

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF JULY 30, 2015
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 30th day of July, 2015 at 6:00 p.m., with the following members, administrative personnel, and guests present:

James B. DeWitt	Vice-Chair
Cheryl Knape	Regent
Mike Pyburn	Regent
'Bel Sanchez	Regent
Doyle Swindell	Regent
Christal M. Albrecht	President, Alvin Community College
John Bethscheider	Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Deborah Kraft	Alvin Community College
Patrick Sanger	Alvin Community College

Kyle Marasckin	Mickie Kincaide	Debbie Fontenot	Curtis Crabtree
Tammy Giffrow	Laurel Joseph	Curtis Crabtree	Lloyd Bishop
Marylu Parvis	John Tompkins	Karen Edwards	Dick Tyson
Dwight Rhodes	Ike Hamrick	Carlos Orellano	C. Benoit
	Jennifer Hopkins		

1. Call to Order

The meeting was called to order by Mr. DeWitt at 6:00 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

The Board immediately went into Executive Session.

- **Executive Session:** *Section 551.072 - For the purpose of deliberating the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.*
Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

The Executive Session ended at 6:55 p.m.

3. Call Back to Order

Mr. DeWitt called the meeting back to order at 7:00 p.m.

- **Pledge**
- **Invocation**
Invocation by Mr. Pyburn.

- **Board Chairman Report/Comments**

1. Approval of Minutes
 - A. Minutes of Regular Board Meeting of June 25, 2015.

Approval of Minutes

Motion by Mr. Pyburn that the Board of Regents approves the minutes of the regular meeting of June 25, 2015. Seconded by Mr. Swindell. Motion passed unanimously.

PRESIDENT'S REPORT

The total summer enrollment which includes all semesters is 3,061 with a total of 374,728 contact hours. This compares to last year where we had 3,049 enrolled with 383,456 contact hours.

Fall registration is ongoing and continues through August 12. Classes will start on August 24.

Our fall convocation and workshop will begin on August 19. There will also be many professional development sessions available to our faculty and staff on August 20-21.

Approximately 20 students who are children of ACC staff members got a chance to learn about what goes on at the campus during Bring Your Child to Work Day on Tuesday. The students toured many departments including Communications, DCVS, Art, Dental Assisting and more.

We will have a Retirement reception on August 20 from 2 pm – 4 pm in the Nolan Ryan Center for our large group of retirees. We hope you will be able to join us in thanking each of them for their service.

Our recent paramedic graduates posted a 91 percent pass rating on their licensure exam. Ten out of the 11 students who took the exam for the first time this past month are now licensed to serve as medics.

Honors student Bertrand Ebang was recently named first place winner of the Gulf Coast Intercollegiate Symposium competition for his work on Sickle Cell Anemia. Ebang, a native of Bordeaux, France, conducted research centered on diagnosis and treatment of Sickle Cell Anemia using ultrasound technology.

Our Polysomnography students recently became the teacher as they taught local physicians how to conduct sleep studies during a workshop on July 9. Students showed the physicians how to use the equipment, software and procedures for the sleep studies.

Several of our Upward Bound students and alumni were recognized during an awards dinner last week. Upward Bound student Shawn Keene was also recognized in a recent article in the Alvin Sun for his participation in the Congress of Future Science and Technology Leaders, which was comprised of delegates selected by former astronaut Buzz Aldrin.

Country legend Radney Foster performed at the Alvin Live Summer Concert Series on July 9. The Pee Wee Bowen Band will close out the series on August 13 at 7 p.m. in the K-219 studio.

The Foundation received a \$5,000 grant from Texas New Mexico Power's inaugural Power Grant program. The grant will fund \$500 scholarships for 10 students with financial needs to complete workforce training and begin job interviews in their chosen industries.

The baseball team is now seeking sponsors from the community by offering billboard space along the Phillips Field fence. Businesses and organizations can post a four-foot by eight-foot sign on the fence for \$750 a year. The deadline to purchase a sign sponsorship is August 15.

ACC Assistant to the President and Executive Director of Development Wendy Del Bello recently completed the Pearland Chamber of Commerce Leadership Institute. She was recognized during a recent ceremony by the Chamber.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Dick Tyson reported to the Board that after the last meeting, probably thanks to Doyle, the City Council voted to honor Mr. Roberson and the other mayors of Alvin with pictures and the history of Alvin and their mayors. He said this was very much appreciated and the Museum is interested scanning this information. He added that there is one son who is very appreciative.

Mr. Tyson said that he had a concern about where the college is going. He said that what he has heard when he has come up here this year is how we have to rethink everything, hire a bunch of executives because the ones we have evidently are not doing their job. We've got to do rebranding, renaming, relocating. He said he wasn't sure that the community is ready to support that. He said we have a very good campus with very good procedures. Mr. Tyson said when we take the Board in executive session more in the year and a half we've been meeting more than in ten years, then there's something that's changed. This Board has always been out in the open, always discussed their items in public, and we've had very few executive sessions over the years. Hopefully, the Board will not rush to judgment and consider what your actions are, because Mr. Tyson was not impressed with what he has seen. He said he wished the Board would take a good look at what they are doing, slow down and take the community with them. He said he was not ready to vote for something where people put their name on a new school until they get this one in shape.

Mr. DeWitt thanked Mr. Tyson for his comments. He introduced Mr. Benoit.

Mr. Carol Benoit said to the Board don't waste any more of his tax money. He said to people who do not understand what it is to 76 years old and still paying taxes and the response is not any good. He said he retired in 2002, and don't expect anything but betterment out of my countrymen and it's not coming out right. A program that we have here and could be done without raising any taxes. He gets the drift that his taxes are going to go up. Mr. Benoit said he wanted to be sure that College Board fills that Science Building up because the government says if we don't do nanotechnology, they will. We're in a position now where they can come buy that college building.

Strategic Plan Update

Dr. Albrecht reported that the Strategic Planning process is continuing through summer. The Committee met last week and is beginning to work on the Institutional Objectives or the level two components underneath the six major breakthrough strategic goals that the Board approved at the May 28 meeting. We will have another visit from Nikki Harrington in October. The Committee will meet again in September to do more work to get ready for the October meeting. There will be a workshop with the Board in November to go over the Strategic Plan before it is brought back to the Board during the November Board meeting.

Data Reports

Dr. Albrecht said that the Data Report for this month was the *ACC Fact Book for 2013-2015* which was included in the agenda packet. This information is compiled every year by Patrick Sanger.

Personnel Action: Vice President of Instructions – Dr. Cynthia Griffith

Personnel Action: Vice President of Student Services – Ms. Marilyn Dement

Personnel Action: Dean of Technical Programs – Dr. Linda Austin

Replacement Personnel: Dean/Executive Director of Continuing Education and Workforce Development – Mr. James Simpson

Personnel Action: Director of Retention and Student Success – Ms. Holly Williams

Replacement Personnel: Executive Administrative Assistant, President's Office – Ms. Tammy Giffrow

Replacement Personnel: Instructor, Court Reporting – Ms. Sheila Skidmore

Replacement Personnel: Instructor, Associate Degree Nursing – Dr. Catina West

Replacement Personnel: Instructor, Associate Degree Nursing – Dr. MeKonnen Birru

Replacement Personnel: Instructor, Chemistry – Mr. Brian Berger

Replacement Personnel: Instructor, Office Administration – Dr. Andrea Busch

Personnel Action: Instructor, Process Technology – Mr. Kenneth Robinson

Motion by Mr. Pyburn that the Board of Regents approves items five through sixteen - all the personnel action items listed in the agenda. Seconded by Mr. Swindell. Motion passed unanimously.

Fiscal Analysis and College Maintenance and Operations budget 2015-2016 (Proposed)

Motion by Mr. Pyburn:

“That the College Board approves a 2015-2016 Budget for Alvin Community College in the amount of \$28,156,575 including data in the Fiscal Analysis Booklet and agenda.”

Seconded by Ms. Knape.

Mr. Pyburn commented the changes from the last meeting were minimal. Karl Stager handed out copies with the changes highlighted in yellow. He added that there was no increase the total, the changes were all within the budget for corrections needed on a few line items.

VOTING: YES: Regents DeWitt, Knape, Pyburn, Sanchez, Swindell

ABSENT: Regents Barrow, Ercums, Droege, Nash

Motion passed unanimously.

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Mr. Pyburn also motioned “that the Board of Regents authorizes the Proposed Budget expenditures necessary for the start of the Fall Semester.” Seconded by Ms. Knape. Motion passed unanimously.

Proposal to Transfer Unrestricted Fund Balance to Institutional Reserve

Motion by Ms. Sanchez that the College Board authorizes the transfer of the Unrestricted Fund Balance to the Institutional Reserve. Seconded by Ms. Knape.

Karl Stager explained the figures on the report showing all the fund balances of the college. The yellow line is the balance in the Unrestricted Fund Balance. He said it is proposed to move that balance down one line to the Institutional Reserve. He added that this is for 2013-2014, which had an audited net profit for that year of \$378,059.11. Combining the beginning Fund Balance \$140,000 deficit, then there is the \$237,976, Fund 11. Take that and combine it with the Institutional Reserve, also Fund 11, for about \$2.5 million.

Motion passed unanimously.

Resale of Trust Property

Action Item:

1. Account #0619-0020-000, Brazoria County suit #88T5162

Motion by Mr. DeWitt to reject the resale of this trust property. Seconded by Mr. Pyburn.

Discussion of the property followed.

VOTING: YES: Regent DeWitt
NO: Regents Knape, Pyburn, Sanchez, Swindell

Motion failed.

Motion by Mr. Pyburn to approve the resale of this trust property. Seconded by Ms. Sanchez.

VOTING: YES: Regents Knape, Pyburn, Sanchez, Swindell
NO: Regent DeWitt

Motion passed.

Financial Report Ending June 2015

Motion by Mr. Swindell that the Board of Regents approves the Financial Report ending June 2015. Seconded by Mr. Pyburn. Motion passed unanimously.

President Albrecht informed the Board that we did not receive our tax figures from Ro'vin Garrett at Brazoria County in time to consider tax rate tonight. So, we will need to set another Board meeting date. She recommended it be set for the next Thursday, August 6, 2015, at the Nolan Ryan Center at 7:00 p.m. to consider the tax rate.

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Adjournment

There being no further business before the Board, the meeting was adjourned.

Karlis Ercums III, Secretary

James B. DeWitt, Vice Chair