

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF SEPTEMBER 24, 2015
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 24th day of September, 2015 at 6:00 p.m., with the following members, administrative personnel, and guests present:

L.H. "Pete" Nash	Chairman
James B. DeWitt	Vice-Chair
Karlis Ercums III	Secretary
Mac Barrow	Regent
Jody Droege	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Doyle Swindell	Regent
Christal M. Albrecht	President, Alvin Community College
Linda Austin	Alvin Community College
John Bethscheider	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Drew Nelson	Alvin Community College
Jim Simpson	Alvin Community College
Karl Stager	Alvin Community College
Deborah Kraft	Alvin Community College
Patrick Sanger	Alvin Community College
Holly Williams	Alvin Community College

Kyle Marasckin	Debbie Fontenot	Suzanne Jerabeck
Rhonda Hull	John Tompkins	Tammie Lansford
NanC Crawford	Jennifer Hopkins	Carols Orellana
Dwight Rhodes	Amanda Smithson	Tim Seiter
Laurel Joseph	Stacy Chambless	Marina Soliz
Ike Hamrick	Jeff Cernoch	Terry Sawma

1. Call to Order

The meeting was called to order by Mr. Nash at 6:00 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

The Board immediately went into Executive Session.

- **Executive Session:** *Section 551.072 - For the purpose of deliberating the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.*
Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

The Executive Session ended at 7:00 p.m.

3. Call Back to Order

Mr. Nash called the meeting back to order at 7:10 p.m.

- **Pledge**
- **Invocation**
Invocation by Mr. Karlis Ercums III.

Approval of Minutes

The Board of Regents unanimously approved the minutes of the regular meeting of August 27, 2015 and the minutes of the special called meeting of September 8, 2015 as presented.

Student's Report

SGA members Tim Seiter and Marina Soliz gave an update of activities including: attending the Student Leadership Institute, celebrated Constitution Day and hosting a 3 on 3 Basketball tourney. On September 17, SGA set up a table for feedback, suggestions and experiences at ACC. Many positive comments were received along with suggestions for more intermural sports and equipment in the student center. ACC will host the annual Student Leadership Conference on October 3 with "Be Your Own Superhero" as the theme. October 24th will mark the 40th anniversary of the Fall Festival and are excited to continue the tradition of a safe and fun experience for the community.

President's Report

Dr. Albrecht shared the following comments:

WalletHub.com recently ranked ACC as the 24th among 670 colleges in the United States based on data collected from the University of Texas. The data included tuition cost, career outcome, classroom experience, student to faculty ratio, student loan data and education outcomes. ACC was the number 1 ranked college in the state of Texas!

This week the Executive Leadership Team participated in the American Association of Community Colleges High Performance Team Training funded by the Lumina Foundation. The 4 day conference allowed our team to develop a better understanding of work preferences, how to deploy each member to achieve success, as well as pick up useful strategies to advance change management on our campus. Our team had Dr. Martha Ellis as a coach. Dr. Ellis has 28 years of experience in community colleges and is currently serving as the interim Executive Director of the Texas Association of Community Colleges.

The college will host the 40th Annual Fall Festival on October 24 from 5 p.m. to 9 p.m. here on campus. This family event includes food, games, a costume contest and more. It is free and open to the public. Several thousand people attend every year.

Fans of KACC 89.7 FM can now listen to their favorite rock station from their phone with the new mobile app. The app is available for Apple iOS and Android phones and will stream live broadcast of the station including classic rock music, live events and local sports.

ACC will host a viewing of an upcoming lunar eclipse on Sunday, September 27 at the college observatory. There will be six to eight telescopes set up around the observatory for stargazers to get a glimpse of the moon from 7 p.m. to 10:30 p.m.

The Foundation will lay out the red carpet for *An Evening of Elegance* during the 16th Annual Gala on November 20. The event benefits ACC student scholarships. The gala will be held this year at the Knights of Columbus Hall in Manvel.

Students and staff members registered to vote for the upcoming November elections during a registration drive on September 17.

The ACC Drama Department will begin performances of *Sara Getting Married* on October 10 and continue on the weekends through October 17. Performances begin at 7:30 p.m. There is a 2:30 p.m. performance on October 11. You can purchase tickets from the box office by calling 281-756-3606 or you can purchase them on our website.

The [Respiratory Care](#) and [DCVS](#) programs will be at the Life and Soul Health Fair in Manvel on September 26. The departments will join several medical professionals to offer free health screenings and tests.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Strategic Plan Update

Dr. Albrecht reported that Dr. Nikki Harrington and Mary Ann Bazile will meet on October 6-7 with the Strategic Planning Committee to work on the level two institutional goals. During this time, a meeting with Stantec will be held to continue the working relationship and to coordinate efforts. These goals will be brought to the Board Workshop on November 2nd for comments and edits, before approval at the November 19th meeting. The Strategic Plan will be unveiled in January 2016 to the campus and also to the community.

Data Reports

Dr. Albrecht said that the Data Report for this month included the certified data for the Fall 2015 semester which includes the 16 week Fall semester and the first 8 week session. The count for these semesters is 5,155, compared to Fall 2014 at 4,914. We do have an increase in all locations and contact hours. Mr. Barrow would like to meet about the Court Reporting program at a later date.

Ms. Holly Williams, Retention Specialist, presented data on the comparison of 2013 and 2015 Community College Survey of Student Engagement (CCSSE) Report. This report provides information that helps institutions focus on areas of good educational practices and identify areas of improvements which helps in student retention. CCSSE assesses five benchmark areas which include: active and collaborative learning, student efforts, academic challenge, student faculty interaction, and support for learners. ACC students who completed the survey would highly recommend Alvin Community College.

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Personnel Updates

Personnel Action: Dean, Academic Foundation Programs: Nadezhda (Nadia) Nazarenko

Motion by Mrs. Sanchez that the Board of Regents approve the personnel action item listed above. Seconded by Mrs. Droege. Motion passed unanimously.

Adjunct Faculty – Fall 2015

Motion by Mr. Ercums to approve the adjunct faculty for the 2015 Fall semester. Seconded by Mrs. Sanchez. Motion passed unanimously. Mr. Barrow suggested that the discipline area be made for each Academic Foundations for future.

HSI STEM Grant

The HSI STEM (Hispanic Serving Institution Science, Technology, Engineering and Mathematics) Grant is a large grant that will be released in Spring 2016 and ACC would like to write for it. The Munsell grant writing firm is experienced and successful in the writing of federal grants. The group is paid only if we receive the grant. Motion by Mr. Ercums to hire the Munsell Group to write the HSI STEM Grant. Seconded by Mrs. Droege. Motion passed unanimously.

Ad Astra Information Systems Purchase

Ad Astra Information Systems is a room scheduling software that helps maximize the efficiency of classroom assignment. These assignments may provide potential cost savings on air conditioning and heating. The program also works with the Elucian system. IT budgeted the item in the 2015-16 budget. Motion by Mr. Ercums that the Ad Astra Information Systems software be purchased. Seconded by Mrs. Sanchez. Motion passed unanimously.

Zogotech Software Purchase

Zogotech will offer administrators the ability to gather and analyze data in which to make decisions towards the trends of student needs and success. Motion by Mr. Nash that the Zogotech data warehouse software, which includes 20 licenses, be purchased. Seconded by Mrs. Sanchez. Motion passed unanimously.

Computer Purchases

ACC has approximately 1,700 computers on campus and based on a five year life span, a percentage of these need to be replaced periodically. Included in the purchase price of \$149,696.16 are computers along with a maintenance plan. Motion made by Mr. Ercums to purchase the computers for 2015-16. Seconded by Mrs. Knape. Motion passed unanimously.

Mr. DeWitt would like to see the balance in the fund in which the computers are being purchased. Mr. Stager to provide information.

Brazoria County Appraisal District – Nominations for Board of Directors

Motion was made by Mr. Ercums that the Board of Regents nominates Mr. Tommy King for the Brazoria County Appraisal District Board. Seconded by Mrs. Sanchez. Motion passed unanimously.

2014-15 Final Budget Amendment

Motion was made by Mr. Ercums to discuss 2014-15 Final Budget Amendment. Seconded by Mr. Nash. Motion was made to withdraw motion of discussion of 2014-15 Final Budget Amendment by Mr. Ercums.

VOTING:	YES:	Regents Barrow, DeWitt
	NO:	Regents Droege, Ercums, Sanchez, Knape, Nash, Swindell
	ABSENT:	Regent Pyburn

Motion failed due to a lack of majority.

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Discussion included Mr. Barrow having concerns of not having the information prior to the Board meeting for assessment in his received packet. The information was not available from Mr. Stager's area by that time, due to year end closing. Mrs. Sanchez stated that she understands both sides and that it would be helpful to get the

information via email before the Board meeting to assess, understanding that it could not be ready in time for the assigned time of the delivery of the agenda.

Motion was made by Mr. Ercums to approve to the 2014-15 Final Budget Amendment report as presented.

VOTING: YES: Regents Droege, Ercums, Knape, Nash, Sanchez, Swindell
 NO: Regents Barrow, DeWitt
 ABSENT: Regent Pyburn

Motion passed due to majority vote.

Resale of Trust Property

Action Items:

1. Account #3940-0010-000, Brazoria County suit #93T5270
2. Account #3940-0011-000, Brazoria County suit #93T5270
3. Account #3940-0013-000, Brazoria County suit #93T5270

Discussion of the property followed.

Motion by Mr. DeWitt to reject the resale of all trust properties. Seconded by Mr. Swindell.
Motion passed unanimously.

Financial Report Ending August 2015

There were concerns and questions on several items including bookstore losses, scholarship distributions, equipment costs that were covered by last year's surplus which were approved by the Board in an earlier budget amendment, PARS payments, vending company changes, Continuing Education administrative and program costs. Mr. Simpson, who joined the college on September 14, 2015, discussed increasing margins and he and Mr. Stager and Ms. Kraft responded to many questions about the Continuing Education budget from 2014-15. Mr. Ercums would like more information on expense line items for Continuing Education.

Motion by Mr. Ercums that the Board of Regents approves the Financial Report ending August 2015. Seconded by Mrs. Sanchez. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:25 p.m.

Karlis Ercums III, Secretary

James B. DeWitt, Vice Chair