

**ALVIN COMMUNITY COLLEGE
BOARD TRAINING AND BUDGET WORKSHOP OF JULY 11, 2016
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Board Training Workshop on the 11th day of July, 2016 at noon at the Nolan Ryan Center.

Present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Cheryl Knappe	Regent
Patty Hertenberger	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Marilyn Dement	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Jim Simpson	Alvin Community College
Karen Edwards	Alvin Community College
Dr. Belle Wheelan	President and CEO SACSCOC

Chairman Pyburn called the meeting to order 12:20 p.m.

Dr. Wheelan began her presentation about the types of accreditation, National, Regional and Specialized or Profession agencies (programmatic). Regional accreditation is very comprehensive, voluntary and non-governmental. The purpose of accreditation is to improve quality of the institution and assure the public that the institution meets standards and serve as a gatekeeper for financial aid. There are six regional accrediting associations.

There is a Council of Regional Accrediting Commission (C-RAC) that is composed of the president or director of each of the regional accrediting associations and the Board chairs of each.

The US DOE reviews SACS based on recognized standards and sends a report to NACIQI who recommends to recognize or not recognize the regional accrediting body.

SACS COC Principles of Accreditation are based on integrity. There are 12 Core Requirements. If you get a recommendation on a Core Requirement you will automatically go on sanction. There are also Comprehensive Standards and Federal Requirements. Reaffirmation occurs every 10 years. The QEP assesses how well an institution is doing what it says it is doing, including the identification and assessment of student learning outcomes and improvement based on the results. Substantive changes must be approved by the SACS COC.

Role of the Board: 1) policy-making body, 2) hire, evaluate, and when necessary, fire the CEO, 3) fiduciary responsibility for the institution. According to SACS 3.2.6, there must be a clear delineation between the policies that the Board develops and the administrative procedures that the staff use to implement the Board policy.

Dr. Wheelan provided several examples of colleges and universities that have found themselves in trouble for not following SACS standards. She also pointed out that she works for the colleges and that if we ever need her assistance, she will be happy to help us.

The training session concluded at 1:40 p.m. and Regents took a break while the executive team gathered. At 2:00 p.m. the ELT members joined in and Board workshop on the budget began.

Mr. Stager handed out updated budgets showing new totals with the \$212,000 approved in the budget amendment removed from the budget, the addition of \$15,000 to paint the logo on the new Alvin water tower, and across the Board salary adjustments based on 2%, 2.5% or 3% increases. Mr. Stager also mentioned that when the Pearland Center sells, he can remove an additional \$144,000 from the budget that would have been used for utilities, insurance and maintenance of the Pearland Center. There was discussion about whether to support the painting of the logo on the tower with some not in favor but most Regents expressed support. There was also discussion regarding whether to do a salary increase and if that amount should be 2%, 2.5% or 3% and if it should be applied across the Board or in various percentages depending on the employee classification. It was noted that some positions such as custodial staff are paid under \$10 per hour. Dr. Albrecht reminded everyone that a salary study will be conducted during the 2016-2017 academic year and it is quite possible that we will discover that there are other positions that are lagging and no longer competitive.

There was a question about the money allocated in the CEWD budget for marketing and whether it was excessive and if it should be merged with the marketing budget of the college. Mr. Simpson explained how he intended to use the money (largely on digital marketing) and why marketing CE is very different than marketing credit programs.

Dr. Albrecht mentioned the timeline for the upcoming meetings to set the tax rate. Ro'vin Garrett, Tax Assessor-Collector will not have the tax numbers for the college until the last week of July, making it impossible to discuss setting the tax rate at the July 28, 2016 meeting. Therefore, an early August 2016 meeting will be necessary and two tax hearings if the Board decides not to take the effective tax rate. More information will follow as soon as we get the number from Ms. Garrett.

Dr. Albrecht reminded the Regents that they have not had a debrief session on the failed bond and recommended that they do so in the near future.

The workshop adjourned at 3:05 p.m.