

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF June 28, 2018
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 28th day of June, 2018 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Karen Edwards	Alvin Community College
John Bethscheider	Alvin Community College
Jerry Fliger	Alvin Community College
Nadia Nazarenko	Alvin Community College

David Gordon	Ike Hamrick	Laurel Joseph	Sarah Langlois
Debbi Fontenot	Jeannette Stuksa	Lloyd Cox	Tammy Giffrow
Dick Tyson	John Tompkins	Randi Faust	Terry Sawma
Dwight Rhodes	Joshua Truksa	Regan Metoyer-	
Gayland Capps	Kelly Klimpt	Peterson	
Holly Williams	Kyle Marasckin	Rhonda Hull	

1. Call to Order

The meeting was called to order by Chairman Pyburn at 8:10 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session:

- *Obtain legal advice about pending litigation in accordance with Section 551.071; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 8:38 p.m.

3. **Call to Order**

The meeting was called to order by Chairman Pyburn at 8:40 p.m.

- **Pledge**
- **Invocation**

Invocation by Vice Chair 'Bel Sanchez.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Mr. Lloyd Cox, Alvin resident, had questions regarding the maintenance tax note. The questions were in regards to how would the note be paid for and how it would affect the tax rate. He stated that the public needs to know about the tax note.

Approval of Minutes

Chairman Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of May 15, 2018 and Board Workshop of June 18, 2018 he would entertain a motion to approve. A motion to approve the minutes was made by Mr. Tacquard. Seconded by Mrs. Sanchez. Motion passed unanimously.

President's Report

There was no President's report in the interest of time, however, Dr. Albrecht provided the Regents a copy of highlighted events for June.

College Projects and Consideration and Approval of a Resolution Authorizing Various Actions to Prepare for the Issuance of the Alvin Community College District Maintenance Tax Notes, Series 2018; and Containing Other Matters Relating Thereto

Mr. Dave Gordon, Estrada Hinajosa, presented a brief Tax Maintenance Note review, including the information he had previously discussed with the Regents at the June 18, 2018 workshop. He talked about the approximate implication of the note to the ACC budget. He also noted that tax note funds could not be used to add any new structures to the campus. Dr. Albrecht clarified with Mr. Gordon that if the Board voted affirmatively on the resolution, the Board would have another vote before funds would be released. Chairman Pyburn stated that it was important to know that the funds would go strictly toward maintenance, repairs and campus improvement projects and that no new structures would be built. He also stated that lists have been compiled denoting the various projects and repairs needed. Dr. Albrecht confirmed with Mr. Gordon that, if approved, any funds could be used toward architectural consultants and construction managers.

Mr. Stuksa made the motion to approve the resolution authorizing various actions to prepare for the issuance of the Alvin Community College District Maintenance Tax Notes, Series 2018; and containing other matters relating thereto. Seconded by Dr. Hertenberger. Motion passed unanimously.

Data Report – Five Year Report by Location

This report was deferred to the July 26, 2018 Board of Regents meeting.

Strategic Plan Update

This report was deferred to the July 26, 2018 Board of Regents meeting.

Personnel Action

Mrs. Sanchez made the motion to collectively approve the personnel positions of Mathematics Instructor - Jennifer Brazil, Biology Instructor - Muniwarage Silva, and two English Instructors - Alexander Swiger and Ashlea Massie. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Rescinding Contract Recommendations for 2018-19 That Were Approved May 15, 2018

Dr. Crumm made the motion to rescind the contract recommendations 2018-19 that were approved on May 15, 2018. Seconded by Mrs. Sanchez. For: Mr. Stuksa, Mrs. Sanchez, Mr. Tacquard, Chairman Pyburn, Dr. Hertenberger, Mrs. Droege, Dr. Crumm. Abstained: Mr. Kam Marvel.

Contract Recommendations 2018-19

Mrs. Sanchez made the motion to approve the contracts as recommended for 2018-19 with one correction of Dedrick Smith who has since resigned from the college. Seconded by Mrs. Droege. Motion passed unanimously.

Consider Action Regarding Compensation of Five Faculty Members

Dr. Crumm made the motion to authorize Dr. Albrecht or her designee to take action regarding the compensation of the five faculty members, as discussed in Executive Session, and to find that the public purposes of avoiding additional costs to the College and supporting employee morale are served by such action. Seconded by Mr. Tacquard. Motion passed unanimously.

Texas School Safety Center 2015-2018 Junior College Audit Report

Dr. Albrecht stated that the Regents were given a copy of the Texas School Safety Center 2015-2018. This report was to be completed by a September 1st deadline and thanks was given to Chief Ike Hamrick for completing the report early. This report was for information only.

Consideration of Board Operating Procedures

Dr. Crumm made the motion to approve the Board Operating Procedures as presented. Seconded by Mr. Tacquard. Motion passed unanimously.

Board Meeting and Workshop Schedule 2018-2019

Mr. Tacquard made the motion to approve the Board meeting and workshop schedule for academic year 2018-2019. Seconded by Mrs. Droege. Motion passed unanimously. Dr. Albrecht noted that the AISD Board confirmed a joint meeting on October 1, 2018, with the Board of Regents.

Transfer of Scholarships to the Foundation

It was recommended that five Scholarships be transferred out of the Business Office in order to gain more interest and give the donors the benefit of donating to a 501C3 organization for tax purposes. Mrs. Sanchez made the motion to approve the transfer of scholarships from the College Business Office to the ACC Foundation. Seconded by Mr. Tacquard. Motion passed unanimously.

Consideration of Changes to Fees

Mrs. Sanchez made the motion to approve the change in fees for the Childcare Lab School and TCOLE Skills Assessment and will be effective immediately. Seconded by Mrs. Droege. Motion passed unanimously.

Network Infrastructure Equipment and Services

Mr. Kelly Klimpt, Director of Information Technology, explained the need to update the last stages of the outdated fiber infrastructure network on campus. Mrs. Droege made the motion to approve the expenditure of funds for networking infrastructure equipment and services from DataVox, Inc. Seconded by Mr. Marvel. Motion passed unanimously.

Budget Amendment Fiscal Year 2017-18

Mr. Karl Stager, Vice President of Administration, updated the group regarding the arrival of the new chiller and boiler on campus and that they are ready for installation. Dr. Hertenberger made the motion to approve the budget amendment for fiscal year 2017-18. Seconded by Dr. Crumm. Motion passed unanimously.

Budget 2018-19 Presentation

Dr. Albrecht gave an overview of the budget changes/additions and explained that this was an opportunity for the Regents to ask any questions. A workshop will be held in July to further discuss the budget. There were no further questions or discussion.

Financial Report Ending May 2018

Motion was made by Mr. Tacquard to approve the financial report for May 2018. Seconded by Dr. Hertenberger. Motion passed unanimously.

With no further action items on the agenda, the Board adjourned and entered Executive Session at 9:11 p.m.

Executive Session:

- *Obtain legal advice about pending litigation in accordance with Section 551.071; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 10:11 p.m.

Adjournment

There being no further business before the Board, the meeting was adjourned at 10:12 p.m.

Jody Droege, Secretary

Mike Pyburn, Chair