

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF MAY 25, 2017  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 25<sup>th</sup> day of May, 2017 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair	
Jody Droege	Secretary	
Patty Hertenberger	Regent	
Cheryl Knape	Regent	
'Bel Sanchez	Regent	
Roger Stuksa	Regent	
Doyle Swindell	Regent	
Christal M. Albrecht	President, Alvin Community College	
Wendy Del Bello	Alvin Community College	
Karl Stager	Alvin Community College	
Cynthia Griffith	Alvin Community College	
Marilyn Dement	Alvin Community College	
Jim Simpson	Alvin Community College	
Karen Edwards	Alvin Community College	
John Bethscheider	Alvin Community College	
John Matula	Alvin Community College	
Linda Austin	Alvin Community College	
Nadia Nazarenko	Alvin Community College	
Amanda Smithson	Delores Thorson	Cylena Korkmas
Debbi Fontenot	Joan Legar	Sheila Skidmore
Debbie Kraft	Melissa Magandy	Jessica Murphy
Dwight Rhodes	Diana Ramos	Ida Salinas
George Tacquard	Kimberly Kidd	Becky Serrato
Holly Williams	Curtney Mogford	Debbi Fontenot
Ike Hamrick	Presley Ditta	Angela Gaytan
Jeannette Stuksa	Jim Preston	Clarisio Ramirez
Jeff Gambrell	Roxanne Smith	Carol Gaytan
John Tompkins	Lisa Belletto	Victor Gaytan
Kelly Klimpt	Jocelyn Wiltz	Carolyn Coronado
Kyle Marasckin	Peggy Hershelman	Roxanne Wilshire
Laurel Joseph	Jill Hamby	Sue Baker
Patrick Sanger	Makia Rose Gonzelez	Barry Brazil
Pete Nash	Robin Cooksey	Shane Gormacy
Renu Moarafi	Teri Sanchez	Phyllis Waltz
Holly Williams	Kelly Hanna	Jacob Blanchard
Mari Bryant	Lori Bro9ul	Teri Wathen
Bill Lewis	Tamara Cox	Roland Scott
Carol Castillo	Amanda Fazio	Carly Salinas
Karen Downey	George Powell	Brittni Harisen
Wendy Stewart	Lindsay Arrendondo	Brett Westphal
Phillip Smith	Swan Miller	Robin Westphal
Dora Devery	Genie Saow	Rachel Rhyne
Andrea Campbell	Graciela Caka	Leslie Ford
Mary Campbell	Laurie Shearer	Angelica Smith
Angelica Singleton	Heather Howells	Micki Kincaide

Julia Rangel  
Bruce Kincaide  
Stacy Turner  
Michael Fleck  
Meredith Shoemaker  
Robin Rios

Randi Faust  
Rhonda Hull  
Sarah Langlois  
Stacy Ebert  
Stephanie Havemann  
Tammy Giffrow

Terry Sawma  
Amri Davison  
Roana Uamas  
4 Illegible Signatures

**1. Call to Order**

The meeting was called to order by Chair Pyburn at 6:02 p.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

The Executive Session ended at 7:02 p.m.

**3. Call to Order**

The meeting was called back to order by Chair Pyburn at 7:12 p.m.

- **Pledge**
- **Invocation**

Invocation by Chairman Mike Pyburn.

**Board Regents Comments/Chairman Report**

Chair Pyburn asked the Regents for any comments.

Mr. Stuksa stated he enjoyed all the graduations, talked about the need for better air conditioning at the events, thanked Secretary Droege for helping schedule the Regent's events, and announced that a fund had been set up at a local bank for an ACC Student who lost his son in a recent accident.

Ms. Sanchez stated how exciting it was to attend all the graduations and be a part of the celebration of generations that she has taught in public school. She also stated that she was so glad that we are getting the opportunity to provide services for the Strive population of students and gave kudos to all involved.

Ms. Knappe thanked all faculty and staff for their hard work in doing an outstanding job on the graduations and special programs over the past few weeks and that all the hard work does not go unnoticed. She also congratulated all the graduates and parents.

Dr. Hertenberger concurred with the other three Regents.

Secretary Droege said she was so happy to see the number of students graduating in all the programs, the Strive students and their success, the Police Academy graduates and was grateful for what they were willing to take on in life. She also gave a health update on Wendy Del Bello and that she is recovering nicely and the fact that having a scan done at the ACC Health Fair detected her issue. She also gave a thanked our group for doing an ultrasound of their grandbaby.

Mr. Swindell thanked everyone for all they do at ACC.

Chairman Pyburn recognized the following:

- Associate Degree Nursing Program Director, Dr. Debra Fontenot for all her hard work and the celebration of 50 years of the Nursing program at ACC.
- Diagnostic Cardiovascular Sonography Graduate, Ms. Angelica Smith for her personal and DCVS accomplishments.

### **Approval of Minutes**

Chairman Pyburn said that with minor corrections to the minutes of the Board Workshop of April 12, 2017, The Board Appeal Hearing Minutes of April 27, 2017 and the Regular Board meeting of April 27, 2017, he would entertain a motion to approve. A motion to approve the minutes was made by Mrs. Sanchez. Seconded by Mrs. Knape. Motion passed unanimously.

### **President's Report**

Dr. Albrecht shared the following comments:

Dr. Debbie Fontenot was awarded a Jet Grant for the purchase of simulation equipment that students can practice on before going into the hospitals.

Dr. Cindy Griffith was recently appointed to the Workforce Education Course Manual (WECM) Advisory Committee by the Texas Higher Education Coordinating Board (THECB). This committee provides advice to the THECB regarding content, structure, currency, presentation and use of the WECM as well as assistance in reviewing state policies, procedures and guidelines.

Our Upward Bound program was recently notified that its Department of Education grant was renewed. The grant that funds the program will be for the next five years and will include \$270,000 for the first year. Upward Bound seeks to motivate low-income and/or potential first-generation college students and help them develop the skills they need to complete secondary education and succeed at the postsecondary educational institution of their choice.

### **Citizens Inquires**

The following citizens spoke to the subject of the Court Reporting Program:

Ms. Susan Perry Miller – President, Texas Deposition Reporters Association – Ms. Miller talked about how well regarded the ACC Court Reporting program is and that she would like to mentor the students and graduates in any way in which she can and would ask that the program remain open.

Ms. Corina Lozano – ACC Graduate – Ms. Lozano spoke about how the ACC Court Reporting Program has impacted her life in a positive way and asked the program be saved.

Ms. Teri Wathen – Citizen – Ms. Wathen has hearing impairment and talked about how she benefited from closed caption and C.A.R.T. in the various settings in life and that there is a need for these services. She stated that she hoped the Board would reconsider the possible closing of the program.

Ms. Marie Bryant – Court Reporter of 33 years. Ms. Bryant talked about the growing demand of reporters in the Houston area and how the Harris County officials are struggling to find reporters and subs for their courtrooms. She would like to see the program stay viable, would help to strategize to bring up enrollment or have an ongoing mentorship and asked to keep the program open.

Ms. Laurie Shearer – ACC Graduate – Ms. Shearer spoke about her positive experience with the ACC Court Reporting program, both personally and academically, the success she has gained through her court reporting career and how it has helped her to provide for her family.

Ms. Carolyn Coronado – Texas Court Reporters Association - Ms. Coronado spoke about the need for court reporters and how she would like to help ACC with student recruitment, along with a task force to increase enrollment in the court reporting program and to keep the program in place.

Ms. Robin Cooksey – ACC Graduate – Ms. Cooksey talked about the importance of the Court Reporting program and the quality of the ACC graduates from the program. She urged the Board to reconsider and keep the program.

Ms. Phyllis Waltz – ACC Graduate – Ms. Waltz is a court reporter of 21 years and talked about the need and demand of reporters and displayed a stack of printed emails that had requests for court reporter coverage in the court room. She talked about the benefits of being able to raise a family, work, and provide well for a family in the court reporting field.

### **May Board Data Report**

The report for May was on the subjects of retention and enrollment by residence. Retention information included the percentages of first time, full time students who returned the following year and the two year retention for the same students. Enrollment by residence report included the types of classifications (in-district, out-of- district and registration costs associated with each for the Fall 2015 semester. This presentation was for information only.

### **Personnel Action (Replacement): Economics Instructor**

The motion was made by Mrs. Sanchez to approve Mr. Albert Pasaoa as an instructor for Economics. Seconded by Mrs. Knape. Motion passed unanimously.

### **Nursing Equipment – Jet Grant**

The motion was made by Mrs. Droege to approve the expenditure of funds for nursing equipment. Seconded by Dr. Hertenberger. Motion passed unanimously.

### **Board Policy Update 32, Affecting Local Policies**

The motion was made by Mrs. Sanchez that the Board add new and revised (LOCAL) policies as recommended by TASB Policy Services. Seconded by Mr. Stuksa. Motion passed unanimously.

**Court Reporting Program Analysis**

Dr. John Bethscheider and Ms. Micki Kincaide gave a presentation regarding the court reporting program and its history, the limited amount of court reporting institutions available, the need for court reporters, the current salaries for court reporters, along with demonstrations given by two different court reporters. Ms. Kincaide also spoke about making changes that have improved the overall program and invited the Regents to come into the classroom to observe and talk with students. Dr. Albrecht gave an updated analysis report, as directed per her goals from the Board of Regents, regarding data gathered on the court reporting program. The report included the declining number of students enrolled and graduated over a 10 year time period, the extended time in which it takes a student to complete the program which included the repeating of courses for speed and the waiver of those repeat fees, the large number of instructors for the program as compared to other colleges, the high cost of program to the college, and other various points of information. This report was for information only and no action was taken by the Board of Regents.

**Resale of Trust Property**

The motion was made by Mr. Swindell to reject the bid offer of the resale of trust property – Account # 7521-0029-000, Brazoria County suit # 91T5078. Seconded by Mr. Stuksa. Vote for: Mr. Swindell and Mr. Stuksa. Vote against: Ms. Sanchez, Ms. Knape, Chairman Pyburn, Dr. Hertenberter and Mrs. Droege. Motion failed. After further discussion, the motion was then made to accept the bid offer of the resale trust property - Account # 7521-0029-000, Brazoria County suit # 91T5078. Vote for: Ms. Sanchez, Ms. Knape, Chairman Pyburn, Dr. Hertenberter and Mrs. Droege. Vote against: Mr. Swindell and Mr. Stuksa. Motion passed.

**Budget Revision Request – Fiscal Year 2016-2017**

The motion was made by Mrs. Sanchez to approve the Budget Revision request for fiscal year 2016-2017. Seconded by Mrs. Droege. Motion passed unanimously.

**Network and Server Infrastructure**

Mr. Kelly Klimpt gave an explanation of an avenue of recovery of information and data, the timing of end of support for the system and critical need for storage devices. The motion was made by Mr. Swindell to approve the expenditure of funds for computer related equipment from Logical Front, LLC. Seconded by Dr. Hertenberger. Motion passed unanimously.

**Financial Report Ending April 2017**

The motion was made by Mrs. Sanchez to approve the financial report ending April 2017 and the audited financial statements. Seconded by Mrs. Knape. Motion passed unanimously.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 9:21 p.m.