

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF OCTOBER 22, 2015
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 22nd day of October, 2015 at 6:00 p.m., with the following members, administrative personnel, and guests present:

James B. DeWitt	Vice-Chair
Karlis Ercums III	Secretary
Mac Barrow	Regent
Jody Droege	Regent
'Bel Sanchez	Regent
Doyle Swindell	Regent
Christal M. Albrecht	President, Alvin Community College
Linda Austin	Alvin Community College
John Bethscheider	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Drew Nelson	Alvin Community College
Jim Simpson	Alvin Community College
Karl Stager	Alvin Community College
Deborah Kraft	Alvin Community College

Kyle Marasckin	Debbie Fontenot	Suzanne Jerabeck	Peter Steylaerts
Tammy Giffrow	Leigh Davis	Tim Seiter	
Rhonda Hull	Mark Putnam	Terry Sawma	
Laurel Joseph	Amanda Smithson	Eric Geisler - EIS	
John Tompkins	Stacy Chambless	Robert Sokol - INEOS	
Ike Hamrick	Gayland Capps	Dick Tyson	

1. Call to Order

The meeting was called to order by Vice Chair DeWitt at 6:00 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

The Board immediately went into Executive Session.

- **Executive Session:** *Section 551.072 - For the purpose of deliberating the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.*
Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

The Executive Session ended at 7:00 p.m.

3. Call Back to Order

Mr. DeWitt called the meeting back to order at 7:14 p.m.

- **Pledge**
- **Invocation**

Invocation by Ms. 'Bel Sanchez.

Approval of Minutes

The Board of Regents unanimously approved the minutes of the regular meeting of August 27, 2015 and of September 24, 2015 as presented. Mr. Barrow had an inquiry to the August minutes and requested that Mrs. Giffrow confirm his comments.

Information Items

The Dolphin Spotlight now includes faculty and staff as well as students. This month's Dolphin Spotlights include: Ms. Elizabeth McLane, Mr. Gayland Capps and Brittany Hayes.

Student's Report

Student Government Association (SGA) member Tim Seiter gave the following update: Two members, Freyja Coe and Karina Herr, of the ACC Honors organization made presentations of their research at the Gulf Coast Intercollegiate Consortium at Lone Star College, Tomball. These students raised \$700 to cover the cost of the conference fees. Phi Theta Kappa welcomed over 60 new members this semester. This year SGA has chosen to support the nonprofit organization, Noah's Ark Bayou Animal Sanctuary. Proceeds from a silent auction in December will go to provide food and vet care. SGA will participate in the Texas Junior College SGA Region Five Conference at Brazosport College to network with area community colleges and learn leadership skills.

President's Report

Dr. Albrecht shared the following comments:

Registration for spring 2016 starts Friday. The second mini semester is now under way and enrollment is now at 575 with total contact hours of 43,896.

The Allied Health programs sponsored the annual Fall Fitness Fair at the Science/Health Science Building last Thursday. The various programs offered free breathing tests, artery scans and other tests. Flu shots were also available. During the event our DCVS program and instructor Suzanne Poston were credited with possibly saving a woman's life after they found one of her arteries with 85 percent blockage during an artery scan. Our instructor Dr. Jerry Carrier dismissed his class early that day so his students could attend the fair. One of these students, Cynthia Christian, went and volunteered for a scan when the blockage was found. She is now seeking medical treatment. Ms. Christian said she had been to local hospitals in the past few weeks because she was feeling ill but their testing found no issues. Suzanne Poston and the DCVS students were able to find the problem during their scan.

Saturday will be our 40th Annual Fall Festival here at the campus. There are fun games, food, a costume contest, the Zombie 5K Fun Run as well as story time in the Theatre. The Festival has been a Halloween tradition in Alvin and approximately 7,000 people attend every year. We are monitoring the weather and will make an announcement tomorrow.

The Art Department will host the annual Student Art Show on November 9 at the Fine Arts Gallery. There will be student works on display and for sale including drawings, paintings, ceramics and more.

ACC will host a Veterans Day ceremony on November 11 at 12 p.m. at the Memorial Wall. During the ceremony the college will add a plaque from the War on Terror with plaques for eight servicemen who gave their lives and are from this area. Following the ceremony there will be a dedication at 12:30 p.m. for the new Veterans Center in G Building.

October 26, 2015

Page 3

On November 17 from 11 a.m. to 1 p.m. ACC will bring representatives from several universities for the annual University Day event. Students will visit with recruiters to get information on how to transfer once they finish at ACC.

The Foundation's Gala on November 20 will be held at the Knights of Columbus Hall in Manvel. All proceeds directly benefit ACC students and staff members. The event will begin at 6 p.m. For more information call 281-756-3600 or speak to Wendy Del Bello.

140 students from Manvel High School toured ACC facilities on October 14. They visited with instructors and program directors in Culinary Arts, Welding, Polysomnography, DCVS, Court Reporting and more. This is the first time we have hosted an entire tour for Manvel High School students.

Our students got a chance to learn about the dangers of texting and drunk driving during the annual Wing Fling on October 7. A simulator demonstrated how difficult it is to operate a vehicle while drunk or while texting. There were many groups and organizations on hand to provide information including Alcoholics Anonymous, Bay Area Council on Drugs and Alcohol, TABC and more.

The baseball and softball team held their annual Athletics Dinner last Friday. The dinner plus the silent and live auction helped raise money for scholarships and equipment.

Dual Credit advisors from several local colleges came to ACC on October 12 to discuss issues facing Dual Credit programs including legislative changes, college readiness, tuition rates, course requirements, technical course offerings and more.

The college launched a new software program in October that will provide several methods for job searching. The Careers College software provides training related to many different areas such confidence building, development of attention grabbing resumes, interviewing techniques, negotiating salaries. The software is free to use for students and alumni.

The Polysomnography program is seeking applicants to start the program in the Spring. The deadline to apply is November 1. Polysomnography is the study of sleep medicine. ACC is only one of two polysomnography degree programs in Texas and one of 18 throughout the United States.

The Gulf Coast Intercollegiate Consortium for Honors programs was held last Friday at Lone Star College in Tomball. We had two students, Freyja Coe and Karina Herr who presented their research during the conference.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

October 26, 2015

Page 4

Project Redstone – Tax Abatement Application and Presentation

This agenda item number 9 was moved up to item number 4. INEOS has submitted an application for tax abatement to Alvin Community College for a possible location of a new linear alpha olefin unit for its Chocolate Bayou site within the college's taxing district. Mr. Bob Sokol, CFO, INEOS opened the presentation given by and Mr. Eric Geisler, Consultant, Economic Incentives Services and Mr. Peter Steylaerts, Project Director, regarding the company and its possible economic impact on Alvin Community College. They are seeking a tax abatement of 100% for seven years of business. At this time, locations under consideration are Texas and Louisiana. This was a presentation for information only. The Board will take action at a subsequent meeting.

Strategic Plan Update

Dr. Albrecht reported that Dr. Nikki Harrington and Dr. Mary Ann Bazile worked with the Strategic Planning Steering Committee and the Executive Leadership Team in a two day workshop, October 6 and 7, to develop the Level Two objectives. These will be presented to the Board in a November 2 retreat for review and then will go to the November 19th Board meeting for approval. The Board will be seeing the Breakthrough Strategic Goals, which have already been approved, and the Level Two Goals that accompany them in the workshop.

Data Report

Dr. Albrecht said that the Data Report for this month includes Student Success Points. In the 83rd Legislature the Legislators approved a partial performance based funding for community colleges in the state of Texas, whereby 10% of the funding comes from performance based, coming from the Student Success Points, and the remaining 90% is from the contact hour funding. During the last two years, for each student success point, the amount was \$185 per point. In the next biennial, each student success point will be worth \$173 per point. The value of the points went down in spite of the fact that 48 of the 50 community colleges actually showed improvement in helping students move through college. Dr. Cindy Griffith and Ms. Marilyn Dement gave an update on and explanation of Student Success Points. Handouts were distributed to Regents with the details of Student Success metrics and funding and Student Success Points model.

Ms. Dement said that the Director of Student Success has evaluated over 500 students and after looking at the data in each of the student's record and degree plan, has been able to award additional degrees and certificates. Although this is a tedious process, and the system currently in place for degree audits and plans have to be done manually, Advisors are working to help along with the students being educated to help in the process as well. Auto award is in place, and we are trying to create a culture of completion for students. These efforts and working in collaboration with the instructional team, should continue to see the Success Points increase. Great strides have been made since 2012 in college readiness and more information is forthcoming to help improve in this area.

Ms. Sanchez said that we need to give our staff, who has helped us make these great strides since 2012, kudos as it as tough thing to do and welcomed the new staff to the challenge and are proud of what we have here and know that these staff will help make them even stronger.

Grants Update and Grant Proposals

Each April and October a list of grants is presented to the Board. The list includes grants that we have applied for and grants that have been awarded. Dr. Albrecht received good news regarding the Brazoria County Community Development Block Grant we were awarded. We thought the award was for \$10,000 but was actually increased to \$25,000.

Motion by Mrs. Sanchez to approve to apply for the Texas Workforce Commission Jobs Grant. Seconded by Mrs. Droege. Motion passed unanimously. Discussion included Mr. Pyburn's inquiry as to the match percentage and what does that involve. Mr. Gayland Capps explained that the Comptroller's office used to be the provider/grant maker and the Legislature has changed that to allow TWC to take that over. TWC is still working

October 26, 2015

Page 5

out the RFP process and the evaluation process and don't have the exact figure on the match. They would try to keep it as close to what they did before and that was a 5% match. This grant does not require it to be cash but it can be staff time, equipment or supplies.

Motion by Mrs. Droege to approve to write for the Department of Education Talent Search Program Grant. Seconded by Mrs. Sanchez. Motion passed unanimously. Discussion included Mrs. Sanchez's inquiry of this grant being similar to Upward Bound or an expansion of. Mr. Capps said it's a separate program from Upward Bound and will work with Alvin ISD campus to focus on increasing awareness of college preparation and financial aid opportunities. Ms. Sanchez asked if this grant would allow us to offer benefits to Manvel high school and expand to Shadow Creek eventually, as other students who were very qualified but couldn't participate in Upward Bound because they were at Manvel high school – a concern. Mr. Capps said it can offer

that flexibility with it being a five year grant and that after 2-3 years into the grant, we can look at expanding to additional schools.

Personnel Updates - Personnel Action: Blackboard Support Analyst: Christopher Bruce

Dr. Albrecht commented that this position is a reallocation from the exit incentive plan. Currently there is only one staff member who is running the online distance learning program. The enrollment has grown extensively. This person would be doing more of the IT portion of the job. Motion by Mr. Ercums that the Board of Regents approve the personnel action item listed above. Seconded by Mr. Pyburn. Motion passed unanimously.

SACS Fifth Year Interim Report

Dr. Cindy Griffith gave an update on the SACS COC accreditation status fifth-year year Interim Report. She thanked Dr. Drew Nelson, who has been the SACS COC liaison, for doing a great job. The last reaffirmation of accreditation occurred in 2012 for ten years. The required interim report serves as a quality audit to ensure the institution is in compliance with the standards and requirements which leads to our next reaffirmation in 2021. A group of faculty and staff have been gathered to assist in the preparation. All assignments and meetings have been finalized along with and timelines for the first, second and finalized draft. This report is due to SACS on September 15, 2016.

Financial Report Ending September 2015

Motion by Mr. Ercums that the Board of Regents approves the Financial Report ending September 2015 as presented. Seconded by Mr. Pyburn. Motion passed unanimously.

Mr. Barrow had a question on Continuing Education for this month. It looks like some of the accounts that have had problems with losing money in the past are starting off negative. He wanted to call attention because last year they were negative for the year and there are about four of them there that started off that way.

Mr. Simpson discussed that there are programs that at the end of the year were in the negative and have started that way. This is a cumulative report and will begin to see active motion in this report over the next 12 months. He has had meetings with staff and they are providing information about pricing changes, some ways to become more efficient in our operations, specifically looking at increasing scheduling efficiencies. Some acceleration in programs that were in the negative for last year are actually becoming larger positive gains to the college. There will still be some programs that were previously in the negative column that will remain in the negative column this year. He plans that in the year following, those programs will no longer be on the list.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:19 p.m.

Karlis Ercums III, Secretary

James B. DeWitt, Vice Chair