

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF NOVEMBER 19, 2015  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 19<sup>th</sup> day of November, 2015 at 7:00 p.m., with the following members, administrative personnel, and guests present:

L.H. "Pete" Nash	Chair
James B. DeWitt	Vice-Chair
Karlis Ercums III	Secretary
Mac Barrow	Regent
Jody Droege	Regent
Cheryl Knape	Regent
Mike Pyburn	Regent
'Bel Sanchez	Regent
Doyle Swindell	Regent
Christal M. Albrecht	President, Alvin Community College
Linda Austin	Alvin Community College
John Bethscheider	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Drew Nelson	Alvin Community College
Jim Simpson	Alvin Community College
Karl Stager	Alvin Community College
Deborah Kraft	Alvin Community College

Kyle Marasckin	Debbie Fontenot	Suzanne Jerabeck	Michael Edie
Tammy Giffrow	Holly Williams	Angelek Jordan	Jennifer Hopkins
Rhonda Hull	Mark Putnam	Terry Sawma	Lloyd Cox
Laurel Joseph	Amanda Smithson	Eric Geisler - EIS	Robert Worley
John Tompkins	Johanna Hume	Bob Sokol - INEOS	Larry Buehler
Ike Hamrick	Gayland Capps	Dick Tyson	Harley Monckton
Sarah Rich	Nick Rich	Jessica Murphy	Suzanne Poston
Gary Basinger	Patrick Sanger	Nadia Nazarenko	

**1. Call to Order**

The meeting was called to order by Chair Nash at 7:11 p.m.

- **Pledge**

- **Invocation**

Invocation by Mr. Karlis Ercums.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

**Approval of Minutes**

The Board of Regents unanimously approved the minutes of the regular meeting of August 27, 2015, October 22, 2015, November 2, 2015 and November 3, 2015 as presented.

**Information Items**

The Dolphin Spotlight for this month included: Mrs. Dianna Smith, Mrs. Toby Herzog and Kelli Halford.

**Student's Report**

Student Government Association (SGA) members Angelek Jordan and Michael Edie gave the following update: The ACC family is giving back to the community this holiday season in two ways. The Church of Christ student fellowship is hosting the ACC Can Feed the Hungry food and toy drive. They also partnered with Alvin ISD to collect donations for families in need and have collected 2,100 pounds of food from Stevenson Primary and 2,149 pounds of food from Walt Disney Elementary. On December 4<sup>th</sup> faculty, staff, students and volunteers will gather in the ACC Fitness Center to sort the food and prepare it for pick up. On December 5<sup>th</sup>, will host the annual Breakfast with Santa in the student center and at the Manvel Campus New Hope church. The Alvin Nursing Students Association will be collecting clothing to donate to the patients at the Harris County Psychiatric Center.

**President's Report**

Dr. Albrecht shared the following comments:

Spring registration is now open and will close in January. Classes will start on January 19.

Nursing graduates recently posted a 93% pass rate on the Texas Board of Nursing licensure exam. Our pass rate was higher than the vast majority of other ADN programs throughout the state.

The Foundation will host the 16<sup>th</sup> Annual Gala: An Evening of Elegance tomorrow night at the KC Hall in Manvel. Gala festivities begin with a social reception at 6 p.m. There will also be live and silent auctions during the Gala. After the dinner, the Gala the evening will feature music from the Big Swing Jazz Orchestra under the direction of David Griffith.

Four of our baseball players recently signed letters of intent to play at NCAA programs including Sam Houston State, University of Houston and New Orleans University. They will play their last season with ACC in the spring.

ACC hosted the Women in Engineering Summit on November 6. Congressman Pete Olson's office organized the event which featured speakers from several women who work in science and technology fields. Marilyn Dement, Linda Austin and I had the opportunity to speak to the young girls from Alvin and Pearland ISDs.

The college recently made an important update to our Memorial Wall during the Veterans Day ceremony on November 11. The wall now includes those from the ACC region who died while serving in the War on Terror. Those added to the wall are: Army 1st Lt. Timothy W. Cunningham, Alvin, TX; Army Specialist Joshua Lee Hazlewood, of Manvel; Marine Lance Corporal Christopher M. McCrackin, of Alvin; Lance Corporal Ryan A. Miller, of Pearland; Marine Lance Corporal William L. Miller, of Pearland; Army Sgt. James M. Nolen, of Alvin and Army Specialist Brett L. Tribble, of Danbury.

We hosted Communities In Schools Afterschool Centers on Education's Lights On After School event on November 5. Students from several Alvin ISD campuses showcased their talents in demonstrations and skits. Superintendent Buck Gilcrease and I spoke at the event before the student demonstrations.

There is still time to make donations to the Can Feed the Hungry/Alvin ISD Shellie Garza Memorial Food Drive. The donations will be distributed at the annual Breakfast with Santa on December 5. A record amount of 14 tons was distributed to families in 2014, going to more than 200 families.

The Culinary Arts program recently issued a \$750 scholarship to student Corey M. Gills. The funds are raised by the Culinary Arts Department in conjunction with events at the Haak Winery in Santa Fe. The department will have a silent auction on November 21 as the winery hosts its annual Food Truck Festival.

Performances of the Christmas Musical, The Game's Afoot will begin on December 1 at the ACC Theatre at 7:30 p.m. There will be a 2:30 p.m. performance on December 2. The three remaining performances will be at 7:30 p.m. on December 10-12. Tickets can be purchased online or by calling 281-756-3606.

On Monday, we hosted the Houston Area Network of Student Affairs and Union Professionals meeting at the Nolan Ryan Center. Student Activities and First Year Experience staff from 7 colleges and universities from the Houston area and meet with Zoe Skinner, Program Coordinator, Campus Campaigns. She works for the One Love Foundation based out of New York City. The One Love Foundation was established to honor Yeardeley Love by bringing an end to Relationship Violence by educating, empowering and activating campus communities in a movement for change. We anticipate providing training for students to recognize the signs of escalated relationship abuse and to lead a movement to bring attention to this topic to prevent future dating violence.

Our Thanksgiving holiday will be November 25-27. All ACC Offices will be closed.

### **Citizen Inquiries**

*Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.*

### **Tax Abatement Application – INEOS**

INEOS submitted an application for tax abatement to Alvin Community College for a possible location of a new linear alpha olefin unit for its Chocolate Bayou site within the college's taxing district. Mr. Bob Sokol, CFO, INEOS spoke to the details and benefits to the community and Mr. Eric Geisler, Consultant, Economic Incentives Services, answered questions regarding the company and its possible economic impact on Alvin Community College. They were seeking a tax abatement of 100% for seven years of business. At this time, locations under consideration are Texas and Louisiana. Discussion included INEOS purchase of several rail cars and the impact of taxes paid on those rail cars along with the tax implications on the community with a possible bond election in the near future. A motion to accept the tax abatement was made by Mr. Swindell. Seconded by Ms. Sanchez. The Board vote was as follows:

For: Mr. Swindell, Ms. Droege, Ms. Sanchez, and Ms. Knape

Against: Mr. Ercums, Mr. Nash, Mr. Barrows, Mr. Pyburn, and Mr. DeWitt

Motion failed.

**Strategic Plan**

A draft of the Strategic Plan for 2016-2021 was presented to the Board for discussion at the November 2 retreat. The accountable Executives provided additional information on the Level -2 Objectives and the leaders who will facilitate the completion of each objective over the five year period of the plan. Motion to approve the Strategic Plan for 2016-2021 was made by Ms. Sanchez. Seconded by Mr. Pyburn. Motion passed unanimously. Mr. Pyburn commented that he appreciated the time spent on and the quality of the Strategic Plan.

**Data Report**

Dr. Albrecht said that the Data Report for this month included Credential Seeking Full-Time and Part-Time Student report and some of the demographic information about these students and Licensure Pass Rate for programs whose graduates are required to pass this exam in order to practice in the field. ACC has a very high pass rate amongst the criminal justice, pharmacy tech, respiratory, diagnostic medical sonography, massage therapy, registered nursing and the LVN nursing. Our average pass rate is 99 percent compared to the state's pass rate of 89%. Our programs are performing very well. Patrick Sanger pointed out in the credential seeking student is decreasing slightly as well as our peers. Some aspects could be from the rebounding job market meaning that it is harder to be a full time student if you are working a full time job. This is the projected change since the job market is now coming back up from the downturn in 2008.

**Grants Update and Grant Proposals**

A Texas Parks and Wildlife Recreational Trails grant was submitted for approval. The application is for up to \$200,000 and is intended to improve the safety and public access and look of the ACC walking trail. A 20% match is required for this grant which could be met through the cost of our maintenance employees improving the trail and surrounding grounds and through the ACC Foundations' solar lighting fund. Discussion regarding improving the safety of the walking trail included the installation of emergency phone boxes, how many should be installed and the need for repairing the asphalt to avoid injuries. The motion to accept this grant was made by Ms. Sanchez. Seconded by Mrs. Droege. Motion passed unanimously.

**Brazoria County Appraisal District Board of Directors Election Vote**

The Alvin Community College Board voted to nominate Mr. Tommy King as the candidate for the Brazoria County Appraisal District Board of Directors at the September 24, 2015 meeting. Alvin Community College is entitled to cast 130 votes in the election. The motion was made by Mr. Ercums that all 130 votes be cast for Mr. Tommy King. Seconded by Ms. Sanchez. Motion passed unanimously.

**Sonography Equipment Purchase**

Ms. Jessica Murphy, program Director for Diagnostic Cardio Vascular Sonography, gave an update and explanation of need for the ultrasound equipment for the Diagnostic Cardiovascular program. The machines are aging out and reaching end of life. The machine that needs to be replaced caught fire and there are no longer parts available for replacement. Bids were received and Hitachi Aloka Medical America came in with the best all-around bid. The money was set aside in the program budget. Motion to purchase the ultrasound equipment was made by Ms. Knape. Seconded by Mr. Ercums. Motion passed unanimously.

**Budget Amendment**

Mr. Stager spoke to the 2015-2016 fiscal year budget amendment. The majority of the amendment came from the change that took place with the retirements and the subsequent filling of those positions and the need to reallocate money to other purposes. Also, the need to have a distinct Retention Department budget. This was originally a part of the Vice President of Student Services and for management purposes, be a separate budget. This year a new copier contract was enacted with an eventual savings of approximately \$20,000. The final item included in the amendment is the reduction of state Appropriation of \$3,203. This was recently made by the state and offset with an increase in In-District tuition. These amendments will better align and track the budget properly. Motion to accept the budget amendments by Mr. Ercums. Seconded by Ms. Droege. Motion passed unanimously.

**Tuition and Fees**

Tuition and fee recommendations for the 2016-2017 fiscal year were presented. These requests are being made earlier this year in order to get the information out to the parents of Dual Credit students in our programs. The CEWD (Continuing Education Workforce Development) division has four line items which use the approach of pricing classes based on a per contact hour charge. The Dean /Executive Director of CEWD has proposed a range from \$2 to \$150 per contact hour based on a profitability worksheet calculated for each course. Most of the increase in fees are due to increases in cost of supplies such as ammunition, music lesson costs, and computer software. The price changes go into effect in Fall 2016, unless they are highlighted in yellow, which indicates an earlier effective date. Motion to accept the changes in tuition and fees by Ms. Sanchez. Seconded by Mr. Pyburn. Motion passed unanimously.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 8:20 p.m.

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**Karlis Ercums III, Secretary**

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**L. H. "Pete" Nash, Vice Chair**