

**ALVIN COMMUNITY COLLEGE
BOARD WORKSHOP OF OCTOBER 18, 2016
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in workshop session on the 18th day of October, 2016 at 1:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Eric Machnac	Stantec
Tammy Giffrow	Executive Administrative Assistant, President's Office

Call to Order

The meeting was called to order by Chairman Pyburn at 1:05 p.m.

Facilities Master Plan

The Board of Regents met to discuss the Facilities Master Plan with Mr. Erin Machac. Mr. Machac gave the Regents a general overview of how Stantec put the plan together and answered their questions. Discussion included several topics: G Building removal, HVAC issues, on campus housing, building renovation needs due to aging on the ACC campus, observatory location, Technical building, classroom sizing, and land purchase on the Westside as well as other topics. Mr. Machac stated that he would be available to help (within a reasonable range of time spent) with any revisions or questions in the future moving forward at no charge.

Chair Pyburn stated to the Board that the Stantec plan is a guide for current and future needs for the ACC campus and future west side campus. He also said that changes can be made to the plan and would like to see the Board agree upon 2 to 3 bond options for when the timing is right to go out for another bond

Nolan Ryan Center

The Regents also discussed possible future use of the Nolan Ryan Center. They recommended that Dr. Albrecht contact SWVB for assistance.

Board Travel

Chair Pyburn also spoke to the Board Travel Policy and future planning for conferences. He stated that the group needs to be cognicent of the budget. The Regents discussed and agreed that the Regent travel budget needs to be increased, as it currently doesn't allow for many conferences or training. Other conversation and suggestions included that when a Regent travels, that they come back and give a presentation to the others who did not attend and a possible rotation of Regents attending conferences, so that it is fair and that all can attend a conference.

Dr. Albrecht stated that she could provide a list of standard conferences and the approximate time of the year as a means for the Board to plan attendance. She also noted that Board policy states that annually a Board calendar of professional development should be developed.

Other Discussion

Regent Hertenberger stated that she had not received certain materials/announcements from Carol Artz-Bucek and that possibly their records needed to be updated. Tammy Giffrow will send Ms. Artz-Bucek an updated list.

The Workshop concluded with the Board discussing ways to become more connected and attend more events within the community.

Adjournment

There being no further business before the Board, the meeting was adjourned at 3:50 p.m.

Jody Droege, Secretary

Mike Pyburn, Chair