

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF AUGUST 27, 2015  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 27<sup>th</sup> day of August, 2015 at 6:00 p.m., with the following members, administrative personnel, and guests present:

L.H. "Pete" Nash	Chairman
James B. DeWitt	Vice-Chair
Karlis Ercums III	Secretary
Mac Barrow	Regent
Jody Droege	Regent
Cheryl Knape	Regent
Mike Pyburn	Regent
'Bel Sanchez	Regent
Doyle Swindell	Regent
Christal M. Albrecht	President, Alvin Community College
John Bethscheider	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Drew Nelson	Alvin Community College
Karl Stager	Alvin Community College
Deborah Kraft	Alvin Community College
Patrick Sanger	Alvin Community College

Kyle Marasckin	Debbie Fontenot	Suzanne Jerabeck	Terry Sawma
Tammy Giffrow	John Tompkins	Gayland Capps	Dick Tyson
Marylu Parvis	Jennifer Hopkins	Rhonda Myers	Lloyd Bishop
Dwight Rhodes	Amanda Smithson	Tim Seiter	Michael Villarreal
Laurel Joseph	Stacy Chambless	Marina Soliz	Monica Villarreal
Ike Hamrick	Mark Putnam	Larry Griffith	

**1. Call to Order**

The meeting was called to order by Mr. Nash at 6:00 p.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

The Board immediately went into Executive Session.

- **Executive Session:** *Section 551.072 - For the purpose of deliberating the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.*  
*Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.*

The Executive Session ended at 7:00 p.m.

### **3. Call Back to Order**

Mr. Nash called the meeting back to order at 7:10 p.m.

- **Pledge**
- **Invocation**  
Invocation by Mrs. Sanchez.

### **Approval of Minutes**

The Board of Regents unanimously approved the minutes of the regular meeting of July 23, 2015 as presented.

### **PRESIDENT'S REPORT**

Dr. Albrecht shared the following comments:

Our Registrar, Irene Robinson has been elected by the membership of the Texas Associate of Collegiate Registrar's and Admissions Officers to be the organization's President-Elect.

Our Director of Institutional Research, Patrick Sanger, was elected as president of the Gulf Coast Association of Institutional Researchers.

Our new Director of Retention, Holly Williams, is currently serving as the co-chair of the Two-Year Network for the Association for Orientation, Transition, and Retention in Higher Education.

The ACC Observatory is having an open event on Friday from 7:30 p.m. to about 10:00 p.m. The event is open to the public.

Faculty and staff members also started off the semester with the Fall convocation on August 19. They were introduced to our new Vice Presidents, Human Resources Director and received presentations on President Goals, Strategic Plan, Budget, the progress of the Master Facilities Plan, retention and the Success Center.

Employees were recognized for their many years of service during the Staff Luncheon on August 19 including Don Childs, who has worked 45 years at the college. Staff members were also honored for working 40, 35, 30, 25, 20, 15 and 10 years of service.

The website Payscale recently ranked ACC among the top five community colleges in the nation for the best salaries among graduates. According to the site, the average ACC graduate at the mid-level of their career earns \$68,400, which is the highest amount in Texas. Payscale.com is a private company that collects employee and employer survey information regarding salary scales for a specific region.

The Community College Petrochemical Initiative awarded scholarships to 43 students, including four at Alvin Community College, during an awards dinner on August 13 here in the Nolan Ryan Center. Recipients from Alvin Community College included Joshua Huerta, Matthew Mitchell and Shemi Oguntoye, who each received \$1,500. ACC student Robert Robinson received \$2,000.

ACC DCVS student Saydi Wollney received a \$2,500 scholarship from the Society of Diagnostic Medical Sonography (SDMS) Foundation. Saydi is in her second year at ACC and is also a Student Ambassador.

Approximately 30 new ACC students got their first taste of college life during Dolphin Camp on August 5 and 6. Programs like Dolphin camp are important because they increase student retention and ensure student success in college. The camp is partially funded by a \$1,000 grant from the ACC Foundation's Innovative Initiative Grant program.

The ACC Foundation closed out their summer concert series with the Pee Wee Bowen on August 13. The summer series raised over \$13,000 for ACC Communications student scholarships and equipment.

### **Citizen Inquiries**

*Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.*

Dick Tyson reported to the Board that he has concerns regarding the taxes in the Alvin area going up and the tax break that is given to certain industries on the bayou. He asked if someone could explain why a group from Angleton got a tax break, or if they got a tax break, and what was the cost to our students and college.

Mr. Tyson stated that he noticed that there has been a lawsuit filed in Austin and he may try to bring it into this college district. He said that we need to pay attention because the tax situation has gotten completely out of hand in that who pays has shifted from the industry and business to the residents.

Mr. Ercums explained that the company in question did not get a tax break due to the fact that nothing has been built at this point in time. Since nothing was built, there has been no tax break.

Mr. Tyson commented that made him feel better about the situation.

Mr. Tyson also had comments and questions regarding the ACC Foundation. Mr. Ercums stated that the Board and the Foundation are separate entities and that Mr. Tyson will need to speak with the Foundation directly.

### **Strategic Plan Update**

Dr. Albrecht reported that the Strategic Planning Committee will meet formally with our consultant on October 6-7 to work to develop the level two breakthrough goals. Nikki Harrington will be here for the Board Workshop on November 2 to discuss the Strategic Plan level two goals that will be developed by then.

### **Data Reports**

Dr. Albrecht said that the Data Report for this month included the preliminary uncertified Fall 2015 enrollment numbers. As compared to the same time frame for Fall 2014, the numbers are 4,964 for Fall 2014 and 5,144 for Fall 2015, approximately a four percent increase in students. However, the contact hours have decreased from 889,264 Fall 2015 from 897,440 Fall 2014. This decline is due in part to the mandated reduction of credit hours for all programs to sixty (60). We will continue to add students for our Fall semester through the newly added twelve week term along with the eight week term that begins in October.

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### **Personnel Updates**

**Replacement Personnel: Government Instructor:** Mr. William Clay McFaden

**Replacement Personnel: Biology Instructor:** Ms. Heather Lewis

**Replacement Personnel: Economics Instructor:** Mr. Frank Jacobson

**Replacement Personnel: Director, Learning Lab and Academic Foundations:** Ms. Patricia Konovalov

**Replacement Personnel: Director of Assessment:** Ms. Nancy Melenric

**Replacement Personnel: Speech Instructor:** Ms. Elizabeth Rose Teller

**Replacement Personnel: Foreign Language Instructor:** Amy Terbrock

Motion by Mr. Pyburn that the Board of Regents approves items five through eleven which include all the personnel action items listed above. Seconded by Mrs. Knape. Motion passed unanimously.

#### **Selection of New Credit Card Processor**

Motion by Mr. Ercums to implement the processing of credit card fees through Heartland Bank. Seconded by Mrs. Sanchez. Motion passed unanimously.

#### **Investment Policy for August 2015**

Motion by Mr. Ercums to accept the Investment Policy along with the addition of the providers Amoco Federal Credit Union and Chocolate Bayou Federal Credit Union. Seconded by Mr. Swindell. Motion passed unanimously.

#### **President's Contract Extension and 2015-2016 Salary**

Motion by Mrs. Droege that Dr. Albrecht's contract be extended through August 31, 2018, along with a two percent increase consistent with the raise granted to all full time employees. Seconded by Mr. Pyburn. Motion passed unanimously.

#### **Site-Based Workplace Literacy Project Grant**

Motion by Mrs. Sanchez that we accept the Site Based Workplace Literacy Project Grant for use with employees with limited English skills. Seconded by Mrs. Droege. Motion passed unanimously.

#### **Consideration of Proposed Tax Rate for Maintenance & Operations Budget and Bond Debt Service**

Motion made by Mr. DeWitt to adopt the tax rate of \$.204009 for 2015-16. This is the same tax rate as the 2014-15 year. Seconded by Mrs. Sanchez. Motion passed unanimously.

Mr. Barrow expressed concern about a "creep" in our budget and suggested that we watch our cost ratio of teachers to non-teachers and that we take a look at this in the coming years. Our taxes and budget have increased, and cost is going to the tax payer and student since the state's portion is going down. We don't want the public to begin to complain about the tax rate. ~~Alvin Community College has the most cost effective and quality education along with a good reputation and would like to see it continue.~~ **The college should strive for the lowest cost, best teaching performance, best at getting jobs for students and the best at preparing students to transfer. ACC used to have that reputation and should work to achieve it again, especially on the academic side.**

#### **Resale of Trust Property**

Action Item:

Account #1235-0031-000, Brazoria County suit #21073\*T02

Discussion of the property followed.

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Motion by Mr. DeWitt to reject the resale of this trust property. Seconded by Mr. Pyburn. Motion passed unanimously.

#### **Financial Report Ending July 2015**

Motion by Mr. Pyburn that the Board of Regents approves the Financial Report ending July 2015. Seconded by Mr. Nash. Motion passed unanimously.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 7:55 p.m.

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**Karlis Ercums III, Secretary**

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**L.H. "Pete" Nash, Chair**