

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF APRIL 27, 2017
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 27th day of April, 2017 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Jim Simpson	Alvin Community College
Karen Edwards	Alvin Community College
John Bethscheider	Alvin Community College
John Matula	Alvin Community College
Linda Austin	Alvin Community College
Nadia Nazarenko	Alvin Community College

Akilah Martin	Ike Hamrick	Patrick Sanger
Amanda Smithson	Jeannette Stuksa	Pete Nash
Brian Berger	Jeff Gambrell	Randi Faust
Debbi Fontenot	John Tompkins	Rebecca McAlister
Debbie Kraft	Keith Vyvial	Rhonda Hull
Dwight Rhodes	Kelly Klimpt	Sarah Langlois
Elisha Gambrell	Kennon Henry	Stacy Ebert
Gabriel Gutierrez	Kyle Marasckin	Stephanie Havemann
George Tacquard	Laurel Joseph	Tammy Giffrow
Gwendolyn Burgess	Monica Silvas	Terry Sawma
Holly Williams	Neisha Pander	

1. Call to Order

Due to a student hearing, the meeting was called to order by Chair Pyburn at 5:10 p.m. There are separate meeting notes of the hearing which concluded at 6:33 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

The Executive Session ended at 7:02 p.m.

3. Call to Order

The meeting was called back to order by Chair Pyburn at 7:14 p.m.

- **Pledge**
- **Invocation**

Invocation by Ms. Bel Sanchez.

Board Regents Comments/Chairman Report

Chair Pyburn asked the Regents for any comments.

Mrs. Sanchez attended the Art Students showcase and saw the great things happening in our Fine Arts Departments. Mrs. Knape congratulated the award recipients from the President's Tea. Mr. Tacquard attended the Phi Theta Induction and commented about the number of inductees and the great leadership skills these students displayed. Mrs. Droege congratulated all the Foundation Scholarship recipients and talked about the Kendra Scott Foundation fundraiser. Mr. Swindell stated he was glad to be back.

Recognitions included:

- Dual Credit Program – Director of College and Career Pathways, Mrs. Akilah Martin and Dual Credit Advisors - Ms. Gwendolyn Burgess, Ms. Monica Silvas, Mrs. Christina Maartens and Mr. Deidrick Smith
- President's Award – Gabe Guterrez
- Phi Theta Kappa - Mr. Keith Vyvial, Mr. Brian Berger Ms. Rebecca McAlister, Ms. Neisha Pander and Ms. Alicia Gambrell

Approval of Minutes

Chairman Pyburn said that if there were no corrections or additions to the minutes of the Board Workshop of March 22, 2018 and the Regular Board meeting of March 23, 2017, he would entertain a motion to approve. A motion to approve the minutes was made by Mrs. Knape. Seconded by Mrs. Sanchez. Voted for: Mrs. Sanchez, Mrs. Knape, Mr. Tacquard, Chairman Pyburn, Mr. DeWitt, Dr. Hertenberger, and Mrs. Droege. Abstained: Mr. Swindell. Motion passed 7-1.

Note: Regent Roger Stuksa arrived at 7:38 p.m.

Student Report – Phi Theta Kappa

Ms. Rebecca McAlister, President, Phi Theta Kappa reported that Phi Theta hosted a Luao dance for ARC of the Gulf Coast which demonstrated three of the four hallmarks – Fellowship, Leadership and Service. Ms. Alicia Gambrel talked about the fourth hallmark – Scholarships. She lead the Honors in Action which works with the community and the college to bring awareness to different topics and this year's topic was vaping verses cigarettes. They presented the paper at the Regional Conference in Corpus Christi. The next topic will be on Veterans who suffer from PTSD and their service animals. Ms. Neisha Pander spoke about other awards which included the Award of Merit and Across the Curriculum. She received the Cutting Edge award and honorable mention for participating in Honors in Action.

President's Report

Dr. Albrecht shared the following comments:

Registration for the Fall 2017 fall semester is now open and classes begin August 21! Summer registration is open as well. Classes for summer will begin on June 5.

Students were recognized for their academic achievement and their services during the Award Day ceremony on Monday and the Presidents Tea yesterday.

Faculty and staff were also awarded grants and excellence awards from the Foundation during the Presidents Tea on Wednesday. Several innovative initiative grants were awarded to new programs at the college including a literary journal, Boxing bags for the fitness center, a police bike patrol, a STEM family night and many more. The Foundation Excellence Awards were also handed out to Fiscal Affairs Assistant Director Laurel Joseph, Biology instructor and Dean of Arts and Sciences John Matula and Administrative Assistant Juanita Marasckin.

As we approach the end of the spring semester, I want to share that ACC Foundation issued \$106,313 in grants, scholarships and awards this year. All of this is due to the donors and sponsors with the Foundation that helps the college achieve its goals as an institute of higher learning.

Our Associate Degree Nursing program will host its Pinning ceremony for the 50th graduating class on May 10 in the ACC Gym. The program is inviting all ACC Nursing graduates to attend the ceremony to celebrate this milestone.

Career Services hosted its annual Career Readiness Week on April 10-13. The week included seminars on resume writing, online reputation, interview skills as well as a Fashion Show to demonstrate proper attire for interviews.

April is Sexual Assault Awareness month. You may have noticed around campus various signs and posters trying to raise awareness about sexual assault along with ways to prevent dating violence. The event is sponsored by the Student Activities Department.

Country legend Radney Foster will return to the Alvin Live Summer Concert Series on June 8 for the series' first concert. Classic rock group Pee Wee Bowen and Country star Jason Boland will perform at this year's series.

Local high school students had an opportunity to learn more about the programs and degrees available at ACC during the Amazing Race to College on March 30. More than 450 students participated in the event from Alvin, Manvel and Texas City high schools. The event was coordinated by the Marketing Department staff members.

May is our busiest time of year as we have several graduation ceremonies. Along with the ADN pinning, we are having another ceremony for the Vocational Nursing program on May 11. We will have two Commencement ceremonies on May 13 at 10 a.m. and 1:30 p.m. in the Gym. The CEWD and GED program will have its commencement on May 23 and the Law Enforcement Academy will have its Commencement on May 24.

Recognition

Chairman Mike Pyburn recognized Dr. Albrecht for her service to the American Association of Community Colleges and National Council Workforce Education. He stated that, "one of the highest marks for professional excellence is ascending among your peers to become a leader. Since the time she's arrived at ACC President Dr. Christal M. Albrecht has served as board member of the American Association of Community Colleges, advocating the benefits of higher education and furthering the mission of our country's community colleges."

He went on to say that this week at the National Convention Dr. Albrecht was recognized for her three year term with a beautiful award. Dr. Walter Bumphus, President and CEO said, “Dr. Christal Albrecht’s service as a board member has provided AACC with a steadfast commitment to advancing the community college sector at the national level. I am grateful to her for her contributions to AACC and congratulate her on her continued leadership on the important workforce development issues that are critical to the success of America’s workforce.”

This year, Dr. Albrecht has also served as President for the National Council of Workforce Education. The organization works to advance the role of two-year colleges in workforce education and economic development. When she was first elected to the position, NCWE’s national director stated that Dr. Albrecht brings a wealth of knowledge to the role. The director had this to say, “I believe Dr. Albrecht’s experience combined with her range of involvement with NCWE will be invaluable.”

Chairman Pyburn lastly stated that serving in these leadership positions not only benefits our nation’s community colleges but it is also a testament to the high caliber leadership we have in place at ACC.

Contract Recommendations

The motion to approve the annual contracts for 2017-18 for professional staff and faculty and was made by Mrs. Sanchez. Seconded by Mrs. Droege. Motion passed unanimously.

Solicitation for Auditor

Mr. Karl Stager presented information regarding the search for an auditor that included six responses that were evaluated by a team consisting of Administration and the Business Office, who then determined that the proposal submitted by Belt Harris and Pachacek provided the best all-around value for the college. Mr. DeWitt asked if we had a policy regarding how many years they can serve as our auditor. Chairman Pyburn stated that he would like to see a limit on the number of years an auditor can be retained. Ms. Langlois stated that our Board Policy includes auditor information and according to her interpretation of policy, the requirement is to conduct a RFQ every 6 years but no limit on the number of years one auditor may serve. Mrs. Knape made the motion to approve a contract with Belt Harris and Pachacek for the annual financial auditing services. Seconded by Mr. Stuksa. Vote for: Mr. Stuksa, Mrs. Sanchez, Mrs. Knape, Mr. Tacquard, Dr. Hertenberger, Mrs. Droege, and Mr. Swindell. Vote against: Chairman Pyburn and Mr. DeWitt. Motion passed.

Federal, State and Private Grants Awarded In 2016-17 and Projected for 2017-18

Mr. Gayland Capps gave the annual update on the grants awarded for 2016-17 and the proposed grants for 2017-18. This presentation was for information only.

Central Plant Chill Water Update

Mr. Patrick Gebhart presented the information on the chillers around campus. This included the installation of Chiller #1 which will occur in mid-May and the condition of Chiller #2 which is currently down. Discussion included Mr. Stuksa inquiring about consideration of the re-tubing of Chiller #2, Mr. Tacquard made the statement that sourcing and obtaining a reasonable cost for the re-tubing could be an issue. Mrs. Sanchez inquired about any warranty that could be available. This presentation was for information only.

Strategic Plan Update

Mr. Jim Simpson gave an update on the Strategic Plan which included the status of goal attainment according to the timeline. Regent DeWitt commented on rescinding Goal 2 that pertains to the west side campus and asked if it could be put on the agenda to revise that particular goal. Dr. Albrecht reminded the Regents that the Strategic Plan is comprised of goals to be completed over 5 years and that the plan was

intended to provide strategic direction to the administration. Chairman Pyburn stated that Dr. Albrecht has fulfilled this goal in going out for the Bond Issue proposal of May 2016 while the bond failed, Chairman stated that the spirit of the goal is to serve the west side and that has happened with the agreement with Shadow Creek High School to offer classes in the Fall 2017 semester. He also stated that he is not in favor of changing or modifying the Strategic Plan. This presentation was for information only.

Vice President of Instruction Report – SACSCOC and Other Updates

Dr. Cynthia Griffith reported on the SACSCOC five year interim report. She outlined the four areas that SACSCOC requires additional information from the college. The report is due to SACSCOC by September 15, 2017. She also gave a comprehensive report on changes, enrollments, sections, committees, ACC Pathways, success rates and ongoing plans in the instruction area along with accolades to faculty and staff who have worked diligently to make these things happen. This report was for information only.

Revision to Board Policy DMB (LOCAL)

The motion was made by Mr. Swindell to approve that revisions be made to Board Policy DMB (LOCAL) to make it consistent with the faculty tenure contract. Seconded by Mrs. Droege. Motion passed unanimously.

Consideration of Convening a Facilities Advisement Community Team

The Board has held four workshops over the past month to review the ACC's Facilities Master plan. The Regents discussed priorities for campus improvements along with convening a team that would be comprised of ACC tax payers, some of which would be recommended by the Regents to serve, who would review the Facilities Master Plan and make recommendations to the Board for future campus improvements. The motion was made by Mrs. Sanchez to approve that Dr. Albrecht convene the Facilities Advisement Community Team to consider future improvements to the college. Seconded by Mr. Stuksa. Motion passed unanimously.

Financial Report Ending March 2017

The motion was made by Mr. Tacquard to approve the financial report ending March 2017 and the audited financial statements. Seconded by Mrs. Knape. Motion passed unanimously. Other discussion included the timing

Adjournment

There being no further business before the Board, the meeting was adjourned at 9:02 p.m.

Jody Droege, Secretary

Mike Pyburn, Chair