

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF JANUARY 14, 2021  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met virtually in a regular session on the 14<sup>th</sup> day of January at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cindy Griffith	Alvin Community College
Karl Stager	Alvin Community College

Tammy Giffrow  
Kelly Klimpt  
Debbie Kraft  
Jonathan Brush

Scott Bolton  
Amos Byington  
Robert Belt  
Shirley Brothers

Jason Schreiber  
Gayland Capps

**1. Call to Order**

The meeting was called to order by Chair Sanchez at 6:04 p.m.

Chair Sanchez went on to state that on March 16, 2020, Governor Gregg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19). In accordance with those suspended rules, the board certifies the following:

- a) Although members of the Board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by video conference.
- b) This meeting is being held by video conference because the convening at one location of a quorum of the governmental body is not appropriate during the COVID-19 Public Health Emergency.
- c) Based on current guidance from federal, state, and county authorities concerning large gatherings and social distancing during the COVID-19 public health emergency, there is no established location for an audience to observe the meeting, however, the live meeting is accessible through a web link that was timely and appropriately provided to the public and media as part of the meeting posting and via the district's website.

d) As we would at any in-person meeting, members of the public who have followed the standard instructions for registering to speak during the public comment portion will be allowed 5 minutes to speak.

e) All other meeting procedures will adhere to board-adopted procedures to the extent practicable.

f) A video recording of this meeting is being made and will be available to the public on the College's website.

Tammy Giffrow took a roll call for attendance.

## **2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

## **Executive Session**

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; To deliberate the timeline of the Presidential selection process, as in accordance with Tex. Gov't Code Section 551.074; To deliberate the dismissal of an ACC Advisor, in accordance with Tex. Gov't Code Section 551.074.*

Executive Session ended at 6:45 p.m.

The meeting was called back into session by Chair Sanchez at 6:53 p.m.

- **Pledge**
- **Invocation**  
Invocation by Mr. Shelton.

## **Citizen Inquiries**

There were no citizen inquires.

## **Board Comments**

The Regents hoped that all had a nice break, recognized and congratulated Debbie Kraft on her retirement and for all the good work she has done in supporting the Board, Vice Chair Droege stated that she appreciated the Board presence in The Year in Review video, she also noted that ACC's Process Technology program received a compliment regarding the high quality of Instructors and employees that come out of the program, Chair Sanchez thanked the team at the college for all they do to help the Regents and also noted appreciation for Debbie' Kraft's volunteer time for the United Way and that she will be greatly missed.

## **Approval of Minutes**

Chair Sanchez said that if there were no corrections or additions to the minutes of the Regular Board meeting of November 19, 2020 she would entertain a motion to approve. A motion to approve the minutes was made by Dr. Crumm. Seconded by Vice Chair Droege. Motion passed by a vote of 8-0.

### **President's Report**

Dr. Albrecht gave a summary that included the following: Challenges of providing the education and training for students while in the COVID 19 Pandemic, the TACC 87<sup>th</sup> Legislative Session Policy Priorities that included the recommendation of an increase in appropriations of core operations to support stabilization of colleges operations during the pandemic, TACC also recommended supporting the Texas Reskilling and Upskilling through Education initiative to achieve the duals goals of workforce and economic recovery and revealed the SACSCOC new seal that will be posted on our documents and the website. This report was for information only.

### **President's Goal #5 – Associate of Science in Engineering**

Dr. Albrecht talked about the opportunity to offer an AS in Engineering and partner with the UHCL Engineering program to provide the first two years of their 4-year program. After all approvals from the THECB and SACSCOC are received, the program is estimated to begin the Fall of 2022. The motion to approve the Associates of Science in Engineering Program as presented was made by Mr. Marvel. Seconded by Mr. Shelton. Motion passed by a vote of 8-0.

### **Annual Foundation Report and Audit Results**

Ms. Shirley Brothers, ACC Foundation President, updated the Board of Regents on the following 2019-2020 information: over \$100,000 of scholarships were awarded to Alvin, Manvel, Assets and Shadow Creek high schools and ACC students, \$12,000 of Innovative grants were awarded, \$14,000 raised through Adopt a Grant, \$56,000 was raised at the 20<sup>th</sup> annual Gala, new scholarships were created, approximately \$40,000 in grants were received, six recipients received the Excellence Awards, employee giving was approximately \$17,000. Ms. Brothers gave a big thank you to the all the employees and Regents for their generous donations to help students. Mr. Scott Bolton presented the financial report and stated that the Foundation had a good audit with no issues and that the current balance in the Foundation account is \$3,935,000. This report was for information only.

### **Consider Acceptance of the 2019-2020 Annual Audit Report (Annual Financial Report – AFR)**

Mr. Robert Belt, Partner with Belt, Harris and Pechacek, LLP, informed the Board of Regents that ACC had no significant deficiencies, no non-compliance issues and received the highest level of assurance of an unmodified opinion. The motion to accept the 2019-2020 Annual Audit Report as presented was made by Mr. Shelton. Seconded by Mr. Starkey. Motion passed unanimously.

### **Consider Approval of of Audited Unrestricted Fund Balance Available to Transfer to Institutional Reserve**

The motion to authorize the College to make the transfer of \$1,299,208.51 from the Unrestricted Fund Balance for the fiscal year ending August 31, 2021 to the Institutional Reserve was made by Mr. Marvel. Seconded by Secretary Hertenberger. Motion passed unanimously.

### **Consider Approval of Increase in Number of Athletic Scholarships and Redistribution of Stipend Funds**

The motion to approve the redistribution of funds as provided was made by Mr. Stuksa. Seconded by Mr. Tacquard. Vote Against: Mr. Stuksa. Motion passed by a vote of 8-1.

**Strategic Plan Report – Goal #4**

Dr. Cindy Griffith presented the update on Strategic Plan Goal #4 that states ACC will develop programs and partnerships to meet employment needs of the Community. She reported that the Logistics and Supply Change AAS program was approved by THECB and submitted to the SACSCOC and currently awaiting their approval, with Board approval the Engineering AS program will be submitted to THECB for approval and subsequently on to SACSCOC, developed an ESOL program to serve English language learners including a mentorship, implementation of a three-year Comprehensive Program Review cycle, revised ACC Advisory Committee Handbook, held an Advisory Committee Workshop and training, developed agendas for outcomes for the committee, Dual Enrollment program evaluations of College and Career pathways, and increased workforce training grant dollar awards. This report was for information only.

**Consider Approval of Revisions to Local Board Policies in TASB Update 40**

Dr. Crumm made the motion to approve and adopt the revisions to the TASB Local Policies (BBE, BE, DHC, EFB) as provided in TASB Update 40. Seconded by Secretary Hertenberger. Motion passed unanimously.

**Consider Approval of Jobs and Education for Texans Grant**

Vice Chair Droege made the motion to approve the college's submittal of the Jobs and Education for Texans Grant for Process Technology. Seconded by Mr. Marvel. Motion passed unanimously.

**AGCM Report**

Mr. Amos Byington provided the following update on the construction projects currently taking place on campus. The updates include: air handlers installed and other construction in Building A, new central plant chillers were installed, Building E asbestos abatement, painting of classrooms and door frames in Building G, mechanical equipment installed in Building N, Culinary Lab equipment installation, Nolan Ryan Center meeting room carpet installation, emergency generators properly relocated, Building parking lots were completed, and an additional projects update was provided. This report was for information only.

**Consider Approval of Personnel Action (Replacement): Nursing Faculty/Simulation Coordinator**

The motion to approve Justin Morgan as the Faculty/Simulation Coordinator, Associate Degree Nursing was made by Mr. Shelton. Seconded by Mr. Tacquard. Motion passed unanimously.

**Consider Approval of Personnel Action (Reallocated from Court Reporting Faculty Position): Logistics Materials and Supply Chain Management Faculty**

The motion to approve Michael Fernandez as the Logistics Materials and Supply Chain Management Faculty was made by Mr. Starkey. Seconded by Mr. Stuksa. Motion passed unanimously.

**Consider Approval of Tuition Discount for Dual-Enrolled In-District Home-Schooled Students**

The motion to approve the tuition discount for dual-enrolled, in-district students, effective for the Spring, 2021 semester as presented. All other fees for dual-enrolled, in-district, home-schooled students remain the same was made by Mr. Tacquard. Seconded by Secretary Hertenberger. Abstained: Mr. Shelton Motion passed with a vote of 8-0-1.

**Consider Action Relating to the Dismissal of an ACC Advisor**

Vice Chair Droege moved that the Board approve giving notice of the proposed termination of an Advisor's contract. Seconded by Mr. Starkey. Motion passed unanimously.

**Financial Report Ending November 2020**

Mr. Marvel made the motion to approve the financial and investment report for November 2020. Seconded by Mr. Starkey. Motion passed unanimously.

**Adjournment**

There being no further business before the Board, Vice Chair Droege adjourned the meeting at 8:38 p.m.

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**Dr. Patty Hertenberger, Secretary**

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**'Bel Sanchez, Chair**