

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF APRIL 23, 2015
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 23rd day of April, 2015 at 6:00 p.m., with the following members, administrative personnel, and guests present:

L.H. "Pete" Nash	Chair
James B. DeWitt	Vice-Chair
Mac Barrow	Regent
Jody Droege	Regent
Karlis Ercums III	Regent
Mike Pyburn	Regents
'Bel Sanchez	Regent
Doyle Swindell	Regent
Christal M. Albrecht	President, Alvin Community College
John Bethscheider	Alvin Community College
Patricia Hertenberger	Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Deborah Kraft	Alvin Community College
Patrick Sanger	Alvin Community College
Lang Windsor	Alvin Community College

Kyle Marasckin
Rhonda Hull
Laurel Joseph
Debbi Fontenot
Tammy Giffrow
Bill Lewis

Jennifer Hopkins
John Tompkins
Mark Putnam
Amanda Smithson
Tim Seiter

Marina Soliz, SGA
Jim Crumm, ACC Foundation
Shirley Brothers, ACC Foundation

1. Call to Order

The meeting was called to order by Mr. Nash at 6:00 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

The Board immediately went into Executive Session.

- **Executive Session:** *Section 551.072 - For the purpose of deliberating the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.*
Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

The Executive Session ended at 7:19 p.m.

3. Call Back to Order

Mr. Nash called the meeting back to order at 7:22 p.m.

- **Pledge**
- **Invocation**
Invocation by Ms. Sanchez

- **Board Chairman Report/Comments**

1. Approval of Minutes
 - A. Minutes of Regular Board Meeting of March 24, 2015

Approval of Minutes

Chair Nash said as there were no corrections or additions to the minutes for the regular Board meeting of March 24, 2015 the minutes would stand as presented.

PRESIDENT'S REPORT

Dr. Albrecht introduced Marina Soliz to provide the ACC Student Government Association report. Ms. Soliz announced the newly elected President of the SGA for 2015-2016 is Tim Seiter. She said that Mr. Seiter will begin making the monthly presentations in August. Ms. Soliz added that she has been reelected as Vice President of SGA.

Mr. Seiter said that today they celebrated Blue's birthday with a cupcake party at the Lab School and then a cookout with the college students. He said that for the fourth year SGA will present the Excellence in Teaching Award to an ACC faculty member. All students are eligible to nominate one of their professors. The award will be presented at the Awards Day event.

Ms. Soliz announced that on Friday, May 1, the SGA will be hosting Blue's Night Out, a spring dinner and comedy show. Mr. Seiter added that they also will be hosting the 3rd annual Dolphin Dash 5K Fun Run on Sunday, May 9, which will be sponsored by Alvin's McDonalds. In addition, SGA will introduce a new free community program, Movies Under the Stars at ACC, on Friday, June 12, they will show a sing along version of "Pitch Perfect."

After their report, Chair Nash said that if these two students were representative of the student body then ACC is doing really well.

For the second part of Dr. Albrecht's report, she asked Dr. Nelson to give an update on the status of ACC's accreditation.

Dr. Drew Nelson said he would give the Board printed handouts of this report before the next meeting. He stated we are currently working on the fifth year report. He talked briefly about how ACC demonstrates compliance in an answer. There are 14 statements from SACS that have to be addressed in the fifth year report. Most of these are federal requirements that have to be addressed every five years. We demonstrate that we have policies and procedures in place to address all of these requirements by providing copies of Board minutes and of our related policies and procedures, how the structure addresses the requirement, and demonstrate how we follow them with our documentation. The specific example given and explained was the Student Written Complaint Form.

Dr. Albrecht continued with the rest of her report. Summer registration is now open and will close on June 1. Classes will begin on June 4. Registration for the 2015 fall semester will begin on May 5 and close on August 12. Fall classes begin on August 14.

ACC Polysomnography graduate Taylor May was named the *American Association of Sleep Technologists* new technologist of the year this month. May is a 2014 ACC graduate and is now working at the Matagorda County Hospital. She will be recognized at the organization's national conference in June.

The Polysomnography program hosted a symposium of students, sleep technologist and local vendors on April 17 at the S Building. More than 50 participants were at the symposium to attend seminars on the advancements in sleep medicine.

The Career Services department hosted a part time job fair on Tuesday at the Student Center. A dozen employers were at the fair to help students find employment.

The ACC Community Band will have their spring concert on Sunday in the ACC Theatre at 3:30 p.m. The Choir will host its spring concert on May 8 at 7:30 p.m. in the ACC Theatre.

There will be a dedication ceremony to name the Criminal Justice Building after Dr. Rodney Allbright on May 5 at 12:30 p.m. Dr. Allbright was very instrumental in creating the academy, which was the first established at a Texas community college.

ACC programs, clubs and other organizations opened their doors for Open House on April 9 here in the Nolan Ryan Center. More than 500 students came to the event to learn about what the college has to offer. There was free food, games and door prizes. Six, \$250 scholarships were awarded during the event.

The baseball team is ranked in the top 10 nationally in NJCAA as they enter the Region 14 tournament next month.

The Spring Student Art Show is now open at the Fine Arts Gallery, on display until May 1.

The dates for auditions for the 31st Summer Children's Theatre Festival have been changed to May 4 and 5, with callbacks on May 6.

At the end of Dr. Albrecht's report, Chair Nash asked that ACC Board recognize Taylor May for being named the *American Association of Sleep Technologists* new technologist of the year this month.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

ACC Foundation – Annual Report

Dr. Jim Crumm, Vice President of the ACC Foundation Inc. Dr. Crumm reported that the Foundation has had a very good year. They awarded more than \$90,000 in scholarships in Alvin, Manvel and Assets graduating seniors and to Alvin Community College students. This is the third year they offered the Innovative Initiative Grants to support to student success and help create a positive campus environment. The fifteenth annual Christmas Gala raised more than \$37,000, which was used for student scholarships, staff development, and other College programs. The summer concert series from last summer help fund scholarships for the Communications Department. The Foundation continues to fund awards for three ACC faculty and staff for their dedicated service to the College. The first loop of solar lights for the jogging track were installed last year. This coming year the Foundation will work to raise money to install more lights around the jogging track. The Foundation's success is due to its hard working Board of Directors, its strong desire to assist students with their education, and they have a great financial advisor who helps them get the best returns on their investment.

Scott Bolton, the Foundation's financial advisor, spoke to the Board via Skype. He reported their portfolio did very well. He said they have averaged over 6% on a three-year basis. On a one-year basis they have only averaged 5% due, in part, because of the heavy weighting in fixed income and their international holdings. He said that the Financial Committee has done a good job of monitoring some of the mutual funds. The Foundation has done its best to keep to their target and limit their risk.

Dr. Crumm spoke about the scholarships that are to be awarded soon. He said they are particularly proud of their Opportunity Scholarships, which have been increased in number, in the amount, and have been increased from one-year to two-years. He added that next week they would be awarding the Excellence Awards and the Grants recipients. This summer they will hold their fifth yearly concert series, Alvin Live. The sixteenth annual Foundation Gala will have changes in time, location and theme. This fall more information will be available.

Chair Nash thanked Dr. Crumm and the Foundation for hard work and the tremendous contribution they make to this College.

Strategic Plan Update – Dr. Albrecht

Dr. Albrecht reported that Dr. Nicki Harrington and Mary Ann Bazile, from the Collaborative Brain Trust, were here again in April to meet with various community groups, including the Alvin Chamber, Pearland Chamber, Economic Development from Alvin and Pearland, as well as the Strategic Planning Steering Committee and other on campus groups. This is the Discovery Phase with a lot of data collection and perceptions of the College from internal and external stakeholders. Dr. Harrington and Mary Ann Bazile will be back again on May 6, 7 and 8. They will be working particularly with the Board on May 8 regarding the Mission and Vision Statements. On May 6 they will be working with the Steering Committee to hone in on the four, five or six breakthrough strategic goals. The Cabinet will meet with them on May 7 to examine that work. The plan is to present the strategic goals at the May Board meeting for the Board's approval before going any further. An exhaustive survey has been sent to the Board to complete to help in preparation for the May Board meeting.

Restatement of Money Purchase Plan for Part-time Employees Retirement

Chair Nash asked Dean Stager to explain this item. Mr. Stager said this is the part time retirement for our part time employees. It takes the place of Social Security. He said we have to do this restatement very six years just to account for all the changes that have occurred in the law with the IRS. By updating

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the agreement, it keeps ACC in compliance with IRS, so we can continue to pay into this money purchase plan as opposed to being forced into paying Social Security. We are guided by the company that oversees this, which is Merlkey, Newman & McLaws, Inc.

Motion by Mr. Pyburn that the Board of Regents approves the restatement of the community college money purchase plan as presented. Seconded by Ms. Sanchez. Motion carried unanimously.

Annual College Grant/Contract Proposals

Dean Stager said this is the list of all our active grants to be approved so the auditors know that all these grants have been noted by the Board.

Motion by Ms. Droege that the Board of Regents approves the annual College grant/contracts. Seconded by Ms. Sanchez. Motion carried unanimously.

Current and Future Grants Update

Dr. Albrecht stated that this item is just for information and does not require any action. The first two pages are information about grants we already have. The pages are ones we are expecting to apply for.

Data Reports

Dr. Albrecht said this data report is the *Number of Awards, Certificates, Core Completers and Filed of Study Completers Report*. It shows a comparison of FY 2000, FY 2013, and FY 2014. She added that it shows the number of students in various ethnicities who have earned degrees and certificates. The total numbers of graduates has increased over the years. It also has a breakdown by locations, and a map showing where out-of-district students are coming from. There is no action on this item as it is just information.

Resale of Trust Properties

Action Item:

1. Account #6398-0132-000, Brazoria County tax suit #65409

Motion by Mr. Pyburn that the Board of Regents approves the above account for resale of trust properties. Seconded by Mr. Ercums.

VOTING: YES: Regents Barrow, Droege, Ercums, Knape, Nash, Pyburn, Sanchez, Swindwell
NO: Regent DeWitt

Motion passed.

Financial Report Ending March 2015

Motion by Mr. Ercums that the Board of Regents approves the Financial Report ending March 2015. Seconded by Mr. Pyburn. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned.

Karlis Ercums III, Secretary

L.H. "Pete" Nash, Chair