

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF MARCH 26, 2020
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session via teleconference on the 26th day of March at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College

Amos Byington
Darren Shelton
Debbie Kraft

Jake Starkey
Jason Paysse
Matt Graves

Rick Morris
Tammy Giffrow
Todd Anderson

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:02 p.m.

Chair Pyburn went on to say that on March 16, 2020, Governor Gregg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19). In accordance with those suspended rules, Alvin Community College certifies the following:

- A.) This meeting is being held by teleconference because the convening at one location of a quorum of the governmental body is not possible during the COVID-19 Public Health Emergency.
- B.) Although the Regents are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by teleconference.
- C.) Members of the public who have signed up to speak during the public comment portion will be allowed 5 minutes to speak during the Citizen Inquires part of our meeting.
- D.) An audio recording of this meeting is being made and will be available to the public on the College's website.

Chairman Pyburn took a roll call for attendance.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

- **Pledge**
- **Invocation**

Invocation by Mr. Marvel.

Citizen Inquiries

There were no citizen inquiries.

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of February 28, 2020 and Emergency Board Meeting of March 16, 2020 he would entertain a motion to approve. A motion to approve the minutes was made by Vice Chair Sanchez. Seconded by Mrs. Droege. Motion passed unanimously.

Annual Racial Profiling Data Report

The report was included in BoardBook for Regents review. There were no questions or comments. This report was for information only.

Consider Approval of Emergency Purchasing Resolution in Response to COVID 19 Pandemic

The motion to approve the resolution, as presented, that during the duration of the Board's suspension of procurement laws, it delegates the authority to the President to make disaster-related purchases so long as state and federal declarations of disaster required the acquisition of emergency resources in order to protect the health and safety of staff and students and by, law, limited to the currently budgeted funds of the college was made by Dr. Crumm. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of 2018 Maintenance Bond Additional Projects – Program Manager Fees

The motion to approve the additional \$77,410 in fees for AGCM to continue to provide Program Management services for the additional project list was made by Mrs. Knape. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of 2018 Maintenance Bond Additional Projects – Contractor Allowance

The motion to approve the listed construction projects and the summation of the values as an allowance in the amount of \$862,653.00 to O'Donnell Snider Construction's CSP #20-02 contract and managed by AGCM on ACC's behalf, and as approved by the College President was made by Mr. Stuksa. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Approval of 2018 Maintenance Bond Additional Projects – Design Team Fees

The motion to approve a Change Order in the amount of \$49,554.00 to TEESI Engineering's contract for Design Services for the attached project list was made by Vice Chair Sanchez. Seconded by Mrs. Droege. Motion passed unanimously.

Consider Approval of Property and Casualty Insurance Renewal

Mr. Jason Paysse briefed the Board on obtaining the best pricing currently available and Chairman Pyburn inquired about the coverage costs of the new leased bus. The motion to approve the purchase of property and casualty insurance from Gallagher Victory Insurance was made by Dr. Crumm. Seconded by Dr. Hertenberger. Motion passed unanimously.

Financial Report Ending February 2020

Mrs. Knape made the motion to approve the financial report for February 2020. Seconded by Mr. Marvel. Motion passed unanimously.

Note: Chairman Pyburn took a roll call for every vote after providing each Regent the opportunity to ask any questions.

Executive Session:

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071.*

The Executive Session ended at 7:28 p.m.

Adjournment

Chairman Pyburn called the meeting back into order at 7:33 p.m. There being no further business before the Board, the motion to adjourn was made by Mr. Stuksa. Seconded by Vice Chair Sanchez. Motion passed unanimously. The meeting was adjourned at 7:34 p.m.

Jody Droege, Secretary

Mike Pyburn, Chairman