

**ALVIN COMMUNITY COLLEGE
BOARD WORKSHOP OF JULY 13, 2020
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met virtually in a Board Workshop on the 13th day of July, 2020 via video conference, with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chair
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cindy Griffith	Alvin Community College
Karl Stager	Alvin Community College

Debbie Kraft
Kelly Klimpt

Tammy Giffrow
Rick Morris

Dr. Jeff Ling

Call to Order

Tammy Giffrow took a roll call for attendance.

Chair Sanchez called the meeting to order at 12:03 p.m. and went on to state that on March 16, 2020, Governor Gregg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19). In accordance with those suspended rules, the board certifies the following:

- a) Although members of the Board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by video conference.
- b) This meeting is being held by video conference because the convening at one location of a quorum of the governmental body is not appropriate during the COVID-19 Public Health Emergency.
- c) Based on current guidance from federal, state, and county authorities concerning large gatherings and social distancing during the COVID-19 public health emergency, there is no established location for an audience to observe the meeting, however, the live meeting is accessible through a web link that was timely and appropriately provided to the public and media as part of the meeting posting and via the district's website.

- d) As we would at any in-person meeting, members of the public who have followed the standard instructions for registering to speak during the public comment portion will be allowed 5 minutes to speak.
- e) All other meeting procedures will adhere to board-adopted procedures to the extent practicable.
- f) A video recording of this meeting is being made and will be available to the public on the College's website.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Citizen Inquiries

There were no citizen inquiries.

Presentation of Evergreen Solutions Report

Dr. Jeff Ling with Evergreen Solutions presented a report on the findings of the Compensation Study. He talked about the phases of research and findings that included introduction meetings, outreach, internal analysis, external analysis and finally, solutions. He also talked about the focus groups with employees, data collected, the assessment of ACC's current conditions, external comparisons, market positioning, and implementing of various compensation options. This report was for information only.

Executive Session #1

Chair Sanchez announced that the Board of Regents were convening into Executive Session at 12:34 p.m.

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Texas Gov't Code Section 551.071.*

Executive Session ended at 1:31 p.m.

The meeting was called back into session by Chair Sanchez at 1:35 p.m.

Third Presentation of the Fiscal Analysis and Proposed 2020-2021 Budget

Mr. Karl Stager presented the draft of the 2020-2021 budget along with the fiscal analysis. Included in the overview was state funding information, changes in estimated taxable values, estimated revenue, sources of revenue for the college and the effect that the pandemic could possibly have on the 2020-2021 budget. Mr. Stager talked about receiving the final budget amount and clarification of the tax rate process from the Brazoria County Tax Assessor Collector by the end of July. He also talked about the salary savings due to recent retirements and resignations. Adjustments will be made to the proposed budget to reflect salary savings and reduction in Athletic travel for the Fall semester.

The Regents agreed that the 2020-21 budget should reflect the phasing in of a new compensation plan/structure and Mr. Stager will send the Regents worksheet information regarding compensation adjustments of 1% and 1.5% for their review. Dr. Albrecht stated that there will be a Board meeting on July 23, 2020 for the next review of the budget.

Other Discussion

Dr. Albrecht was asked about the decision for instruction types for the Fall semester and she and Dr. Griffith gave a general overview of conversion of classes to Remote, Hybrid and Online. Dr. Griffith also talked about meetings with the ISDs to coordinate Dual Enrollment schedules and instruction. Dr. Albrecht will provide the results of the Faculty and Student surveys regarding course delivery modality at the July 23, 2020 meeting.

Dr. Hertenberger inquired about the Fitness Center's reopening and refunds to members who have paid to date. Dr. Albrecht stated that the Fitness Center would remain closed at least through November due to construction and Dr. Griffith will inquire about any refunds with Ms. Bonny Johnson.

Mr. Marvel asked about the status of filling the Dean of Student Services position and Mrs. Edwards informed him that the search committee is currently screening candidates and will be moving forward to interviews soon.

Executive Session #2

Chair Sanchez announced that the Board of Regents was convening into the second Executive Session at 2:11 p.m.

- *For the purpose of a private consultation with its attorney when seeking the advice of its attorney, in accordance with Tex. Gov't Code Section 551.071; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074.*

Executive Session ended at 3:15 p.m.

The meeting was called back into session by Chair Sanchez at 3:20 p.m.

Adjournment

Dr. Crumm made the motion to adjourn. Seconded by Mr. Stuksa. Motion passed unanimously. The meeting was adjourned at 3:20 p.m.