

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF APRIL 25, 2019
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 25th day of April, 2019 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Jim Simpson	Alvin Community College
Karen Edwards	Alvin Community College
Stacy Ebert	Alvin Community College
Jerry Fliger	Alvin Community College

Adam Clapp	Chloe Creel	John Tompkins
Alex Ordonez	Celia Gillis	Kelly Klimpt
Amos Byington	Ike Hamrick	Kristina Vinson
Takoda Ordonez	Joshua Durham	Kyle Marasckin
Cherie Richey	Debbie Kraft	Laurel Joseph
Charlotte Looten	Elijah Garcia	Lloyd Cox
Dennis LaValley	Garrett Page	Matt Graves
Sarah Currie	Gayland Capps	Randi Faust
Amber Griffith	Hameedah Majeed	Sydney Hildenburg
Mary Vlahovich	Jay Burton	Ronnie Phillips
LaVonna Saree	Jeannette Stuksa	Tammy Giffrow

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:03 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session:

- *Obtain legal advice about pending litigation in accordance with Section 551.071; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 6:55 p.m.

3. Call to Order

The meeting was called to order by Chair Pyburn at 7:02 p.m.

- **Pledge**
- **Invocation**

Invocation by Vice Chair Sanchez.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Board Chairman Report/Comments

Mr. Stuksa encouraged everyone to vote as the AISD School Board and City Council election is underway. Vice Chair Sanchez attended the recent Student Art show and said how great it was.

Mrs. Cheryl Knape thanked everyone for keeping her family in prayer and was glad to be back.

Mr. Andy Tacquard talked about the success of Empty Bowls fundraiser for Meals on Wheels.

Mr. Kam Marvel thanked the college for their part in student's success, is excited to attend the upcoming commencement and to send Dolphins on their way!

Dr. Patty Hertenberger agreed with Mr. Marvel.

Mrs. Jody Droege talked about attending the ACC Dolphins vs. Sugarland Skeeters game, Amazing Race for high school seniors, WGU signing ceremony and the UHCL-P luncheon with Dr. Blake.

Dr. Jim Crumm talked about the upcoming awarding of approximately \$100,000 in scholarships and how proud he was of the ACC Foundation their hard work.

Chair Pyburn recognized the following:

ACC police officer Joshua Durham and Sergeant Charlie Lootens helped diffuse a situation that involved a disoriented and disruptive individual which could have presented a danger to students and staff. Both Officer Durham and Sergeant Lootens are certified Mental Health Officers by the Texas Commission on Law Enforcement and they reflect the high standards of the ACC Police Department and were recognized for a job well done.

The second annual Empty Bowls fundraiser was hosted by the college on April 2. Students, faculty and staff produced more than 300 pieces handmade pottery that were sold and auctioned off to members of the community during the event. Thanks to the efforts of faculty and staff, Empty Bowls generated \$10,500 to benefit Alvin Meals on Wheels. The Board recognized the Art Department staff members Dennis LaValley, Cherie Richey and Alex Ordonez for coordinating the event.

Students in the Skilled Training Rewarding Independence and Vocational Education (STRIVE) held their annual fundraiser to support other organizations in the community. This year the STRIVE program sold tamales and raised money for a donation to the Ashley Hicks Memorial Scholarship Fund. STRIVE instructor Mary Vlahovich and some of the STRIVE students were recognized.

The Chair Academy recently awarded Jim Simpson, Executive Director and Dean of Continuing Education and Workforce Development, with the Ambassador Award for his dedication to student success and excellence in higher education. Mr. Simpson is only the fourth recipient of this award in the Academy's history and was recognized for this honor.

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of March 28, 2019 and the Board Workshop of April 8, 2019, he would entertain a motion to approve. A motion to approve the minutes was made by Dr. Hertenberger. Seconded by Mr. Marvel. Motion passed unanimously.

Student Report

SGA partnered with Student Activities to bring awareness to the important topic of Sexual Assault. During Sexual Assault Awareness Month, students were informed about the "Do's and Do Not's" of healthy relationships, given resources regarding abusive relationships, and discussed the importance of consent.

On Denim Day, students learned the significance and the importance of consent. Denim Day pins were given out and encouraged students to show off their denim by taking pictures in a photo booth.

During the last week before finals, SGA, with the generous help of AG|CM, will kick off Mental Health Awareness Month by providing free t-shirts, fun games, useful resources, and numerous activities that will help to de-stigmatize mental health.

President's Report

Dr. Albrecht report the following:

ACC was proud to sponsor, and participate in, VOW22's 2019 Veteran Suicide Awareness Hike. Around 750 people attended the event including some ACC veterans. The hike was designed to link veterans to the numerous resources available to them in our community. ACC Veterans advisor Toby Herzog was also at the event to help veterans interested in attending the college.

Registration for the one-month Spring mini-semester and Summer semesters is now open. Registration for the Fall 2019 semesters will open on April 29.

State Rep. Ed Thompson delivered some kind remarks on the floor of the Texas House of Representatives. Thompson commended ACC on its 70th Anniversary.

The ACC Baseball team played the minor-league Sugar Land Skeeters during an exhibition game on April 19 at Constellation Field.

ACC and Western Governors University Texas signed an articulation agreement during a ceremony on April 4. The agreement establishes a transfer protocol which provides a clear pathway for ACC students to pursue a Bachelor's Degree program at WGU. The agreement will also allow a reduced tuition for ACC graduates and staff members.

The ACC Welding program donated five welding machines to the Danbury High School program on April 12. The machines will help expand the high school program to allow more students in a growing field.

Twenty six Texas Department of Criminal Justice inmates were honored with their Associates Degree from ACC during a commencement ceremony on March 23 at the Stringfellow Unit. Several inmates also received Bachelor's and Master's degrees from the University of Houston-Clear Lake. ACC was the first community college in Texas to educate students in the TDCJ system.

The Spring Student Art Show is now on display at the Fine Arts Gallery. The works include paintings, drawings, ceramics, jewelry and more. The exhibit will remain on display until April 26.

To prepare students for entering the workforce, the college hosted the annual Career Readiness Week on March 25-28. Students received free seminars on resume writing, mock interviews as well as a career fair.

Status Update Regarding Regular Maintenance and Renovation Projects - AGCM

Mr. Amos Byington, AGCM, presented the monthly report on the construction planning of the Maintenance Tax Note project. He presented two options for approaching the scope of work to be done on Building G and asked that the Board provide guidance on the long term strategy. The options included:

1) **Option One**

- Proceed with current \$1.8 million bond spending plan and schedule
- Initiate an architectural study for potential future use
- facility usage review
- proposed Schematic Design
- narrative of building upgrades
- high level cost estimate

Pros - AGCM would continue with the current schedule

Cons - AGCM will likely spend current bond money on items that will require rework at a later date

2) **Option Two**

1) Slow down current G building game plan and create a third design package and construction contract (approx. 2 month non critical delay)

2) Initiate an architectural study to guide current bond spending

- facility usage review
- proposed Schematic Design
- narrative of building upgrades
- high level cost estimate

Using either Path A or Path B and defined as follows:

PATH A

1. Using the architectural study, ACC could budget a long term G building improvement plan
2. We would continue the current G building renovation with a game plan that limits the amount of rework at a later date

PATH B

1. Review future G building replacement options
2. Then limiting the current G building renovation to only critical items, and diverting that money to other areas of the campus

After brief discussion, Vice Chair Sanchez made the motion to authorize AGCM to proceed with Option 2. Seconded by Mrs. Knape. Motion passed unanimously.

Update on President's Goal #3 – Work to Complete the Preparation and Timely Submission of SACSCOC Decennial Report

Dr. Albrecht presented an update on President's Goal #3 (relating to College Strategic Plan Goal 1.1.2.B – develop and implement process with timelines for SACSCOC submissions) which states that Alvin Community College will “work with Executive Leadership Team to complete pre-preparation and ensure timely submission of SACSCOC decennial report.” The update included the list of reaffirmation teams to guide and review all items for reaffirmation of accreditation, identified the QEP topic of Advising, as it was chosen for having the highest suggestion score, and gave the key dates for all parts of the reporting process to SACSCOC. This report was for information only.

Annual Grants Report – Grants Awarded in 2018-2019 and Projected for 2019-2020

Mr. Gayland Capps presented the report for awarded grants in 2018-2019 and projected grants for 2019-2020. This report was for information only.

Consider Approval of the Wagner Peyser Grant and Careers in Texas Industry Grant

Vice Chair Sanchez made the motion to approve the submittal of the Wagner Peyser 7(b) Grant Program Texas Talent Connection (3) Grant and the Careers in Texas Industry Grant. Seconded by Mr. Stuksa. Motion passed unanimously.

Revision to Board Policy BBE (LOCAL)

Dr. Albrecht talked about the SACSCOC requirement of a regular review of institution's mission statement and that ACC should update the current Board Policy to include a statement regarding the review. Dr. Hertenberger made the motion to approve the revision to board Policy BBE (LOCAL). Seconded by Mr. Marvel. Motion passed unanimously.

Personnel Action

The following six replacement personnel items were combined into one motion.

Vice Chair Sanchez made the motion to approve the following: Process Technology Faculty – Bob Ash, Associate Degree Nursing Faculty – Justin Morgan, English Faculty –Joshua Cowan, History Faculty – Hailey Fuller, Coordinator of Disability Services – Brett Haduch and Director of Distance Education and Instructional Design – Daniel Gonzalez. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of Contract Recommendations for 2019-2020

Mrs. Droege made the motion to approve the recommended Contracts for 2019-2020. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of Disability Services Contracts Renewals

Mrs. Knape made the motion to approve the contract renewals with Universe Technical Translation to provide interpreting services and Quick Caption to provide CART services. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Approval of the Firing Range Repairs and Upgrades

Mr. Tacquard made the motion to the expenditure of funds for repair and upgrades to the firing range from Meggitt Training Systems. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of Theatre Rigging and Fire Curtain

Mrs. Knape made the motion to the purchase of equipment and services for the rigging system upgrades and fire curtain from MainStage Theatrical Supply, Inc. Seconded by Mr. Tacquard. Motion passed unanimously.

Financial Report Ending March 2019

Chair Pyburn requested a report on the auxiliary accounts and that it could be presented in an upcoming Board meeting or Board Workshop. Mr. Marvel made the motion to approve the financial report for March 2019. Seconded by Dr. Hertenberger. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:22 p.m.

Jody Droege, Secretary

Mike Pyburn, Chairman