287,706	(88,436)
Dental Assistant	36,020	(2,161)		33,859	9,752	24,107
Emergency Medical Tech	47,030	(2,702)		44,328	12,734	31,594
Phlebotomy	51,978	(3,013)		48,965	10,403	38,563
CPR	4,200	-		4,200	175	4,025
Medication Aide	53,404	(3,204)		50,200	16,739	33,460
Patient Care	5,732	(344)		5,388	1,871	3,517
Certified Nursing Assistant	8,930	(536)		8,394	17,312	(8,918)
Biotech	73,792	(4,428)		69,364	25,663	43,701
Medical Office Billing	13,585	(815)		12,770	2,499	10,271
Truck Driving	149,763	(8,999)		140,765	153,312	(12,547)
Correctional Officer	-	-		-	4,240	(4,240)
Occupational Health & Safety	1,100	-		1,100	813	287
Community Programs	2,159	-		2,159	1,280	880
Computer Aided Drafting (CAD)	306	(18)		288		288
Clinical Medical Assistant	28,720	(1,723)		26,997	22,647	4,350
Machinist Program	35,912	(2,155)		33,757	27,043	6,714
STRIVE	149,387	(8,072)		141,315	65,908	75,407
TWC TJL SDF Grant	97,557	(5,824)		91,733	69,149	22,585
CE Options Program	4,600	-		4,600	-	4,600
Testing		-		-	2,813	(2,813)
CE Restaurant Management		-		-	948	(948)
Total	976,697	(43,147)	(14,098)	919,452	733,009	186,444

*2.58% of the state appropriation for FY23/24 is attributed to CE hours. This funding is used to offset administrative costs.

Alvin Community College
Auxiliary Profit/(Loss) Statement Year-To-Date Through April 30, 2025 and April 30, 2024

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services	303,404		1,221,270	7,931	298,237	15,624	1,846,466	1,583,907
Student Fees		241,650					241,650	217,427
	303,404	241,650	1,221,270	7,931	298,237	15,624	2,088,116	1,801,334
Expenses								
Purchases & Returns			1,288,169				1,288,169	1,010,569
Salaries	73,060	106,110	151,688		214,616	37,579	583,054	496,149
Staff Benefits	18,464	21,426	38,518		65,825	1,092	145,324	129,526
Supplies & Other Operating Expenses	180,013	40,387	13,263	4,924	31,670	1,613	271,871	221,283
Equipment	480						480	52,536
Bank Charges			8,600			7	8,607	18,342
Contingency							-	-
Scholarships							-	-
	272,017	167,923	1,500,238	4,924	312,112	40,290	2,297,504	1,928,405
Excess revenue over expenses	31,386	73,727	(278,967)	3,007	(13,875)	(24,666)	(209,388)	(127,071)
Assets:								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			147,295				147,295	120,222
Interfund Receivables	(113,829)	317,182	459,660	9,600	(133,729)	(78,586)	460,298	599,246
Inventory			215,919				215,919	160,448
Total Assets	(113,829)	317,182	825,387	9,600	(133,729)	(78,586)	826,025	882,428
Liabilities:								
Accounts Payable/Gift Certificates	4,214	1,585	36,428	12	4,908	74	47,221	54,060
Deferred Revenue	25,112	19,590	103,801			280	148,783	31,607
Total Liabilities	29,326	21,175	140,228	12	4,908	354	196,004	85,667
Restricted Fund Balance (includes inventories)		-	215,919	-			215,919	160,448
Unrestricted Fund Balance	(143,156)	296,007	469,240	9,588	(138,637)	(78,940)	414,102	636,313
Total Liabilities & Fund Balance	(113,829)	317,182	825,387	9,600	(133,729)	(78,586)	826,025	882,428

Alvin Community College
Auxiliary Profit/(Loss) Statement - Year-To Date Through April 30, 2024

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	277,201		1,021,028	7,887	262,947	14,844	1,583,907
Student Fees		217,427					217,427
	277,201	217,427	1,021,028	7,887	262,947	14,844	1,801,334
Expenses							
Purchases & Returns			1,010,569				1,010,569
Salaries	41,133	65,216	158,274		191,792	39,734	496,149
Staff Benefits	12,002	11,832	38,529		65,032	2,131	129,526
Supplies & Other Operating Expenses	113,790	54,795	16,951		20,760	14,987	221,283
Equipment	52,536						52,536
Building Repairs							-
Bank Charges			11,182		7,087	73	18,342
Contingency							-
Scholarships							-
	219,461	131,843	1,235,505	-	284,671	56,925	1,928,405
Excess revenue over expenses	57,740	85,584	(214,477)	7,887	(21,724)	(42,081)	(127,071)
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			120,222				120,222
Interfund Receivables	(37,367)	327,075	436,558	10,774	(98,988)	(38,806)	599,246
Inventory			160,448				160,448
Total Assets	(37,367)	327,075	719,740	10,774	(98,988)	(38,806)	882,428
Liabilities:							
Accounts Payable/Gift Certificates	4,214	1,585	43,000		4,908	353	54,060
Deferred Revenue	17,716	13,890					31,607
Total Liabilities	21,930	15,475	43,000	-	4,908	353	85,667
Restricted Fund Balance (includes inventories)		-	160,448	-			160,448
Unrestricted Fund Balance	(59,297)	311,600	516,292	10,774	(103,896)	(39,159)	636,313
Total Liabilities & Fund Balance	(37,367)	327,075	719,740	10,774	(98,988)	(38,806)	882,428

15. **Adjournment**