



MANAGEMENT

A.A.S. DEGREE/CERTIFICATE



Start Your Management Career with Our Online Program

The field of business impacts everyone on a regular basis. Obtaining a formal education can help you with the skills and knowledge needed for a wide variety of business management careers. If you thrive in team-oriented environments where critical thinking and problem solving are valued, a career in Management may be for you.

At ACC, an Associate's degree in Management can be completed in as few as 24 months. Our certificate option can be completed in just three semesters allowing you to start a new career quickly. To top it off, you'll be able to learn from anywhere with convenient online classes.

Career Opportunities

The Management program at Alvin Community College prepares you for many career opportunities available in the workforce today. We'll equip you with the knowledge and skills employers want in industries such as hotel, retail, and industrial. Some of the career options available with our degree or certificate are:

- Restaurant/Hotel Manager
- Marketing Manager
- Human Resources Specialist
- Office Manager
- Project Manager
- Sales Consultant

What Will I Study?

Our emphasis is to prepare you for a successful career in entry-level management positions or advancement in an already established career. You will develop technical, marketing, organizational, and behavioral management skills. You will take courses in a wide variety of topics such as:

- Information & Project Management
- Small Business Management
- Human Resources Management
- Principles of Management
- Principles of Marketing
- Services Marketing Management
- Problem Solving & Decision Making

For More Information:

Website: www.alvincollege.edu/management

Phone: 281.756.5646

Email: Mgmt@alvincollege.edu

MANAGEMENT

Associate of Applied Science Degree – 60 credit hours

FIRST YEAR - FIRST SEMESTER	CREDITS
BMGT 1327 - Principles of Management	3
*Select from Communications Core Curriculum	3
*Select from Mathematics Core Curriculum	3
MRKG 1311 - Principles of Marketing	3
SECOND SEMESTER	
BMGT 1309 - Information & Project Management	3
BUSG 2309 - Small Business Management	3
HRPO 1311 - Human Relations	3
**POFI 1301 - Computer Applications I or	
**BCIS 1305 - Business Computer Applications	3
THIRD SEMESTER	
BMGT 1305 - Communications in Management	3
HRPO 2301 - Human Resources Management	3
SECOND YEAR - FIRST SEMESTER	
BMGT 1382 - Cooperative Education - Business Administration & Management, General I	3
BMGT 2303 - Problem Solving & Decision Making	3
*Select from American History Core Curriculum or	
*Select from Government/Political Science Core Curriculum	3
MRKG 2349 - Advertising & Sales Promotions	3
SECOND SEMESTER	
BMGT 2382 - Cooperative Education - Business Administration & Management, General II	3
BUSI 1307 - Personal Finance	3
*Select from Creative Arts Core Curriculum or	
*Select from Language, Philosophy & Culture Core Curriculum	3
*MRKG 1391 - Special Topics in Marketing & Marketing Management	3
THIRD SEMESTER	
HRPO 2303 - Employment Practices	3
*Select from Social & Behavioral Science Core Curriculum	3
MANAGEMENT (A.A.S.) DEGREE	60

*Denotes core requirement. Speak with Department Chair or Academic Advisor for proper course selection.

*Capstone Course

**Students planning to transfer to a four-year university need to take BCIS 1305.

MANAGEMENT

Certificate – 30 credit hours

FIRST SEMESTER	CREDITS
BMGT 1327 - Principles of Management	3
BMGT 1382 - Cooperative Education - Business Administration & Management, General I	3
BMGT 2303 - Problem Solving & Decision Making	3
MRKG 1311 - Principles of Marketing	3
SECOND SEMESTER	
BMGT 2382 - Cooperative Education - Business Administration & Management, General II	3
BUSG 2309 - Small Business Management	3
HRPO 1311 - Human Relations	3
*MRKG 1391 - Special Topics in Marketing & Marketing Management	3
THIRD SEMESTER (SUMMER)	
**POFI 1301 - Computer Applications I or	3
**BCIS 1305 - Business Computer Applications	3
HRPO 2301 - Human Resource Management	3
MANAGEMENT CERTIFICATE	30

*Capstone Course

**Students planning to transfer to a four-year university need to take BCIS 1305.

*PROGRAM COST

Approximate costs for the A.A.S. Degree program are \$4,400 for in-district students and \$7,160 for those out-of-district. This includes tuition and fees. Additional fees for books and supplies may vary.

Approximate costs for the Certificate program are \$2,202 for in-district students and \$3,582 for those out-of-district. This includes tuition and fees. Additional fees for books and supplies may vary.

*Alvin Community College may change tuition rates and other fees without notice or when so directed by the Board of Regents.

TRANSFER OPPORTUNITIES

An education at ACC is very affordable and students receive individual attention throughout their time at ACC. Once a student graduates from the Management program they can begin a career immediately or transfer to a four-year university and obtain a Bachelor of Applied Arts and Science degree (BAAS). There are a variety of concentrations included within any BAAS degree and the Chair of the Management program can assist students with transition to the workforce or a four-year institution.

Alvin Community College is an equal opportunity institution. If you have a disability and need assistance or require special accommodations contact the Office of Disability Services at 281-756-3533 or ods@alvincollege.edu.